

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF TOWN COUNCIL MEETING

Minutes of the Carlton Colville Town Council Meeting held on **Wednesday 5 October 2016** at the Methodist Church Hall, Shaw Avenue, Carlton Colville. The Meeting began at 7.00 pm.

Minutes draft until signed.

1a) Welcome by Chairman

The Chairman welcomed Town Councillors, County Councillors Sonia Barker and Peter Byatt, District Councillors Paul Light and Jenny Ceresa, representatives from Impact Youth Workers, representative from The East Anglia Transport Museum and Members of the Public. District Cllr Kathleen Grant sent apologies.

1b) To note Town Council Members present and to receive note and accept apologies for absence from Town Councillors

Town Council Members present: Julie Hall (Acting Chairman), Christine Fair, Derek Fletcher, Peter Tyler, Clare Varela, Bill Mountford and Alistair Mackie. Apologies were received and accepted from Councillors Jill Tyler and Paul Radforth.

1c) To receive any declarations of interest regarding the agenda

None received

1d) To consider applications for dispensation

No declarations received.

2 To approve and sign the minutes of the Town Council Meeting held on 21 September 2016

To sign the Minutes of the Town Council Meeting held on 6 July 2016 as agreed at the Meeting held on 21 September 2016

Approval of the Minutes of the Meeting held on 21 September 2016 was agreed by all.

Agreement was proposed and seconded by Cllrs Christine Fair and Derek Fletcher.

The Minutes of the Town Council Meeting held on 6 July 2016 were signed as agreed at the Town Council Meeting held on 21 September 2016.

3 Public participation

The purpose of the meeting is for Councillors to discuss Town Council business and whilst attendance of residents is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting the council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

3a To receive reports

Reports were received from the following:

i) Suffolk County Councillors

See attached

Also see below:

1) Flooding - Cllr Sonia Barker advised that the Suffolk County Council contacts were Matt Hullis and Matthew Hicks. Flooding updates could be found on the Suffolk County Council website under Scrutiny and Subcommittee on Flooding.

Cllr Paul Light observed that the Flooding update did not mention streets in Carlton Colville that flood.

- 2) Bloodmoor Hill Roundabout was to be improved with the south side pelican lights to be altered.
- 3) Suggestion was made to put bollards on the grass verge adjacent to the vets.
- 4) Ashburnham Way was to have a new pedestrian refuge near to the supermarket.
- 5) The School traffic issue was now being taken seriously by Suffolk County Council cabinet Members and there would be a further meeting at the end of November 2016.
- 6) Suffolk Highways were monitoring the hole at Hall Road.

(ii) D Cllr Paul Light

See attached

Cllr Julie Hall would put details of Heart Start training on Facebook.

(iii) East Anglia Transport Museum

The Museum representative reported that the Suffolk County Council footpaths officer had advised that the Museum fencing had met the required standards. Cllr Fletcher reported that the path width was narrow due to the hedge on the opposite side of the fence.

Cllr Fletcher reported complaints from road users about parked cars on Chapel Road. The Museum representative advised that Museum volunteers parked at the Carlton Manor and that Ashburnham Way car park was used as a park and ride and that he would mention complaints to the Museum.

The Museum had had a recent successful weekend event.

3B To receive questions from the public

Residents asked if there was any more progress with a Post Office. There had been no recent updates.

At this point at 7.50 pm, District and County Councillors and members of Impact left the Meeting.

4 To receive an update on actions from the previous meeting 21 September 2016

Clerks report circulated

The Clerk had complained to Waveney Norse about the non-cleaning of the bus shelters and had been promised that this cleaning would be a priority.

