



Minutes of Carlton Colville Town Council Meeting on Wednesday 6th June 2018 at the Methodist Church Hall, Lowestoft Road, Carlton Colville. The Meeting will started at 7.00 pm

MINUTES

1.	<p>a) To note Members present and to receive, note and accept apologies for absence Present: Chairman Julie Hall, Councillors Jill Tyler, Derek Fletcher, Darren Winchester, (7.10 pm) Michael Leedham, Jason Rodwell, Paul Light 3 members of the public Ian Castro and Laura Benterman IMPACT Apologies: Councillors Christine Fair, Paul Radforth, Clare Varella, SCC Craig Rivett, WDC Jenny Ceresa, Kathleen Grant</p> <p>b) To receive any declarations of interest regarding the agenda None</p> <p>c) To consider applications for dispensation</p>
2.	<p>To approve and sign the Minutes of the Town Council Meeting held on 2nd May 2018</p> <p>It was RESOLVED by all that these were a true record and they were signed</p>
3	<p>Public participation</p> <p><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p> <p>3a. To receive reports from</p> <ul style="list-style-type: none"> i. Suffolk County Councillors ii. Waveney District Councillor – report read Peacock Close – Anglian water viewed and several other authorities but no responsibility accepted – contact Lowestoft TC re nuclear waste tunnels and report back iii. Patients Participation Group at Rosedale Surgery – report read iv. Impact Detached Youth – see item 17 v. East Anglia Transport Museum – seasons started and events underway – footpath along chapel road hedgerow taking up the path reported to SCC and water authority write to Essex and Suffolk Water about cutting back to the boundary and clear up properly afterwards drains blocked (estate division) copy to highways authority SCC <p>3b. To receive questions from the Public Potential to have 0.5 plots on the allotments – Julie to investigate</p>
4.	<p>To receive an update on actions from the previous meeting 2nd May 2018</p> <ul style="list-style-type: none"> a. Response to Waveney Local Plan had been submitted
5.	<p>To receive and note correspondence not discussed elsewhere on the agenda</p> <ul style="list-style-type: none"> a. Report from Suffolk Accident Rescue Service and request for donation – decided not to pursue



6.	To confirm receipt of Minutes from Meetings held since 2 nd May 2018 Planning Meeting 18 th April 2018
7.	To agree payments to be made It was RESOLVED by all to pay all the cheques including WREN payment which only arrived 6/6/2018 9 cheques totalling £6000.73 + 1 direct debit £80.46 – BT contract had now been renegotiated April & May Bank Statements and reconciliation were signed Latest spend v budget circulated – no questions raised Receipts of Santander interest £63.44, Groundwork grant £1000 Allotment Rents £454.09
8.	To update council on meetings with Peter Aldous and Peter Byatt Met to talk about proposals on Waveney Local Plan and express dissatisfaction – not heard back from either
9.	To update council on Skate Park meeting 29 th May – Wren grant £40,000 awarded. Skate park to be closed from around 14 th June for 6 weeks. Ice-cream vendor to be contacted.
10.	To update council on Neighbourhood plan progress Next meeting 25 th June 2018 6.30 pm
11.	To agree next steps for Nature Friendly housing recommendations It was RESOLVED by all to put this forward for the neighbourhood plan
12.	To update council on plans for a community engagement meeting Tuesday 26 th June 2018 12.30 pm with a wide attendance planned for with a range from the community groups
13.	To confirm receipt of internal audit back from SALC discuss and put in place any recommendations Internal audit had been circulated – no questions raised and recommendations had been put in place by clerk
14.	To confirm notice of public rights of unaudited annual governance and accountability return 4 th June – 13 th July 2018 and to confirm that the external audit information had been posted to external auditors PKF Littlejohn LLP
15.	To discuss GDPR and the steps that are in place The clerk reiterated the importance on keeping personal details safe and not to forward on emails with residents names and details. Privacy notices in the notice boards and on website. Authorization needs to be obtained to hold any personal details
16.	To review and agree Financial Regulations incorporating the changes in procurement values for contracting authorities LTN 87 April 2018 refers and also removing square brackets as per recommendation in internal audit. It was RESOLVED by all to agree to the changes
17.	To Review and agree the Training and Development Policy It was RESOLVED by all to agree the policy
18.	Brief discussion around IMPACT service and plans – not engaging with so many young people however Jill Tyler went out with Ian to meet with some young people at Dale End who requested for football pitch to be marked for summer holidays – prices to be got from Waveney Norse and discussions held with Gisleham. Let Kessingland clerk know about the skate park being shut for renovation. Review hours after summer holiday's for next year's budget.
19.	To consider the following planning application: Planning Application: DC/17/0915/FUL Address: Rookery Park Golf Club Proposal: Conversion of Barns to 6 dwellings Recommendation: It was RESOLVED by all to approve with the recommendations around the CS15 lack of footpath provision and wildlife friendly lighting to be provided, understand currently sits outside the physical limits but understand the need to retain the buildings
20.	To discuss items for next newsletter and discuss delivery



	Look to display in businesses
21.	To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda Councillor Tyler relayed her experience of tea at Buckingham Palace
	To close the meeting Meeting closed at 9.00 pm

Signed..... Date.....