

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF TOWN COUNCIL MEETNG

Minutes of the Carlton Colville Town Council Meeting held on **Wednesday 7 January 2015** at the Methodist Church Hall, Shaw Avenue, Carlton Colville. The Meeting began at 7.00 pm.

Minutes draft until signed.

1a) Welcome by Chairman

The Chairman welcomed Town Councillors and County Cllr Sonia Barker and District Cllr Paul Light and a representative from the Transport Museum and Members of the Public.

1b) To note Town Council Members present and to receive any apologies for absence and note apologies

Town Council Members present were: Chairman Alistair Mackie, Derek Fletcher, David Kindred, Bill Mountford, Tony Tibbitt, Paul Radforth and Claire Varela, Peter Tyler and Christine Fair.

Apologies were received, noted and accepted from Cllrs, Vice-Chairman Jill Tyler and Julie Hall.

Apologies were also received from PCSO Justin Winn, Sandra Ward from the transport museum and District Cllr Kathleen Grant.

1c) To receive any declarations of interest regarding the agenda

None received

1d) To consider applications for dispensation

None received

2 To approve and sign the minutes of the Town Council Meeting held on 3 December 2014

With the four amendments noted, and listed below at item 16, the approval of Minutes as a true record of the Meeting held on 3 December 2014 was proposed and seconded by Derek Fletcher and Christine Fair and agreed by all.

3 To allow Meeting to be adjourned for public participation

The Meeting was adjourned at 7.08 pm

The purpose of the meeting is for Councillors to discuss Town Council business and whilst attendance of residents is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

3A to receive reports

Reports were received from the following:

i) The Police

See attachment for report provided.

ii) Waveney District Councillors

District Cllr Paul Light's report had been circulated, see attachment.

Further to this D Cllr Paul Light underlined the need for a meeting place for young people. There were no reports from District Cllrs Kathleen Grant or Jose Bamonde.

iii) Suffolk County Councillors

C Cllr Sonia Barker gave a report. See attached.

Cllr Barker also advised that:

Concerning the safety problems at the roundabout at Beccles Road, C Cllr Barker, and D Cllr Light and the SCC Highways Officer and the resident had held a meeting together, and the SCC Highways Officer had agreed to conduct a safety audit to see how things could be improved.

Concerning the traffic problems at Chapel Road, Suffolk Highways would organise a local consultation to look into vehicles parking too closely to the roundabout and the consultation would include the Police, the Transport Museum and the Town Council.

Concerning complaints of use of Rounces Lane as a rat run, speed signs would be considered.

iv) East Anglia Transport Museum

v) Carlton Colville Youth Council

vi) The Clerk

This had been circulated. See attachment

3B to receive questions and input from the Public

A Member of the Public reported problems at Matlock Dale. D Cllr Paul Light advised them that he and Cllr Sonia Barker would look into the matter.

The Meeting reopened at 7.50 pm

4 To receive an update on actions from the previous meeting of 3 December 2014

Legal advice was sought about the modifications at Carlton Colville Community Centre
A request was again made to WDC for details of correspondence sent in June 2014 to residents beside the allotment site to ensure that the correct information was used in the Town Council request for legal action. The Clerk reported that this information had now been received and, as requested by members, the solicitor would be contacted.

Concerns were sent to the Police about the lack of effective enforcement against parking infringements outside Carlton Colville Primary School.

Members suggested that the financing of extra PCSO be considered and this would be an agenda item for the next Town Council Meeting.

An invitation was sent to SCC Highways Officer to attend a Town Council Meeting about traffic problems at Chapel Road. The clerk reported that this had been declined although the reply was given that the matter would be looked into with possible provision of waiting restrictions.

A request was made to Suffolk County Councillor Barker and / or Suffolk County Councillor Ladd to submit a Member Question to Suffolk County Council as to what was being done to resolve and expedite resolution of the road safety issues at Carlton Colville Primary School. In reply Cllr Barker agreed to submit a question at the next meeting of 12 February.

5 to receive details of any correspondence of importance for Council to consider not received elsewhere

To receive details of any correspondence of importance for Council to consider not received elsewhere:

Community Priority Setting Meeting Dates For 2015 / 2016, circulated

Notification from SCC of the extension of the closure of footpaths 2a, 3,5 and part of 6, circulated

Notification of Parish Polls Consultation, circulated

6 to confirm receipt of minutes from Meetings held since 3 December 2014

No Meetings were held

7 To agree cheques. These will be signed after the Meeting has been closed.

See attachment

These were all agreed by all Members with the exception of the sewerage charge for the allotments. The Clerk was asked to question the need for this.