5 To receive and note correspondence not discussed elsewhere on the agenda

- 1) Invitation to East Suffolk Partnership Annual Forum at Bucklesham on 11 November
- 2) Notice of Public Consultation – Broads Plan 17 October to 30 December
- 3) Notice received through SALC about an alternative website.
- 4) Notice of temporary traffic orders at Rounces Lane for gas connection and at Ashburnham Way for construction of a new pedestrian crossing
- 5) Update on Kirkley Stream Maintenance

6 To confirm receipt of minutes from Meetings held since 21 September 2016

Finance and Planning Meeting held 4 October 2016

Part of Minutes received

7 To agree payments to be made and to receive financial figures

See attachment showing payments to be made.

Members unanimously agreed that payment for the bus shelters should be withheld until it was evident that the shelters had been cleaned. Members also unanimously agreed to ask that two quarterly cleans should be provided free as it did not appear that the shelters had been cleaned for some time. (The above were proposed and seconded by Cllrs Julie Hall and Derek Fletcher).

Precept remittance had been received of £26,393.50

VAT of £12282.49 was received for payments since March 2015

Current account bank statement at 23 August 2016: £108,180.89

Deposit Account: £37,917.38
Part of the funds are ring fenced for future projects.

8 To agree purchase of Remembrance Day wreath

Purchase proposed and seconded by Cllrs Clare Varela and Christine Fair.
It was agreed that Cllrs Derek Fletcher and Bill Mountford would lay the wreath. Members In attendance would include Cllrs Derek Fletcher, Bill Mountford, Alistair Mackie and Peter Tyler.

9 To receive update on pension scheme

The clerk had registered The Council with NEST pension scheme and with the Pensions Regulator and had begun the Declaration of Compliance with the Pensions Regulator.
The Clerk advised that she wished to opt out of the Pension scheme but that it was first necessary to opt in. She had advised the Payroll department that she wished to opt out.

10 To agree and consider completion of application for Funding from Aviva for Skate park

Cllr Christine Fair proposed that she contact Cllr Jill Tyler about this and for the two of them to work together on the funding application and for the application to be for the Youth Hub if this was a more feasible application. Members unanimously agreed.

11 To consider a policy for organisations adopting the use of the Carlton Colville village sign emblem as their logo.

Cllr Peter Tyler advised that the Carlton Colville Football club wished to use the village emblem as its logo. Salc had advised that there was no copy write.
Members agreed as follows: Carlton Colville Town Council is happy for the sign to be used as a logo providing it does not bring Carlton Colville into disrepute. Proposed and seconded by Cllrs Julie Hall and Alistair Mackie and agreed by all.

12 To consider alternative website provider

The alternative website provider was agreed by all. The Clerk would ask for the data from the previous website provider and would attend website training on 12 October 2016.

13 To consider the next step in conducting a skills audit

Members agreed unanimously that a skills audit was not currently required.

14 To consider the next step in conducting a Neighbourhood Plan

It was agreed by all to consider a questionnaire to be contained in the middle pages of the newsletter with boxes at local outlets for completed questionnaires. Mention of this could be made in the previous newsletter.
It was agreed to ask the Chairman of Kessingland Parish Council if he would come to a meeting and provide advice about starting a Neighbourhood Plan.

15 Matters in abeyance and for next Meetings:

Emergency Planning strategy (November Meeting); Litter pick (December/ January Meeting); Neighbourhood Plan Update on Awards Scheme (November Meeting)

16 To close the meeting

The Meeting closed at 9.20 pm

Chairman.....Date.....

Carlton Colville Council
DRAFT PAYMENTS LIST: Vouchers 61 to 65

Vchr.	Cheque	Cde.	Name	Description	Amount
61	2086	13	BDO	External Audit	396.00
62	2087	38	WDC	clean bus shelters	63.00
63	2088	38	WDC	clean bus shelters	112.50
64	2089	28	CDS	Stationery	71.76
65	2090	31	clerk	Internet and heating and lighting	457.00
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TOTAL					1,100.26

Clerk's report for Town Council Meeting of 5 October 2016. Update on last meeting of 21 September 2016

EMAILS PROBLEM

Due to recent gmail problems emails have been sent out from what was the original ccparrishclerk aol account to individual members rather than the to the council group as a whole. The Postmaster has been looking into the problem

30 September 2016 the matter was resolved. See email circulated from postmaster to all Members

PENSION

Registered with NEST. Staging date is 1 October. Enrolment not possible until after this date

ROAD MATTERS

Dropped Kerbs requested at Ashburnham Way

Advised resident of need to contact County Cllrs for locality budget as advised by Suffolk Highways.

