

CARLTON COLVILLE TOWN COUNCIL

Minutes of the Annual Parish Meeting of Carlton Colville held on **Wednesday 30 May 2012** at 7.00 pm at the Methodist Church Hall, Shaw Avenue, Carlton Colville. Minutes Draft until signed.

1 Present

Present: Town Councillors Terry Fleet, Julie Hall, Rod Earp, Derek Fletcher, Jose Bamonde, Alistair Mackie, Tony Tibbitt, Bill Mountford, Jill Tyler, David Kindred, Peter Tyler, and Wendy Miles

Also in attendance was PCSO Justin Winn, Sandra Ward from the Transport Museum, District Cllr Paul Light, County Cllr Kathy Gosling, District Cllr Frank Mortimer, WDC Officer Karen Hubbard, and Youth Workers Debbie Goddard and Ian Castro and members of the public.

Cllr Fleet welcomed new councillors Peter Tyler and Wendy Miles.

2 Apologies for Absence

None

2 Minutes of Annual Parish Meeting held on 1 June 2011

The Minutes having been circulated were taken as read and confirmed as a true record. Unanimous, proposed and seconded by Councillors Julie Hall and Tony Tibbitt.

3 Carlton Colville Parish Council Report

The Chairman, Cllr Terry Fleet, read out the report from Town Council
See attachment.

Other Reports

Reports were read out in the following order:

Report from Youth Workers.

Cllr Terry Fleet read out the report. See attachment.

The Youth Workers indicated that they had been visiting the following areas: Carlton Park Meadow, Harrap Dale, Carlton Colville Community Centre, Bloodmoor Hill Community Centre. A Street Dance event would be held on 6 July at Bloodmoor Hill Community Centre. Youth Workers invited residents to contact them about problems that they could help with. Cllr Bamonde advised them of the current Bernard Matthews fund for Youth.

Report from East Anglia Transport Museum

This was read out by Sandra Ward
See attachment.

Police Report

PCSO Justin Winn reported that crime had decreased over the past year. Burglaries and Asbos had decreased. Recent Street Meets at The Wildlife Centre and Rainbow had taken place. Some Street Meets had been replaced by Street Walks which involved knocking on doors. He advised that police presence on streets had not reduced but that

shift patterns had changed. In response to questions from residents about Carlton Park Meadows he advised that two visits a day were made there and that if there were any problems at all residents should notify the police on the new routine number of 101. PCSO Win left the Meeting at this point at 7.30 pm.

Report to be attached.

Pakefield High School Report

Cllr Terry Fleet read out extracts of the report.

See attachment.

Discovery Centre

The Clerk read out the report

See attachment.

Carlton Colville Community Centre

The Clerk read out the report

See attachment

Carlton Colville Fuel or Poors Allotment Charity

The Clerk read out the report

See attachment

County Councillor Kathy Gosling advised that she had heard from Mr Watts of Suffolk County Council and Cllr Goldson that the Town Council had embraced the idea of going forward with supporting the development of the redundant Carlton Colville Primary School Site together with The Discovery Centre.

There being no further business the Meeting closed at 7.40 pm

Chairman.....Date

CARLTON COLVILLE TOWN COUNCIL

Annual Report 30th May 2012

This is a brief report of some of the activities of the Parish / Town Council. The year began in early June 2011 and has been a busy and productive one.

The ongoing bid to take over the ex. primary school site has moved on throughout the year. In September 2011 S.C.C. announced that the site had been identified as being suitable for a care home and all of our work came to a standstill. In February 2012 The Seckford Foundation, a charitable body, in a badly handled announcement said that they were going to take over the site in September 2012 to set up a Beccles Free School until September 2014, when the whole thing would move to the ex Beccles Middle School Site. It appears that the Education Minister has decided that this occupation should go ahead, however we have no official confirmation of that. I am very pleased to report that County Councillor Kathy Gosling and County and Waveney District Councillor Tony Goldson and Stephen Watt an S.C.C. Officer are now supporting the T.C. to action the Consultations, Public Meetings and Business Plans etc. required to ensure the take over of the school site when the Free School moves out.

Work has continued to purchase the Borrow Close site for use as allotments, as well as a small playground for the younger children. It is also expected to include 6 or so parking spaces for allotment holders. The necessary legal work is under way.