8 To receive notification from WDC that the current trustees of Bloodmoor Community Centre will be stepping down and invitation to attend a meeting on 14 January 2015 to discuss the long term future of the community centre

It was agreed that the Clerk and Cllr Jill Tyler would attend

9 To receive the Draft Open Space Needs Assessment and Draft Green Infrastructure Strategy and to receive an invitation from WDC Planning Officer to discuss the Draft Open Space Needs Assessment and Draft Green Infrastructure Strategy

This was received

10 To receive nomination form for attendees at Royal Garden Party 28 May 2015

This was received. No nominations were received.

11 To receive information regarding problems on the green space at Harrap Dale and to determine what course of action needs to be taken to address this long standing problem. This item to be an agenda item until next action taken

Cllr Peter Tyler proposed that as this was not a Town Council matter and that after several times contacting WDC about it nothing further can be done by the Town Council, this item be removed from the future agendas. Cllr Derek Fletcher seconded this and all agreed.

12 To receive update on building of proposed Town Council room.

The Clerk would contact the solicitors again for advice required about the planning application.

13 To receive update on allotments including boundaries at Borrow Close

See item 4.

Also, Cllr Peter Tyler reported the following: a shed had been broken into and had been reported to the police on 101. An offer had been received to use a garden for allotments. It was agreed to contact the landlord, WDC, to see if this was possible. Some allotment owners were not using their allotments and a policy to redress the situation would be considered. This was to be an amenities committee meeting agenda item.

14 To receive update on the newsletter and website

It was noted that the editor of the newsletter, Jack Green, had resigned from the Council. Cllr Clare Varela offered to see if she could help with the editing and the clerk would provide information.

Cllr David Kindred was keeping the website up to date and received congratulations on his website management which had enabled the Town Council to received third prize in the Suffolk Association of Local Councils "Website of the Year" competition.

15 Matters in abeyance and for next Meeting

Community Led Planning; Use of redundant school buildings; it was noted that it appeared that permission had been granted by SCC for the building not to be used for education. To consider the Town Council Emergency Response Plan and use of Newsletter and website in the collection of names for emergency plan.

16 Close Meeting

There being no further matters the Meeting closed at 8.45 pm.

From item 2 above

The following amendments to the Minutes of the Meeting of 3 December were agreed and were noted as follows:

Four Amendments to Minutes of Meeting of 3 December:

Item 2, regarding D Cllr Notices states that: "At the last Town Council meeting it was reported that the District Council Ward Surgery posters had been removed from the Town Council notice boards but that these would be reinstated. However, the posters had not been replaced and so it was agreed that if Councillor Light provided further copies of the poster this would be done before the next Town Council meeting". **Amendment: The reference above to be removed as the notices have been displayed on the noticeboards for the past year and for all years previous to that when requested apart from when it was understood that removal was requested.**

Item 9 referring to cheques states that: This agenda item was "included in error". **Amendment: The reference above to be removed as this is a standard agenda item which allows for any unforeseen urgent bill that may be required to be dealt with at the meeting .**

Item 12 referring to Harropdale states that: "This item should not have been included on this Agenda as no further discussion was needed" **Amendment: The reference above to be removed as it was previously resolved by Members to include this item on all Full TC Agendas until the matter had been sorted out. Since this remains an ongoing item it was therefore included on the agenda.**

Attendance at Meeting: Cllr Sonia Barker was not in attendance.

Chairman.....Date.....

Agenda Town Council Meeting January 2015

Payments for consideration

Cheque 1885 error		
Clerk salary Dec 2014 chq 1886 Includes Nalc increase	£882.88	Paid 16/12/14
Carpenter - payment for installing 2 noticeboards: at Airedale and Allotments site chq 1887	£70	paid 16/12/14
HM Customs and Revenue tax and nic for months October to December chq 1888	£477.13	
BHCA youth meeting chq 1889	£24	
Richardson Printing for Winter newsletter chq 1890	£781	
Suffolk Assoc of local Councils planning training chq 1891	£60	
Essex and Suffolk Water Oct 14 to march 15 chq 1892	£60.19	
Anglian Water June 14 to Dec 14 chq 1893	£111.59	
Waveney District Council for planning permission at Council room chq 1894	£97.50	
Christmas tree lighting chq1895	£386.40	

During the first two weeks of December I was on annual leave and Cllr Jill Tyler kindly dealt with urgent matters arising including paperwork connected with the resignation of Cllr Jack Green, and complaints about the Bells path near to the cemetery and matters at Harrap dale - these two complaints being forwarded to D Cllr Light.

