CARLTON COLVILLE TOWN COUNCIL

Minutes of the Annual Parish Meeting of Carlton Colville held on **Wednesday 1 May 2013** at 7.00 pm at the Methodist Church Hall, Shaw Avenue, Carlton Colville, Lowestoft

1 Apologies for Absence
Present: Town Councillors Jill Tyler, Julie Hall, Derek Fletcher, Tony Tibbitt, Bill Mountford, David Kindred, Peter Tyler, and Wendy Miles. Doctor John Stammers, Chair of Great Yarmouth and Waveney Clinical Commissioning Group, Health East.
Also in attendance were Doctor John Stammers, Chair of Great Yarmouth and Waveney Clinical Commissioning Group, Health East; PCSO Justin Winn; Sandra Ward from the Transport Museum; District Cllrs Paul Light and Cllr Kathleen Grant; and Youth Worker Ian Castro. Members of the public were also in attendance.
Apologies were received and accepted from Town Councillors Alistair Mackie, Jose Bamonde and Jack Green. The head teacher of Pakefield High School Perry Linsley was unable to attend but sent a report. a

Item 2 was rearranged until after the following presentation

3 Presentation from representative from Great Yarmouth and Waveney, Doctor John Stammers, Chair of Great Yarmouth and Waveney Clinical Commissioning Group, Health East
Doctor John Stammers gave a very interesting presentation and answered questions from the floor. See attached letter for topics that were discussed. Members offered to include on the Town Council website any proposed public consultations conducted by Health East.

2 Minutes of Annual Parish Meeting held on 30 May 2012
The Minutes having been circulated were taken as read and confirmed as a true record. Unanimous, proposed and seconded by Councillors Tony Tibbitt and Peter Tyler.

4 Annual Report from Carlton Colville Town Council
The Chairman, Cllr Jill Tyler, read out the report from Town Council
See attachment.

5 Annual Report from the Police
PCSO Justin Winn spoke about the reduction in crime during the past year.
The total recorded crimes for period April 2012 to April 2013 were 194, (not including any domestic non crimes) compared to the same period the year before of 298 reported crimes.
Copies of the full report were circulated. See attachment

6 Annual Schools Report
The Clerk read out the report from Perry Linsley, Head teacher for Pakefield High School. See attachment

7 Annual Reports from local District Councillors
Cllr Paul Light spoke about his activities and a written report was available to the public after 2 May 2013. See attached.

8 Annual Reports from Community Groups

Sandra Ward, the representative from the Transport Museum, read out the report, See attached.

Reports were read out from Carlton Colville Community Centre and The Poors Trust. See attached.

Ian Castro from Impact Youth Organisation thanked the Town Council for its support. On the subject of some behaviour by youths, PSCO Justin Winn reported that a recent spate of stone throwing at windows had stopped after offenders had been identified and parents had been spoken to.

There being no further business the Meeting closed at 8.20 pm

Chairman……..Date

NHS
Great Yarmouth and Waveney
Clinical Commissioning Group
HealthEast

Beccles House

1 Common Lane North
Beccles
Suffolk
NR34 9BN

Tel: 01502 719591
Fax: 01502 719874
Web: www.greatyarmouthandwaveneyccg.nhs.uk

TOPICS FOR DISCUSSION – CARLTON COLVILLE TOWN COUNCIL MEETING
WED 1ST MAY 2013

1. What is a CCG and who is HealthEast?
2. The NHS Reforms
3. Our Vision
4. Patient and Public Involvement
5. Lowestoft Consultation
6. Ambulance Service, Mental Health Reorganisation, James Paget Hospital
7. Questions

Background Information:

HealthEast is the clinical commissioning group (CCG) for Great Yarmouth and Waveney and serves a population of 230,000 people. Our patch is broadly aligned with Great Yarmouth Borough Council and Waveney District Council. We work in partnership with other organisations, such as local councils and the voluntary sector, to improve the health and wellbeing of the residents of Great Yarmouth and Waveney.

HealthEast buys health services for our patient population. This means planning what services we need and agreeing contracts with hospitals, mental health trusts and voluntary organisations to provide that care for patients within the budget we are given

Carlton Colville Town Council
Annual Report 30th April 2013

Since our last annual report we have seen many changes within the Town Council. Terry Fleet and Rod Earp, both long standing members of the Town Council, have decided to leave us, we wish them every success for the future. New members have come forward unfortunately one moved out of the area after joining us so had to resign! We have been very luck to see Jack Green want to return to the Town Council.