Some work has also been undertaken to assist the Trustees of the Bloodmoor Community Centre to make it more viable.

The provision of bus shelters is continuing where needed and a tarmac walkway has been provided to the bus stop in Beccles Road. If all goes well the next shelter will be located on the South side of Beccles Road adjacent to Chapel Road. Litter and Dog Waste bins are being installed where there is a proven need.

After many years of mud in wet weather, Bell's Path between St. Peter's Church and Fermona Road has been excavated and given a level hard surface. Lets hope that dog walkers there will do their duty and clean up as they should. The Town Council were also able to provide the wherewithal to repair the car park at the Community centre.

Last year it was discussed at great length whether the Parish Council should change its name to Town Council in view of the population numbers and to increase our credibility. It was agreed by resolution that the name should change on 1st August 2011.

The Christmas tree was again installed complete with lights giving a welcome and Christmas greeting to travellers and residents.

The most recent event was the Official opening of the Ternpike Ferry between Burgh-St-Peter and Carlton Marshes. The ribbon was cut with due ceremony by Professor David Bellamy OBE on Saturday 26th May 2012, and thus restored an historic link between Norfolk and Suffolk.

Last but by no means least I would like to welcome our latest members Jill Tyler who is doing a grand job editing the Newsletter, David Kindred who has taken the Website to a whole new level, Peter Tyler and Wendy Miles. It is great that we now have a full team again to work together and to get stuck in and raise the Town Council to new heights of achievement.

IMPACT Detached Project
Pilot Project Youth Provision for 20 sessions in Carlton Colville
Update for Carlton Colville Town Council Week Commencing 23rd
April 2012

Debbie and Ian from IMPACT Detached Project have now been delivering detached youth work in the Carlton Colville area for six weeks. We have been very proactive with offering information to young people and finding out information from them relating to the activities young people want to participate in. Previous history shows that activities led by young people are more successful as the consultation comes from them and includes their ideas and what they want.

The detached workers have met with over 100 young people 13 – 24 yrs during these sessions, some of which are new groups of young people and many previously known to the detached workers from their previous detached youth work role with Suffolk County council.

We are continuing to build upon relationships of trust and respect and continuity with these groups and offer information and support with many issues they may face.

We have offered information and informal education with regards to drugs, alcohol and sexual health having issued several young people with C.Cards and Chlamydia testing kits and offered information about staying safe and healthy lifestyles.

We have asked young people we have met what activities they would like to participate in within Carlton Colville. We have had a variety of ideas ranging from football tournaments, Bowling, Roller skating, Kite Surfing, Street Dance, Disco's, and Bouncy Castles etc. We are still in the process of costing up activities and liaising with activity providers and making sure that we consult with as many young people that we can. Carlton Colville is now a very large community and the amount of young people that visit the local parks and green spaces only confirms this. The weather can make a huge difference to the amount of young people who are out and about and one evening in particular we engaged with nearly 50 young people in the local parks and out on the streets. Even on very cold evenings we are seeing on average 18 + young people in the area.

We are also trying to encourage some young people to set up a small committee to help Carlton Colville Town Council with having young people to liaise with and act as a voice for other young people regarding 'Youth Provision' In the area

We will continue to build upon relationships with young people in Carlton Colville and endeavour to encourage young people to attend meetings enabling young people to share their ideas and advocate on behalf of other young people with Carlton Colville Town Council for future projects.

ANNUAL REPORT FROM THE EAST ANGLIA TRANSPORT MUSEUM
FROM 01 JUNE 2011 TO 31 MAY 2012

This has been another busy year at the museum. We welcomed new members who volunteered to do a variety of jobs, using their skills or acquiring new ones. Sadly, some members have died and the museum was represented at their funerals.

The season of 2011 was the evaluation of "Tar, Sweat and Steam", mainly funded by the Heritage Lottery Fund. The evaluation was in three strands – geographical to find out where visitors came from, composition of family groups and the completion of a simple comments sheet. We also established what percentage of our visitors was aged under five years old, as this was one of our target audiences. At the end of October a case full of evaluation documents, reports, invoices, time sheets and the claim for the final payment of the award was taken to the East of England office of the Heritage Lottery Fund.