Clerk's report:

Legal advice was sought concerning the modifications at Carlton Colville Community Centre. A request was again made to WDC for details of correspondence sent in June 2014 to residents beside the allotment site to ensure all information was included in a request for legal action.

Concerns were sent to the police about lack of effective enforcement against parking infringements outside Carlton Colville Primary School.

An invitation was sent to SCC Highways Officer to attend Town Council Meeting

Suffolk County Councillor Barker and / or Suffolk County Councillor Ladd requested to submit a Member Question to Suffolk County Council as to what was being done to resolve and expedite resolution of the road safety issues at Carlton Colville Primary School.

Arranged installation of lights on Christmas tree

Liaised with W Norse re placing of correct bin at Aveling Way open space and also liaised with resident re this

Updated allotment list and liaised with applicant

Liaised with W Norse (SW) re removal of bench from Deepdale to Elm dale Drive, cost is £300 and SW queried the location re possible anti-social behaviour

Contacted CH of WDC Play Partnership re their Safeguarding Policy for Children to see if they had relevant information to include in a policy for the Town Council

CARLTON COLVILLE TOWN COUNCIL POLICE REPORT

01/12/14 – 26/12/14

THERE HAVE BEEN 16 CRIMES FOR THE ABOVE PERIOD,

1X THEFT OTHER

1X THEFT OF PEDAL CYCLE

2X BURGLARY OTHER BUILDINGS

2X BURGLARY DWELLING

2X COMMON ASSAULT

1X ASSAULT OCCASIONING ABH

1X OBSTRUCT/RESIST A POLICE OFFICER

3X CRIMINAL DAMAGE VEHICLE

1X CRIMINAL DAMAGE OTHER 1X MALICIOUS COMMUNICATIONS

1X DRUNK AND DISORDELY IN A PUBLIC PLACE

REPORT COMPLIED BY PCSO 3087 STEVE WICKS ON BEHALF OF THE SOUTH LOWESTOFT SAFER
NEIGHBOURHOOD TEAM.

CARLTON COLVILLE TOWN COUNCIL

COUNCIL MEETING – WEDNESDAY 7th January, 2015

Report by County Councillors:

Cllr Sonia Barker & Cllr Peter Byatt

Suffolk County Councillors for the Pakefield Division which includes
Carlton Colville

- **Suffolk County Council matters:-**

For the information of Carlton Colville Town Councillors: Cllr Peter Byatt is still an inpatient in Addenbrooke`s Hospital in Cambridge (as at 3.1.15).

Meetings involving Cllr Sonia Barker:-

- **There was a full SCC Council meeting on the 18th December, 2014**

There were two Motions as follows:-

Motion 1 (Labour Group) Proposed by Cllr Sonia Barker and seconded by Cllr Bryony Rudkin:-

In recognition of the 13 secondary schools in Suffolk which are inadequate or require improvement according to the Ofsted website, and the 30% of Suffolk`s secondary school children who are receiving a sub-standard education, this council will:-

- publish an action plan for improvement for each of the schools and academies in Suffolk that have been rated as requires improvement or inadequate.
- take a proactive approach to entering into dialogue with Suffolk`s failing academies and their sponsors with a view to ensuring they take on services provided by the Learning Improvement Service.
- commission a thorough peer review of the whole of education and skills in Suffolk, led by an outside organisation such as the LGA, in order to identify what it is that this Council needs to do to significantly improve educational results.

Cllr Barker highlighted the serious concerns with regard to the poor GCSE results in high schools both in Ipswich and Lowestoft and particularly the three High schools out of four in Lowestoft that are currently in Special Measures. Cllr Barker emphasized that children in Lowestoft cannot put their lives on hold waiting until the administration get things right ... unless there is radical improvement starting right now, thousands of Suffolk youngsters will have their lives blighted. Cllr Rudkin also expanded on the need to involve the Local Government Association in a constructive way. Many Cllrs across the political spectrum also spoke in a passionate debate. The Labour Group believed that their motion offered a constructive way forward. The Motion was lost 26:39.