The Town Council has been working on streamlining its work load, simple things like how we write our minutes and agendas and making all information available to members before a meeting allows for more informed decisions and stops matters from coming to council numerous times. We have created a new committee (Finance & Personnel) to ensure compliance with financial best practice and ensure that we have the necessary processes and procedures in place to demonstrate our commitment to being a good employer.

Our main activities this year have been:

1. **Working with residents, Gisleham Parish Council, Suffolk County Councillor Kathy Gosling, WDC Councillor Light, the Police and School regarding the traffic/parking problems at Carlton Colville Primary School**

   Since moving to their new site in the old Gisleham Middle School there has been a marked increase in the amount of traffic at drop off and pick up times at the school, this has caused problems for not only the parents and residents but the farms and businesses too.

   Following the last meeting which was held on 4th March at the school a working party has been established to look at the possible solutions and work out what can be done to resolve the problem.

2. **Working with the bus company and residents regarding the new bus service on the Dales**

   When the service was implemented the Town Council received complaints from residents about the noise and direction of the route and questions about the financial viability of a service like this.

   Some amendments were negotiated by the Town Council for example one bus stop was moved. We have had further comments that buses are making lengthy stops for no reason, again this has been referred to the bus company who have advised their drivers where they should stop etc.

3. **Working with WDC Councillors and residents on anti social behaviour at Carlton Marshes Park and Fordson Way**

   During last summer some residents in Fordson Way experienced some difficulties from park users. We had a street meet with the residents where Cllr Light and member of the Town Council and a representative from Waveney Norse listened to the complaints and walked the park and came up with a list of things that could easily be done to reduce the problems e.g. not to cut a path directly outside of the properties, replacing hedging that had dies, installation of a self closing gate. Most of these have now been implemented by Waveney Norse.

4. **Securing the Borrow Close site for community use**

   We are in the closing stages of this and hope to sign the paperwork very soon. Some boundary issues have had to be addressed before the Town Council was happy to take on the land, these have now been resolved. The Town Council is ready to move forward as soon as the legalities have been addressed.

5. **Held our first visioning event in September 2012**

   With the help of WDC and SCC Councillors and Officers, Suffolk Acre and the WI we held an event to obtain information from the community about the things that concern them. Suffolk Acre took the information and produced a report and the Town Council has subsequently produced an action plan with items assigned to Town Councillors. Some items have already been addressed whilst some others will take time to achieve.

6. **Working with residents and Suffolk Preservation Society to build an argument against Persimmons outline planning application to build 46 dwellings on land to the west of Carlton Hall**

   In July 2012 Persimmon Homes came to a Planning meeting to show their proposals for land adjacent to Carlton Hall. In early December Persimmon Homes finally submitted an outline planning application to build 46 dwellings. Christmas was on most people's minds but not those of the affected residents and the Town Council. At a Planning Committee meeting to discuss the application Jessica De Grazia from Suffolk Preservation Society was invited to give a presentation which was very well received by the residents and Town Council alike. Much work was done by the residents and Town Council to develop an argument against the application. WDC refused the application at their Development Control Committee in January - we wait to see if Persimmon Homes appeals this decision.

7. **Liaising with the bus companies regarding the withdrawal of the bus service to Pakefield**

   Within a fairly short period of time of each other both bus companies ceased their services that provided a link from Carlton Colville to Pakefield. The Town Council has written to both companies and Suffolk County Council to see if a service could be provided/reinstated. Nothing will happen quickly but we will keep our eye on this as it was a vital service for those without their own transport to get to local shops.

8. **Working with the IMPACT team to try and establish a youth club in Carlton Colville.**

   This a fairly new initiative but we are keen to provide the youth with a drop in club starting with one night per month. The most challenging thing is to come up with a suitable venue, a WDC Community Development Officer and the IMPACT team are working with us on this.