Our major winter project was "Transforming the Terminus Tearooms" as we had to meet the demand for a extending the hot food menu. This involved a complete refurbishment, new kitchen equipment, rearranging of tables and chairs for easier access plus "Entrance" and "Exit" doors to prevent congestion.

Much work has been done on the railway. Work on the signal box continues and this will be an added attraction when it is completed.

Dedicated teams are working on major restoration projects and the maintenance of the trams and trolleybuses. A smaller project is the fitting out and equipping of an Anderson shelter. Behind the scenes members work in administration and archives, plus attend meetings around the county.

For the first time we ran "Santa Tram" for three weekends. The museum site was transformed with Christmas trees and lights. These events were pre booked and each child received a wrapped present with his or her name on it, delivered by Father Christmas. Local singers, bell ringers and a band provided seasonal entertainment. Visitors completed comment sheets and these help with planning future events.

Our 2012 season opened with "Newcastle Trolleybus Days", the first being on Good Friday. Our "Classic & Vintage Day" in April was affected by the cold and wet weather.

In May we have our "London Event" marking 50 years since the London trolleybus system closed and 60 years since London's last tram. We also have our "EATM at 40" event celebrating the 40th anniversary of the museum's opening to visitors. For an independent museum, staffed solely by volunteers, it is quite an achievement to grow into an attraction, with a variety of displays and rides, which appeal to all ages.

Head Teacher's Report

Wednesday 23rd May 2012

Summer Term 2012

The Summer Term is well underway and our pupils and staff are engaged in a variety of learning experiences and activities. We are very keen to set a high standard for pupil progress in our first year and this term is crucial in ensuring we meet our targets, so all staff are focused on raising attainment.

It is also the term in which we prepare for our new intake of pupils and a great deal of work is going on in transition and transfer to ensure we smooth the way for our next cohort. The final week of term will be an induction week for Year 6 and preparations are in hand to make it a memorable experience.

General

Buildings

Phase 1: The official handover of the new buildings has been severely delayed because of a legal wrangle over the electricity substation. However, an agreement has been signed and we are working towards having part of the new building available for the final week of term. The commissioning and handover of the building will now take place during the summer holiday.

Phase 2 & 3: The building brief has been drawn up and is ready to go to SCC for tendering. Further ecology surveys, as required by planning, have been set up and detailed build specifications are being worked through.

Teaching & Learning

Monitoring and Evaluation & Work on School SEF

The second faculty review (Communications) has been carried out. I am delighted with the results which demonstrate some excellent practices, particularly in the classroom and the Faculty has agreed areas for development. I am grateful to Governors for their involvement in and support for this process and the full review is available via Tim Marjoram, my PA.

Pakefield's Vocational Curriculum

We are designing a one year taster course for pupils in Year 9 next year to give them a chance to experience the different courses that might be possible in Years 10 and 11. We are preparing this course in collaboration with the Ashley School and with the North Suffolk and Lowestoft 14-19 Partnership. We will also be running ASDAN for specific pupils who would benefit from a course that helps develop their functional skills and prepares them for life and work.

Humanities LE@P Day, Thursday 31st May 2012

Our next LE@P Day is led by Zoe Quinton and Clare Cloves. They have set up a programme of events around ecology and sustainability with Year 7 pupils attending a series of workshops in the morning and organising a sustainability festival in the afternoon and with Year 8 pupils experiencing outdoor pursuits and team building activities.

Leadership Placement

Simon Hart, Deputy Assistant Headteacher at Caister High School, has started his secondment for his headship course at Pakefield and is working with us on target setting and using data to drive up standards, as well as investigating effective strategies for intervention and preparation for OFSTED.

Assessment and Tracking

We have now firmly established Go4Schools as an effective tool in monitoring pupil progress and attainment. All staff, and Heads of Faculty in particular, have used sophisticated analyses to identify where pupils are ahead of, on or working towards expectation. Group intervention and individual pupil intervention is being put into place to help pupils where necessary.

Intervention for SEN pupils has been very successful in improving pupil progress. Intervention programmes in literacy, phonics and reading have led to SEN pupils showing even better progress than average across the school (see attached).