Motion 2 (Conservative Group) Proposed by Cllrs Mark Bee and seconded by Cllr Mary Evans:

The Council recognises that, alongside the roll-out of high- speed broadband, good mobile phone network coverage is an essential part of the county`s infrastructure.

This Council therefore proposes to:

- Lead a Suffolk wide forum to campaign for better mobile phone coverage in Suffolk
- Seek to maximise investment from the government`s mobile infrastructure project
- Engage with the four network providers to invest in Suffolk`s mobile phone coverage.
- Invite the Secretary of State for Culture, Media and Sport to Suffolk to meet key business and political leaders and hear their views.

Cllr Bee emphasised the need for improved communication in Suffolk which Cllr Mary Evans also expanded upon. There were many contributions from across all the political parties and the mood of the meeting was for all sides to vote in favour of the Motion.

- **Other Meetings of Interest:-**

- **Monday 15th December, 2014 Education & Children`s Services Scrutiny Committee at Endeavour House, Ipswich.** Key areas under scrutiny were:-

Governance and the relationship between the Local Authority and Academies/Free Schools

EOTAS Provision

School Transport and Catchment Areas

Information Bulletin

There were various witnesses called to attend to give evidence to the Committee among them were Dr. Tim Coulson Regional schools commissioner, east of England and North east London, Pat Wilkinson, Vice Chair of School Governors Forum, school governors leaders, Ofsted and the Suffolk Primary Heads Association,. Also called to give evidence were the CYP Director and officers.

- **Various Highways issues followed up from the meeting on the 1st December, 2014 with SCC Highways engineer Keith Sampson:** Cllr Barker to update the Meeting on the 7.1.15

- **Locality Budget Update – in Carlton Colville:**

Cllr Barker to update the meeting as to where successful requests have been Awarded.

This was as follows:

Cllr Barker has Cllr Byatt's contribution for use and this is being used for SOLD's "Rock Up Project".

£4000 is being used at Carlton Colville Community Centre for play equipment.

- **Carlton Colville Primary School three feasibility solutions to the road safety concerns: –**

Cllr Barker followed up her continuing concerns with regard to the above-mentioned issues with a letter in the `Lowestoft Journal`

The meeting with Cllr Newman is still scheduled for the 26th January, 2015 which is almost ten months on from the meeting on the 1st April, 2014.

CLlr Barker will be asking a member`s question regarding this extremely frustrating issue at the next full SCC council meeting on the 12th February, 2015.

SVB 3.1.15

WDC Report to Carlton Colville Town Council meeting on Jan 7th 2015.

It has been a relatively quiet month – even so I have received and written over 120 emails and made numerous telephone calls to support problems residents have had.

The main problems have been the accumulation of leaves creating dangerous spots for pedestrians, and wild brambles causing damage to a fence.

With the former I was assured that these would be removed. With the latter I requested the use of an appropriate weed killer to permanently remove the problem. However, this needs to be applied during the growing season and will need following up in the spring.

For the past year I have been drawing attention to the problems that an elderly resident is facing trying to look after herself. I was pleased that a Dr visited the lady after I was able to speak to her GP and a follow up visit was made by a nurse. It was not until late afternoon on Christmas Day that I heard it admitted that the lady was not able to cope on her own and was (eventually) found a place in Southwold hospital where she is being well looked after.

I have also followed up a problem brought to me by Waveney residents who work in Carlton Colville.

I intend to submit my observations regarding the consultation on leisure facilities pointing out that CC has a particularly high proportion of young and older people who needs require more consideration.

Carlton Colville has some excellent green areas. To me there is a lack of indoor opportunities for our youngsters, who have nowhere to meet and very limited opportunities for constructive activities in the evenings. The TC has worked hard to try and help but when Youth Workers were left wandering the streets trying to engage in dialogue with our young people there must be many who were missed. Many years ago I was a Youth Club Leader with over 120 members attending regularly. I appreciate that there were others who did not wish to join but a lot of good work was achieved.

I also feel very strongly that provision of additional land for the Transport Museum ought to be included. There are so many volunteers of all ages involved and is a major attraction to Waveney that fully justifies the opportunity to expand.