Along with the things we treat as business as usual:

- provision of dog/waste 2 new bins £689;
- continuing to fund 2 outreach youth workers for 40 sessions £1800;
- quarterly publications of Newsbeat £3542;
- provision of hanging baskets £3,025;
- provision of a Christmas tree with lights £289;
- quarterly cleaning of bus shelters £189
- Councillor Training
- Planting daffodils
- Reviewing Planning applications
- dealing with complaints about litter/dog fouling/overhanging hedges
- Lobbying our MP on matters that affect rural/semi rural areas;

We did not install a bus shelter on Beccles Road opposite Marsh Lane as intended, but have ring fenced the monies and are intending to do it this year at a different site. We delayed our decision to allow us time to consider concerns raised by local residents.

We have continued to develop working relationships with various bodies who provide services to Carlton Colville not least our WDC and SCC colleagues, community centres, the police, church organisations.

Since reviving our magazine we have received positive feedback which is very pleasing. I would like to thank Cllr Hall for taking this on at very short notice and for continuing to produce a very good magazine.

We have made major inroads in making data available to the community via our website and facebook. I would like to thank Cllr Kindred for his hard work in managing our website and facebook page.

We have not achieved a great deal in terms of the work to secure the old school site, which is very disappointing but there have been some setbacks along the way e.g. unfortunately the partner we were hoping to work with (the DFC) have decided to cease their activity. We are waiting to hear whether Suffolk County Council are going to continue to use the school for education purposes once the Beccles Free School relocates to Beccles in September 2014 - we are lead to believe that a decision will be made about Christmas time 2013. Although we have been approach by one or two small groups this would not be sufficient to maintain a building/site of this size.

All in all we have had a very busy year and I would like to thank my fellow councillors for their hard work and support.

Police report for Carlton Colville Town Council AGM 2013.

The total recorded crimes for period April 2012 to April 2013 are 194. (This does not include any domestic non crimes) The breakdowns are as follows.

Arson	1
ABH	9
Accosting	1
Assault on police	2
Aggravated taking of motor vehicle	
Burglary Dwelling	22
Burglary other building	15
Breach of peace common law	1
Cause harassment alarm distress	8
Criminal damage vehicle	21
Common assault	21
Criminal damage other	12
Criminal damage dwelling	15
Cruelty to animals	1
Driving with excess alcohol	4
Drunk and disorderly in a public place	2
Possession class b drug	8
Public order	12
Possess class a drug	2
Robbery personal property	2
Rape female over 16	2
Racial/religious aggravated damage	
Sexual assault	2
Theft other	8
Theft from motor vehicle	5
Theft of cycle	7
Theft in dwelling	1
Theft of motor vehicle	1
Theft from auto meter	1
Owner allow dog to enter place and cause harm	2
Wasting police time	6

Compared to the same period the year before there were 298 reported crimes. The breakdowns are as follows.

ABH	6
Assault on police	2
Aggravated taking of motor vehicle	1
Attempted Robbery	1
Burglary Dwelling	21

Burglary other building	35
Breach of peace common law	3
Cause an affray	1
Cause/incite sexual act	2
Cause harassment alarm distress	8
Criminal damage vehicle	31
Common assault	29
Criminal damage other	18
Criminal damage dwelling	6
Driving with excess alcohol	3
Drunk and disorderly in a public place	5
Fraud	2
Malicious communications	4
Message letter email etc…indecent or threatening	9
Minor wound with intent	6
Obstruct resist police officer	1
Possession class b drug	15
Possess or distribute prohibited weapon	1
Public order	3
Pervert the course of justice	1
Possess extreme porn images	2
Robbery personal property	2
Rape female over 16	2
Sexual assault	2
Theft other	39
Theft from motor vehicle	11
Theft of cycle	10
Theft from shop	2
Threat to kill	1
Theft in dwelling	6
Theft of motor vehicle	3
Theft from auto meter	1
Take without consent	1
Use violence to secure entry	1
Voyeurism	1

As you can see there is a drop in crime in Carlton Colville. This is a very positive statistic and hopefully reflects on the work and effort the Carlton Colville SNT put it to the Village.
Report compiled by PCSO Winn.

