



Minutes of the Carlton Colville Town Council Meeting on Wednesday 5th September 2018 at the Methodist Church Hall, Lowestoft Road, Carlton Colville.

The Meeting started at 7.00 pm.

MINUTES

1.	<p>a) To note Members present and to receive, note and accept apologies for absence Present: Chairman Julie Hall, Vice Chairman Jill Tyler, Councillors Paul Radforth, Jason Rodwell, Paul Light, Clare Varella, Christine Fair, Derek Fletcher WDC Paul Light SCC's Craig Rivett, Melanie Vigo DiGallidoro Allotment rep – David Peek Members of the public 6 Apologies: Councillor Darren Winchester</p> <p>b) To receive any declarations of interest regarding the agenda None received</p> <p>c) To consider applications for dispensation</p>
2.	<p>To approve and sign the Minutes of the Town Council Meeting held on 1st August 2018 It was RESOLVED by all that these were a true record and were signed</p>
3	<p>Public participation</p> <p><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p> <p>3a. To receive reports from</p> <ul style="list-style-type: none"> i. Suffolk County Councillors – Hole in Gisleham Road has been filled. Essex & Suffolk ongoing with hedge at Chapel Road apparently a notice has been served. Skate park locality money to be requested. School car park to be escalated at County level. ii. Waveney District Councillors – reports had been circulated. Carlton Court meeting still to be arranged iii. Patients Participation Group at Rosedale Surgery – report was circulated iv. Impact Detached Youth – No issues. Dale End proved to be very successful being marked out as rounder's and football pitches it was suggested that we should approach the community centre to see if they would like it next year. v. East Anglia Transport Museum – Last month's special event very successful all emergency services present 700 visitors. Archaeological work going on newly acquired land vi. Allotments – New tenant now in place and all going well <p>3b. To receive questions from the Public Query of proposed Badger site by member of public - Councillor Tyler explained the discussions and events that had occurred concerning the Draft Waveney Local Plan and how the proposal had evolved but reiterated that it was only a proposal at present and did not even feature in the proposed Waveney Local Plan which was due before the Inspector in October.</p>



	A resident explained that some Peppercorn rent was due for the past 25 years for amenity corner – paperwork was needed and resident would try and find this to present to the clerk for investigation
4.	To receive an update on actions from the previous meeting 1st August 2018 a. Commemorative Seats ordered will be about 8 weeks – Rev Bishop agreed for one to be placed in the churchyard and contact with SCC about one opposite Rectory Road
5.	To receive and note correspondence not discussed elsewhere on the agenda a. Tree wardens – not required b. Update on forthcoming consultation on the development of the archive service c. Report from outside 32 The Street and encroachment of pavement from Trees d. Report from SCC on Road state in Chestnut Crescent e. Variation of condition 10 – timetable for demolition of permission – study centre Burnt Hill
6.	To confirm receipt of Minutes from Meetings held since 1st August 2018 Extraordinary meeting 15 th August 2018
7.	To agree payments to be made List circulated It was RESOLVED by all to pay all 6 cheques totalling £2720.92 and 1 direct debit for £67.78 July and August Bank Statements and reconciliation signed Latest spend v budget to be circulated – no questions Monies received Allotment Subs from change of tenants, £36.77, £1000 donation from Lowestoft Lions, Knit and Natter subs £174.68, VAT £343.59 for quarter 1 Councillor Rodwell has been added as a signatory to sign cheques etc on Nat West account
8.	Councillor Tyler to propose donating the monies collected from Time for Tea to the Scouts It was RESOLVED by all to accept that any monies accumulated would be donated to Scouts
9.	To update council on Skate Park progress Finally it is making great progress and should be completed by the end of September hopefully opening event 21 st October 2018
10.	To discuss email received from Matt Gooch about financial help to purchase arable land between Burnt Hill Lane and Ivy Lane Support has been given when the appeal was made and we not in a position to help this time but continue to support the plans going forward
11.	To review and agree Training and Development policy It was RESOLVED by all to agree this review of the policy
12.	To review and agree Complaints procedure It was RESOLVED by all to agree this review of the policy
13.	To review and agree Health & Safety Policy It was RESOLVED by all to agree this review of the policy
14.	To review and agree Equality Policy It was RESOLVED by all to agree this review of the policy
15.	To agree model standing orders amendment as published by NALC LO9-19 amendment It was RESOLVED by all to agree these amendments of the standing orders
16.	To feedback further information on speed watch equipment Clerk fed back information received from other parishes and it was decided to put this issue on the neighbourhood plan
17.	To consider the following planning applications (observations required before 11 th September) Application: DC/18/3413/COU



	<p>Proposal: Change of use of site from name occupiers to general gypsy and traveller site Address: Windy Acres, Mutfordwood Lane, Mutford Recommendation: Refusal on the grounds that the applicant/agent had not answered previous applications questions around family members. Health and safety issues a potential with the number of people on site and how many pitches are planned also issues with sewerage - await full report from Mutford parish council before response sent</p> <p>Application: DC/18/3493/FUL Proposal: Construction of 2 storey rear extension with first floor rooms formed in the roof space Address: 28 Beech Road Recommendation: Approval (potential within 220 metre of waste area)</p> <p>Application: DC/18/3437/CLP Proposal: Certificate of Lawful Use (proposed) Siting of static or touring caravans on an unrestricted basis Address: Carlton Manor Park Recommendation: Approval</p>
18.	<p>To discuss items for next newsletter Chairman's daughter will do the preparation of next newsletter Next edition beginning of December Christmas Lights competition to be included</p>
19.	<p>To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda None</p>
	<p>To close the meeting Meeting closed 9.05 pm</p>

Signed..... Date.....