At the last progress check, in early March, the progress towards whole school targets was as follows:

Year 7 English: 45.3% of pupils had made 2 or more sublevels progress (target 79.1%)

Year 7 Maths: 57.0% of pupils had made 2 or more sublevels progress (target 79.6%)

Year 8 English: 52.7% of pupils had made 3 or more sublevels of progress (target 77.9%)

Year 8 Maths: 49.0% of pupils had made 3 or more sublevels of progress (target 77.6%)

Pupils

Pakefield's Talent Show

Pakefield held its own version of the ITV talent show "Britain's Got Talent" earlier this term with acts ranging from Capoeira dancers to 'Glee' club and the usual variety of singing and dancing acts. The night showcased the array of talent at our school and was extremely well received by all. The evening was hosted in the school's main hall and was well attended by pupils, parents and Governors.

Pakefield's First Production – Disney's Alice in Wonderland

Pakefield's first school production is in full swing with Karen Hodson at the helm. Pupils have auditioned for the parts and rehearsals are underway for the show which we are planning to showcase on 11th & 12th July.

Community

PTFA

The PTFA have been wonderfully supportive of our events and provided refreshment for our talent show and ran a raffle. They managed to raise a good deal of money from this and the discos they have run which is being used to support faculty bids for equipment or resources. They are planning a number of events for the end of this term: the Summer Fayre for Sunday 1st July with an Olympic theme and an end of term disco for pupils on Friday 13th July. They are also planning a Christmas Craft Fayre for Friday 30th November 2012. All governors would be warmly welcomed at any of their events.

Events

Humanities Trip to London to visit the Imperial War Museum and Natural History Museum, Tuesday 1st May 2012.

Zoe Quinton and Clare Cloves led the trip to London last week and the pupils enjoyed the great wealth and variety of experiences these two museums have to offer.

Pleasurewood Hills

On 17th July Zoe Quinton is planning a trip for all pupils to Pleasurewood Hills to celebrate the school's first year. All pupils will be invited to take part.

Author Visits

Linda Spendlove has arranged for authors Alexander Gordon Smith and Steve Parker to come into school to work with our pupils on 29th June and 3rd July respectively.

Battle of the Books

Our school will be represented by some of our budding bookworms at this year's Battle of the Books competition at Benjamin Britten High School on 26th June. Linda Spendlove will be accompanying the pupils to the event.

Gifted and Talented Trips

Terri Freeman and Peter Arnold will be taking a group of promising artists on a trip to the Sainsbury Centre as well as holding a G&T art workshop on 19th June. They are also planning an exhibition of pupils' art work for parents (Cheese and Wine evening) before the end of term.

Science Trips

Rebecca Handley will be taking 8 talented scientists to represent the school at the UEA Science Olympiad later this term. Rebecca and Mark Langford are also organising a G&T Science Technology Engineering and Maths (STEM) trip to London to visit the Science Museum and Bodyworks Exhibition on 26th June.

University Family Awareness Day

Tony Bown is taking a small group of parents and pupils to University Campus Suffolk on 25th May for a family awareness day designed to encourage families who would not normally consider university careers for their children to think again.

Sports Day

Our very first Sports Day has been provisionally booked for 14th June with a standby date of 6th July in case of bad weather.

Extra-Curricular Sports

- Year 8 Boys are the Lowestoft & North Suffolk Schools Football association Under 13 League Winners (we beat Beccles Middle School in our last home game 3-1, securing Pakefield as the League Winners)
- Pakefield High School finished 3rd in the GET SET Paralympics Day, where 27 disaffected children participated and experienced Paralympic sports and competition. They played sports such as goalball, wheelchair basketball, sitting volleyball etc.
- We hosted Supporter to Reporter training at Pakefield high school and won the local partnership Supporter to Reporter award (to be presented)
- We participated in seated volleyball training for 50 disaffected children
- Niall Walker qualified for Suffolk Schools Athletics in throwing events
- We have secured 25 hours free cricket coaching provided by the Chance to Shine Project and Lowestoft Cricket Club, offering separate male and female after school clubs and G&T and SEN cricket workshops.
- We are celebrating National Cricket Day on Tuesday 22nd May with an inter-house cricket competition after school; we hope to have 160 Pakefield pupils playing cricket to win their houses some house points.
- We are planning events for National Sports Week commencing 29th June including inter-house rounders, tennis and softball competitions afterschool on Tuesday and Friday.
- We are planning to celebrate World Sports Day celebrations via a Primary sports festival targeting years 4 & 5 based around the Olympics, inspired by PE & Arts LEAP day.
- We have secured 4 hours of golf training for 6 pupils at Pakefield at Rookery Park Golf Club.