CARLTON COLVILLE COMMUNITY CENTRE

ANNUAL REPORT MAY 2013

ANNUAL PARISH MEETING

The Community Centre continues to be well used, especially during the week and has a fair amount of bookings at the weekend. It continues to generate enough income to keep the place well maintained inside and the floor in first class condition.
A Lottery Grant was received in 2012 which was used to install new CCTV Cameras and lights in the hope that the perpertrators of vandalism would be recognised and punished accordingly. This all seems to take time!
We have been badly hit this winter with tiles being removed from the roof and the chimney for the heating system being dismantled and damaged with the consequence that a new one will have to be erected during the summer at a cost of thousands of pounds.
The guttering and downpipes also need replacing with water cascading down the side of the building when there is heavy rain. It is hoped that we will be able to get some funding for this work - possibly from Suffolk County Council.
We would like to apologise to the children for the absence of goal posts on the hard surface area. The old ones were removed by Waveney District Council as they were considered to be hazardous but so far no replacements have been provided, despite repeated requests for them to do so.
As always we would be pleased to hear from anyone who would like to join the Committe to help keep this facility running - which the parishioners many years ago worked so hard to get the finance to erect.

ANNUAL REPORT FROM EAST ANGLIA TRANSPORT MUSEUM FOR THE CARLTON COLVILLE TOWN COUNCIL ANNUAL MEETING

We are very fortunate that so many volunteers, from near and far, give their time and their talents so freely to the museum. Our wide variety of members come from many different backgrounds, offering diverse and complimentary skills. There is always plenty of work to do and new members are always welcome!

In 2012 we had very good visitor figures, despite the downward trend reported in other areas of tourism. This was not achieved without much planning and hard work as we ran additional events to celebrate significant anniversaries in the history of transport.

An innovation in 2013 was “Residents Day” when we offered people living near the museum free admission on the afternoon of 24 March. The invitations were distributed to five hundred homes resulting in one hundred and seventy two people from forty nine households visiting the museum.

Behind the scenes of operating trams, trolleybuses and the railway several restoration projects are making progress thanks to the work of dedicated teams. In 2012 the visitor experience was enhanced by the additional exhibit of a fully equipped Anderson shelter and improvements to a railway station, which transformed it to the dual functions of an additional exhibition area and waiting room.

We continue our links with many organisations. Much time has been spent in adapting and developing documentation to comply with legal requirements such as changes in Gift Aid by HMRC. The museum is also working towards accreditation, which is a national standard administered by Arts Council England.

The museum appreciates the Carlton Colville Town Council for its interest in our activities. We are one of the few museums in Suffolk to maintain a link with their local council and long may it continue.

CARLTON COLVILLE FUEL
OR POOR'S ALLOTMENT CHARITY

Mr M Soloman
59 The Street
Carlton Colville
LOWESTOFT
NR33 8JP

Dear Christine

Eighty Recipients received a cheque for £130 each for last year ending 2012.

To qualify for this you must be seventy years or over, with low income or income Support and living in the old boundary of Carlton Colville. Which is the west Side of Victoria Rd Oulton Broad.

For Further details contact the clerk Mr M. Soloman Tel 01502 586102.

yours Sincerely

M. Solo

Mr M Soloman
clerk to the Poor's Trust.

PAKEFIELD

An 11-16 High School and Learning Community

Shaping the Future

Head Teacher's Report
Carlton Colville Town Council
Wednesday 1st May 2013

Pakefield High School opened its doors for the first time in September 2011 to pupils in years 7 and 8 (aged 11 – 13 years). Phase 1 of the new building opened in September 2012 and a new year 7 cohort joined the School, bringing it to three year groups. Our Pupil Admission Number (PAN) is 180 and we are full in every year group. Our intake for September 2013 is over-subscribed with a waiting list.

Learning and Teaching at Pakefield

Raising Attainment

Pakefield was founded as part of Suffolk County Council's School Organisation Review, the purpose of which was to improve education in the County. The School's core business is to raise standards in teaching and learning and to achieve excellent results in public examinations. Therefore, our pupils' education comes first. However, we also believe very strongly that we are a community school and are committed to developing our partnership with local people, groups and businesses, thereby strengthening our sense of service and participation.