Parking outside residents property beside vets

Requested police look into the matter

Requested County Cllr send update to resident

Overgrown vegetation on the cycle path at the A12 at Bloodmoor

Forwarded to C Cllr Sonia Barker for action

Overgrown vegetation at Roberstbridge Way

All cleared

Parking at Chapel Road particularly on Transport Museum open days

Reported to County Councillors

Road still sinking in at Hall Road near Secrets Corner

Request to County Cllrs to look into this as there was some disagreement about whose responsibility it was to effectively cure the problem as it appeared to be caused by a leaking water pipe

Blocked drains at Chapel Road

Reported to Suffolk Highways

PERMISSIVE PATH NEAR TO CHAPEL ROAD

Wrote to landowner agreeing with conditions

CARLTON COLVILLE COMMUNITY CENTRE

Sent TC replies about:

Car park tarmac funding request (TC not currently agreed to funding)

Window cleaning (TC declined offer)

PLAYGROUP

Sent Letter of Town Council consent for lease and modular building

WEBSITE

Obtained information about new website

BUS SHELTERS

Request sent again to SCC to clean the bus shelters roofs

CARLTON COLVILLE TOWN COUNCIL

COUNCIL MEETING – Wednesday 5th October 2016

**Report by County Councillors:
Cllr Sonia Barker & Cllr Peter Byatt**

Suffolk County Councillors for the Pakefield Division which includes
Carlton Colville

1. Suffolk County Council meetings:-

6.9.16: Cllr Barker attended the Education & Children's Services Scrutin Committee, where she was elected Vice Chair for the fourth year - Ipswich

6.9.16: Cllr Barker attended a meeting on the SCC Risk Rating System (RAG) for schools, which is currently under consultation in Suffolk Schools - Ipswich

9.9.16: Cllr Barker & Cllr Byatt attended Riverside to meet with Mr K.Samson (SCC Highways Senior Engineer) to review the current situation with regard to their remaining Highways Budget, and for an update on other Highways Projects in Pakefield Division.

Details on this will be given at the meeting on the 5.10.16.

9.9.16: Cllr Barker attended a celebration event at The Kirkley Centre with regard to South Lowestoft, Kirkley and Pakefield projects.

13.9.16: Cllr Barker attended the SCC Cabinet Meeting to ask questions on the Children & Young People (CYP) 2016/17 Forecast Revenue & Capital Spending as Suffolk Ed & Skills Opposition Spokesperson-Ipswich

15.9.16: Cllr Barker & Cllr Byatt attended the full Suffolk County Council meeting held at Endeavour House, Ipswich.

There was a Public question regarding what SCC was doing to support unaccompanied children from Syria in Suffolk which was answered by Cllr Gordon Jones (details on the SCC website www.suffolk.gov.uk)

There were two Motions:-

1. Motions In accordance with Rule 3.1, the following Motion has been received: Motion 1 Proposed by Councillor Matthew Hicks and seconded by Councillor Joanna Spicer "Suffolk County Council is proud of its relationship with the Suffolk Fire and Rescue Service as an efficient and well respected Fire Authority sitting within the County Council. We acknowledge the Home Secretary and Prime Minister's clear desire as set out in the Police & Crime Bill to increase blue light integration, something we have already achieved with great success in Suffolk. We ask that Suffolk County Council remains committed to explore all the options available to us so that we continue to do what is in the best interests of Suffolk in terms of safety, prevention and protection." This was passed after an amendment 63 (YES) : 1 (AGAINST)

