



Minutes of Carlton Colville Town Council Meeting on **Wednesday 7<sup>th</sup> March 2018** at the **Methodist Church Hall, Lowestoft Road, Carlton Colville. The Meeting started at 7.05 pm.**

MINUTES

1.	<p><b>a) To note Members present and to receive, note and accept apologies for absence</b>  Present: Chairman Julie Hall, Councillors Jill Tyler, Derek Fletcher, , Jason Rodwell, Michael Leedham, Darren Winchester,(7.15 pm) Christine Fair, Paul Light. Clare Varella (7.50 pm) SCC's Melanie Vigo Di-Gallidoro, Craig Rivett  Apologies: Paul Radforth, Ian Castro (Impact)</p> <p><b>b) To receive any declarations of interest regarding the agenda</b>  None received</p> <p>c) To consider applications for dispensation</p>
2.	<p><b>To approve and sign the Minutes of the Town Council Meeting held on 7<sup>th</sup> February 2018</b></p> <p>It was RESOLVED by all that these were a true and accurate record and they were signed</p>
3	<p>Public participation</p> <p><b><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></b></p> <p>3a. To receive reports from</p> <ul style="list-style-type: none"> <li>i. Suffolk County Councillors  Site visit at Church Lane today. Pakefield High School visit with Gordon Jones. Broads Authority survey and consultation in Norfolk around rights of way and permitted paths. Suffolk need to do the same. No date on meeting around school parking. Councillor Tyler thanked the SCC's for their donation to the Skate park scheme. Paul Light is on flood risk scrutiny committee and now Anglian water have undertaken the training of volunteers from Suffolk County Council who do not seem to want to take it on. What has happened to the Scrutiny committee since the original flooding at Kirkley Stream Paul Light to find out.</li> <li>ii. Waveney District Councillor  Report had been circulated. Poplar Road land which had been dumped on is owned by Wimpey Homes who contacted the developer to give 14 days' notice to remove the soil. Work stopped 10 days ago as a substance has been identified as suspicious. Can a 215 notice be served on bungalow on in The Street as it is in a very unkempt state for a long time.</li> <li>iii. Patients Participation Group at Rosedale Surgery  Nothing to report apart from Heart Start Course date announced 12<sup>th</sup> April 6.30 pm</li> <li>iv. Impact Detached Youth  No report issued not going out until March</li> <li>v. East Anglia Transport Museum  Museum open again at Easter. Tram car being restored in Wales which will be here later this year or early next year. Planning application still not decided including extra costs of consultants by museum.</li> </ul> <p>3b. To receive questions from the Public</p>
4.	<p><b>To receive an update on actions from the previous meeting 7<sup>th</sup> February 2018</b></p> <ul style="list-style-type: none"> <li>a. Drop in surgery for PSCO's arranged for 5<sup>th</sup> May 10.30 – noon at Council office</li> </ul>
5.	<p><b>To receive and note correspondence not discussed elsewhere on the agenda</b></p>



	a. Suffolk Highways – Community Self Help Survey 2018
6.	<b>To confirm receipt of Minutes from Meetings held since 7<sup>th</sup> February 2018</b> Planning Meeting 21 <sup>st</sup> February 2018
7.	<b>To agree payments to be made</b> List to be circulated It was RESOLVED by all to agree to all payments £4154.84 cheques, 1 DD £70.62 Knit and Natter money banked £119.70 for Nov, Dec, Jan VAT reclaim received for Quarter 3 £464.20 February Bank Statement not yet received to be brought to March meeting To agree clerk moving to next SCP after achieving CiLCA qualification (as agreed October 2017 meeting) It was RESOLVED by all to agree the clerk to move to SCP 30
8.	<b>To update council on parish voice on Local Plan meeting 28<sup>th</sup> February 2018 (postponed now 29<sup>th</sup> March 6 pm Riverside)</b> Meeting with Shona Bendix clerk to Lowestoft Town Council who will deal with all the paperwork after the meeting including writing to the chief executive and Peter Aldous MP. It has been discussed about the press attending the meeting but this was decided against before consulting with WDC planning department
9.	<b>To update council on nature-friendly housing meeting new date</b> The new date is Wednesday 28 <sup>th</sup> March 2018 10 am at Town Council Office
10.	<b>Update council on Community Hub meeting 20<sup>th</sup> February 2018</b> Planning policy manager attended the meeting and were not adverse to it but a lot of public participation is needed to decide if it is needed, what it looks like and costs. Chris Ames has agreed to help and so next stage is a meeting with him to put some initial plans in place. Jason Rodwell suggested that Westhall was a good example to look at. Scouts could potentially move to the land at the community centre but some of the committee have been adverse to this. Skate park update – Smash Skates representative attended last meeting and will run our opening event 19 <sup>th</sup> August 2018. Bendcrete will provide prizes. Tesco donation will known at the end March. Rope Trust donated £5000, £1000 Ting Dene Old Scooter ramps to be used on the edge of the skate park but if we want a new concrete one it will cost £15,000 only if we have it done at the time. Skate park will be finished for the summer holidays. Suggestion to borrow out of the community hub money to put the concrete extra area in It was RESOLVED by all to agree to borrow the money and put back at a later date – clerk to inform Lorraine Francis WDC of this
11.	<b>To discuss proposed closure of Lowestoft Records office (correspondence from Beccles Town Council)</b> The email from Beccles Town Council was read. A discussion was held and it was agreed to write to Councillor Gouldson to support Beccles Town Council in the need for a public consultation.
12.	<b>To agree Internal Auditor for 2017/18 end of year records</b> It was RESOLVED by all to agree that SALC will be appointed as the internal auditor – date booked Wednesday 9 <sup>th</sup> May
13.	<b>To discuss Church Lane development update</b> Site visit today held for the planning committee. Walked all around the field to take in the whole site. Planning committee meeting Tuesday 13 <sup>th</sup> March at 6.00 pm Riverside.
14.	<b>To agree a date for Annual General Meeting and Annual Parish Meeting</b> Bob Collis to do the talk at the Annual Parish meeting and it was RESOLVED by all to agree to hold these both on 2 <sup>nd</sup>



	May
15.	<b>To discuss items for next newsletter</b> Skate park Chapel Road update including a thank you to residents SCC's introduction Deadline to be 2 <sup>nd</sup> week in April
16.	<b>To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda4</b> Allotment issues
	<b>To close the meeting</b> The meeting closed at 9.15 pm

Signed..... Date .....