Ofsted Inspection March 14th and 15th 2013

In February Pakefield was inspected for the first time and we are delighted with the results. The inspection team spent two days in March observing many lessons, talking to pupils, parents and staff, examining all our performance data and checking on all aspects of our pastoral care for pupils. The inspectors found the School to be "Good" in every area with some outstanding practice. Some of their findings are shown below:

- Pupils are making good progress and achieving well because they are taught well and their attitudes to learning are good. They enjoy the well-developed practical tasks provided in most lessons to help them learn.
- Pupils behave well and are particularly attentive and cooperative in lessons.
- Pupils are well looked after and cared for. Hence they feel safe at school and also learn about how to keep themselves safe.
- Staff have a very clear sense of purpose and are equally ambitious for the school and their pupils.
- Teaching assistants provide skilled support to individual and small groups of pupils.
- The staff and governors work together in strong partnership to ensure that the school is the best that it can be. Governors have a very good understanding of the school's work and how well it is performing.

We have a number of areas to develop to achieve an Ofsted "Outstanding" grade and our first set of public exam results (published in 2015 when our Year 11 pupils will complete their final year) will help us achieve this highest standard.

Community

Enrichment

Our Wednesday timetable is structured differently. Lessons are 10 minutes shorter, as is the lunch break, so that formal teaching finishes at 2.10pm. Following this pupils choose from a wide range of enrichment activities from 2.25 to 3.25, all delivered by external providers, including sword fencing, horse riding, quilt making, dance, singing, theatre and drama and many different sports. Our aim in this is to give our pupils opportunities to try something new and explore different interests. We know this will help them develop social skills as well and build confidence, all of which will prepare them to become active and responsible members of our society. When the School was founded the Governors had a vision that Pakefield would

Kilbourn Road, Pakefield, Lowestoft NR33 7DS Tel: 01502 530750 Fax: 01502 532432
www.pakefield.org.uk info@pakefield.org.uk
Headteacher: Mr P. Linsley

PAKEFIELD

An 11-16 High School and Learning Community

Shaping the Future

become a school closely linked with the Community. Enrichment is helping to achieve that through bringing many members of our community into school to work with our youngsters.

Staff Continuous Professional Development

Whilst pupils are enjoying their enrichment activities, all staff take part in weekly training sessions lasting two hours through our CPD programme. This enables us to cover all the statutory training for school staff and allows us a weekly focus on improving learning and teaching. There is also a Masters degree course available for staff who wish to take it up and specific career development courses to qualify staff to deliver particular courses within school.

Community Use of the School

The School is keen to offer its premises to the local community for use outside of school hours and an increasing number of groups and courses are being developed. Opportunities for this will increase as further new buildings are opened (Phase 2 in July 2014 and Phase 3 in September 2015). To make a booking please email the School at lettings@pakefield.org.uk

Partnerships in Education

Pakefield High School is part of a Pyramid of Schools which includes Carlton Colville, Kessingland, Whitton Green, and Pakefield Primary. Together we work closely to ensure transfer and transition of pupils from primary to secondary is smooth and effective and that our pupils make rapid progress.

Pakefield also works in collaboration with the other Lowestoft high schools, special schools and colleges on joint projects and the 14-19 partnership for vocational education.

Shaping the Future

This phrase sums up what we aim to achieve with our pupils. We want them to be fully prepared for adult life, with the best qualifications for the world of work or higher education, and with well-developed inter-personal skills so that they can take their place in our community as active citizens. We are keen to work with our community to help achieve this aim and would like, therefore, to develop strong links with Calrton Colville Town Council.

This Term's Planned Activities

- 14th May - "Learn and Earn" event
- 17th May - PTFA Quiz & Curry Night
- 23rd to 26th May - Trip to Paris
- 6th June - Short reports issued via Go4Schools
- 11th June - Year 6 Parents' Evening
- 21st June - Sports Day (weather permitting)
- 27th June – Key Stage 3 trip to the Norfolk Show
- 10th & 11th July - School Production
- 18th & 19th July - Year 6 Transition Days
- 22nd July – Learning Experience at Pakefield (LEAP) Day – International Theme

Perry Linsley
Headteacher

Kilbourn Road, Pakefield, Lowestoft NR33 7DS Tel: 01502 530750 Fax: 01502 532432
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Annual Report (2012/2013) to Carlton Colville Town Council AGM May 2nd 2013

I find being a District Councillor offers many and varied challenges. Sometimes results can be achieved within a few days, whilst there are still things I am regularly writing and telephoning about many months later.
As a councillor, there have been times I have been writing to residents and Officers, or dealing with telephone calls, anything from 7.00am to 2.30am weekdays andweekends – depending on circumstances.