Up and coming:

- Sports Day is being planned for 14th June (all welcome)
- We are preparing for the arrival of the Olympic torch, linking with Waveney Gymnastics club
- There is a possibility that we may be adopting an Olympian while they train at Waveney Gymnastics centre; we have sent a proposal to the club showing what Pakefield can offer
- Primary Cricket Competition on 13th June
- Year 7/8 tennis competition in local area
- Golf Roots competition on 20th June
- Intra School football competition to celebrate Euro 2012 (28th- 1st June)
- Rounders tournament on 30th May
- Primary Gymnastics training hosted by Pakefield High School on behalf of Suffolk CPD

Perry Linsley
Headteacher

Chairman's Report

During the past twelve months The Discovery Family Centre has continued to build community provision in order to support the charity objectives 'to improve the mental, physical, emotional, social, economic and spiritual lives of local people and so empowering them to reach their full potential'.

A new partnership with Lowestoft Further Education College has been developed to provide a number of computer skills courses with the aim of improving skills and employment opportunities. Using feedback from local residents the College is currently working on a range of short courses including Digital Photography to be delivered in Carlton Colville starting in the autumn.

Saturday Quiz Night events have been well attended and due to popular demand a full autumn/winter program is being planned. The next Quiz Night to be held on Saturday 9th June 2012 at Hall Road Community Centre starts at 7pm and will include a barbeque and licensed bar.

Zumba dance sessions, growing in popularity are held on a regular basis using a number of venues across Carlton Colville in order to meet demand.

A Family Fun Day will be held on Saturday 30th June 2012 at Uplands Community Centre starting at 10am. Team sports, face painting, food and refreshments will be on offer throughout the day.

The Discovery Family Centre local Lottery, registered by Waveney District Council will be launched at the Fun Day. This will be an opportunity for the community to support a local charity and enter to win monthly cash prizes.

An 'Indoor Olympic Event' is to be run during September and will include a number of armchair activities including championship snakes and ladders.

A parachute jump will be taking place on 9th June 2012 to raise funds. Those taking part include Suffolk County Councillor Kathy Gosling and Ian and Alison Cartwright.

There are many other events and activities to come throughout the next twelve months, many suggested by our local community - this is an exciting time to be involved with the charity!

Lorraine Light

5/19

CARLTON COLVILLE COMMUNITY CENTRE 2011/12

The Community Centre continues to be well used. Most of the regular users such as Playgroup, Tumbletots, Dance classes, Bowls and Badminton are still hiring the hall; unfortunately the Guides and Brownies have had to find a smaller venue due to their falling numbers. Two football teams use the playing field during the season. The hard surface area is well used but this is hampered by the persistent vandalising of the electric meter. The Committee are in the process of applying for Lottery Funding to install new CCTV cameras to try to minimise this problem. Childrens' party bookings are largely making up for the lack of wedding receptions and large birthday celebrations which used to be held during the weekends.

The closure of the bar has not affected usage to a great extent as it is possible to hire a bar for a particular event with the Hirer taking responsibility for the lawful running of the bar.

During the summer the main hall and the lobby are to be redecorated and the dressing rooms decorated and the floor resurfaced. New fire doors have been fitted and the kitchen refurbished during the past year.

As always anyone wishing to join the Committee would be welcomed. Committee Meetings are held on the last Tuesday in the month at the Community Centre - please come along if you would like to help!

5821

**CARLTON COLVILLE FUEL
OR POOR'S ALLOTMENT CHARITY**

Mr Michael Soloman BEM
59 The Street
Carlton Colville
Lowestoft
Suffolk
NR33 8JP

The yearly report of 2011 of the poors charity.
Eighty recipients received a cheque for £130.

To qualify for assistance you must be over the
age of seventy, and on a low income or income
support. Recipients must also reside in the old
parish of Carlton Colville, which is the west
side of Victoria Rd.

More information can be obtained from the
clerk at the above address.

M Soloman