2. Motion 2 Proposed by Councillor Sarah Adams and seconded by Councillor Sandy Martin "This Council believes that high quality Residential Care is a vital part of an excellent Adult Social Care service and a key ingredient in ensuring that this authority meets its legal duty of care to vulnerable elderly people. This Council acknowledges that lack of staff training and the financial viability of private care providers are major factors behind the growing trend of Care Home closures and poor

ratings. Therefore, this Council requests; - That the Council immediately ceases the practice of placing residents in Care Homes already rated "Inadequate" or "Requires Improvement". - That Suffolk County Council work with care providers to agree Council payment rates which will provide a more sustainable level of care. - That the Administration consider the good practice displayed by other authorities and establish Suffolk County Council as a training provider for Care Home staff." This was rejected 33 (AGAINST) : 30 (FOR)

Other items were: Arrangements for Appointment of External Auditors, Extension of Appointment of Independent Persons, Cabinet Members Reports & Questions

Cllr Byatt asked a question of Cabinet Member Cllr B Hopfesperger on ACS's Monitoring and reviewing of contracts

Cllr Barker asked a question of Cabinet Member Cllr Gordon Jones about Autism Suffolk about its funding (via SCC) which will run out in March 2017.

28.9.16: Cllr Byatt attended the Audit Committee Meeting - Ipswich

Other Meetings/Training/Events attended during September 2016:

4.9.16: Cllr Barker attended Suffolk Youth Orchestra Gala at Snape Maltings

5.9.16: Cllr Barker attended Chair/Vice-Chair briefing for Children's Service Scrutiny Committee Meeting – Ipswich

7.9.16: Cllr Byatt attended Councillors Surgery at Methodist Church

16.9.16: Cllr Byatt visited Pakefield High School for a tour of the new building

20.9.16: Cllr Byatt attended Pakefield Primary School for Dictionaries 4 Life event

22.9.16: Cllr Barker attended an Ed & Children's Services Committee Chair and Vice Chair meeting with officers regarding scoping for the meeting 1.12.16 - Ipswich

29.9.16: Cllr Barker attended a meeting with Sue Cook Director of CYP (alongside other officers and Cllr Helen Armitage) - Ipswich

29.9.16: Cllr Barker attended a joint meeting of the Chair/Vice Chair of Ed & Children's Services Scrutiny and the Chair/Vice Chair of Suffolk Health Scrutiny and Officers - Ipswich

Carlton Colville Primary School re Traffic Solutions:-

Cllrs will be updated at the meeting.

N.B.

Cllr Barker was at the Labour Party Conference from 23.9.16 – 28.9.16

Cllr Byatt away from 21.9.16 - 25.9.16

Dear Christine,

Rosedale Surgery is organising a HeartStart course on Monday Oct 17th starting at 6.00pm at the surgery.

If anyone would like information or to take part please contact Paul on 514775.

I'll keep my report brief and general leaving out meetings, presentations and training courses.

During the last month I have continued to follow up various matters that have concerned residents.

In several instances I have also written to Peter Aldous and visited him to discuss these issues.

Included are car sales in laybys; possible problems at Carlton Court;

Flooding above Kirkley Stream to the north; problems residents have experienced with their housing; new build energy saving and garage width.

Also ongoing situations with replacing fences with hedges and the waxing salon.

I have been contacted about the burnt out litter bin to the north of the bund along Castleton. The area around it is now being dumped upon. Before the TC installed this bin bags of dog excrement used to be thrown over fences or decorated trees in the area.

I have been contacted about the situation off Harebelle where street lights are not working and areas are in pitch black. The area is actually Carlton so I passed on contact information for WDCllrs Mortimer and SCCllr Barker, who the lady knew. Writing to SCCllr Byatt.

I was contacted because that area receives the CC Newsletter and mail often has Carlton Colville in its address.

Paul