Many of the problems are down to the poor way in which Carlton Colville had been 'planned' over the years and there is not a lot a WDCllr can do other than to make sure every matter is directed to someone who may be able to help.

This year I sat on a number of WDC and external committees, as well as on several Community ones.
Often we receive minutes, agendas, and associated information, for meetings that can number anything up to 170 pages (the annual audit and finance meetings tend to be the most weighty – in more than one way! Many Development Control Papers exceed 120 pages BEFORE considering relevant correspondence, including DVD's, from some of those affected)

WDC

I am just completing my second year as WDC Vice Chairman (because of my work commitments I will not be seeking re-election this year) standing in for Cllr Collecott whenever he is not available. Attending events all over Waveney, even into Gt Yarmouth, as well asChairing an extraordinary Council meeting.
In addition to attending every Full Council meeting I am a member of Development Control,Overview & Scrutiny [Audit and Risk], and Grants Allocation Panel attending the majority of these meetings.
I am also on the Community Care Health & Independence Partnership Board, as well being a member of the WDC/SCDC Community Health Group.
As a substitute on the Norfolk Rail Policy Group I have attended 3 meetingsin Norwich and one investigating a Sustainable Travel Plan for Lowestoft.
Attend Safer Neighbourhood Team/Priority Settings meetings and the Play Partnership.
Have also attended several training sessions including thosefor:-Development Control, Environmental Health, Localism, and Finance & Welfare.
Have again organised Cultural and Diversity visits to London for Councillors, Staff and residents.
Attended several local Olympic events and Bike Active and launch events for local groups including Access and the Prince's Trust.

Community Involvement:

A Trustee for two Charities attending regular meetings and helping with fund raising and organising events.

V Chair, now Chair, of Rosedale PPG attending meetings and representing them at the WDC/GY meetings.
Because of illnesses I have also taken minutes, written agendas and reports for a number of the Trustees meetings.
Have taken part in Health & Safety training and Child Protection training.
Helped set up the committee of a community group whose founder is a CC resident.
Attended Broads Authority Planning Meetings and the opening of the new ferry.
Attended CC 'Visioning Day' meetings.
Attended several Community Forum Meetings.

Carlton Colville:

I have continued to organise, attend, and publicise a monthly open surgery for residents with the support of Cllrs Grant and Gosling. This year we have been joined by 'Youturnaround'
Whenever I can, I write a report for the TC and attend a monthly meeting.
Information is exchanged with other Cllrs as we try to support each other's work for residents.
Over the past year residents, and fellow councillors, have contacted me about all manner of things that I have tried to help with making sure each was passed on to the department most able to help. This is usually by means of phone calls, visits, and emails!A number of issues have led to walk abouts, site meetings and Officers meeting at my home.
These include:-
Grass cutting, Hedge cutting/ shrub planting, Tree cutting/ planting,
Loss of telephone signals,
Antisocial behaviour,Playing of ball games (WDC organised some soccer coaching to channel this enthusiasm),
Homelessness around Waveney, Loss of residentsaccommodation issues, Flooding,
Car sales at different locations around the town,
Problems created by the 'new' bus routes and bus stops AND the loss of these routes,
Traffic problems around Grove School,
Facilitating meetings about the parking problems around Gisleham School investigating and getting costs for possible solutions,
Council tax (getting a five year, back dated, rebate for over payment),
Bin collections (the vast majority of residents being very pleased with the present service),
Missing bins (I was able to get a free replacement for a resident new to the area!),
Litter,
Dog fouling[have recently obtained signs for the TC],
Speed signs, and Mud on the Road,
Planning applications and enforcement matters,

Getting a Street lamp connected after months of exchanging emails and phone calls,
Trying to get ‘holes’ in the road repairedby a developer before it is adopted,
Unadopted Roads (unfortunately SCC will not take these on unless the roads are handed over in good condition).
Late night taxis for young people leaving Hush Hush in the early hours of the morning.
I wrote to object to the Free School. However, I am very pleased that many residents are now finding an improvement during the day and that there appears to be a need - if theincrease in applications are anything to go by.
During the bad weather I also tried to make time to visit some elderly residents to make sure they were coping.

I have continued to invite the Town Council to various meetings that I have organised and am very pleased that the Chairman has been able to attend and contribute positively to discussions.
Whenever possible I have shared appropriate information often by exchanging emails and/or phone calls.

P.Light