



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 4th October 2023.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela (7.05), Councillors Derek Fletcher, Amanda Clarke, Ryan Williams, Paul Radforth, Julie Hall East Suffolk Councillor/Suffolk County Councillor Craig Rivett. Chair of allotments David Peek, East Anglia Transport Museum Tim Major, IMPACT Detached Youth – Ian Castro
Members of the public 4
Apologies received and accepted: Councillors Chris Thomas, Adam Robertson
Suffolk County Councillor Melanie Vigo DiGallidoro
East Suffolk Councillor Myles Scrancher
2. To receive any declarations of interest regarding the agenda
None
3. To consider applications for dispensation
N/A
4. **To agree and sign the minutes of the Town Council meeting of 6th September 2023**
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Reminder of telephone number 08082 231133 Trading Standards if food allergies not labelled correctly. 2024 Fire control centre coming back to Suffolk.
 - b. East Suffolk Councillors – Thank for the Defibrillator which has now been installed
 - c. Patients Participation Group at Rosedale Surgery – Meeting had taken place and ex senior doctor had joined the PPG. Minutes will be passed on when received
 - d. IMPACT Detached Youth – Suffolk Skating next summer had offered sessions – clerk to contact
 - e. East Anglia Transport Museum – Trolley Bus weekend successful. Halloween next event.
 - f. Allotments – Plot 6 and Raised Beds now vacant. School ongoing. Queens Jubilee Bench to be sorted clerk to contact the carpenter.
 - g. Carlton Colville Community Kitchen and Wildlife Garden – report circulated
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions.

During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

Question around empty places not being used around St Peters Court – the cabinet meeting was in a closed session when discussed and potentially there is a decision about this today
Beccles Road crossing – clerk to send email to Craig about not receiving a letter that went out to the public - Craig to chasing response from public consultation letter.

Outside School were they monitoring traffic volume can Craig find out more

Member of the public asked a question about football field – Craig to enquire via ESC

7. To agree payments for September 2023

List was circulated prior to meeting

It was RESOLVED by all to pay all 7 online payments totalling £3937.54 and 3 direct debits totalling £204.38

2nd half of precept totalling £28963.18 had been received on 29th September 2023 from East Suffolk Council

Spend v budget circulated

Bank Statement and reconciliation for August 2023 were signed

8. To discuss Remembrance Day arrangements

It was RESOLVED by all to purchase a Poppy wreath and pay a £50 donation to be laid either at Lowestoft or St Peters Church

9. To confirm arrangements for Insurance are in place

The clerk confirmed that the insurance had been renewed as year 2 of a 3 year deal and the arrangements and was considered adequate in this year's Internal Audit report.

10. To discuss the Christmas Tree and Lights prices for 2023 and also to confirm if we are doing the Christmas lights competition this year.

It was RESOLVED by all to continue with the annual Christmas Tree and lights and the annual competition.

11. To give a full update on the community centre including Solar quotes and play area quotes

It was decided to put these all on hold until the full budget had been drawn up and potential funding source next round was not until Quarter 1 2024.

12. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda

Request from Carlton Colville Scouts to put a note on Facebook for raffle prizes

13. To close the meeting

Meeting closed at

Signed..... Dated.....