



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 3rd January 2024.

The meeting started at 7.00 pm

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Amanda Clarke, Julie Hall, Derek Fletcher, Chris Thomas, Adam Robertson, Ryan Williams, Paul Radforth
East Suffolk Councillor/Suffolk County Councillor Craig Rivett
Chair of Allotments David Peek, East Anglia Transport Museum Tim Major
Members of public 3
Apologies received and accepted – East Suffolk Councillor Myles Scrancher
Suffolk County Council - Melanie Vigo DiGallidoro
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To agree and sign the minutes of the Town Council meeting of 6th December 2023**
It was RESOLVED by all that these were a true and accurate record and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Proposed budget now been headlined.
 - b. East Suffolk Councillors – No real update
 - c. Patients Participation Group at Rosedale Surgery – Next meeting 11th January 6 pm
 - d. IMPACT Detached Youth – not present
 - e. East Anglia Transport Museum – Museum open Dec ride the lights and also New Years Day with mixed weather. 2 trees lost in high winds in December. Inspector for Road and Rail visiting in January.
 - f. Allotments – Nothing to report. School is ongoing however is a struggle with only David there at present.
 - g. Carlton Colville Community Kitchen and Wildlife Garden – Tree Council grant should be approved. Planting Day in February possibly.
 - h. Carlton Colville Community Centre – No meeting in December. CCTV installed.

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
A146 Beccles Road crossing still in design stage
7. **To agree payments for December 2023**
List was circulated prior to meeting
It was RESOLVED by all to pay all 7 online payments totalling £4398.52 and 2 direct debits totalling £86.38
Spend v budget circulated
Bank Statement and reconciliation for November 2023 to be signed
Receipt – £2142.00 had been received from Carlton Colville Community Centre for cleaning payments
8. **To receive an update on Flooding**
The Street works design work completed and commissioned reinstall missing pipe and construct new instruction chamber to be completed by end of March. Ditch due to be cleared Oct/Nov due to coastal erosion by Environment Agency works still to be done. Report flooding Hall Road to SCC.
9. **To note that the Annual Internal Control Statement review and Financial Risk Assessment had been carried out by Councillor Rachael Arnott**
These were completed on 12th December and all was found to be correct and in order with no issues to take forward
10. **To note the winner of the Festive Display competition**
The winner was 5 Meadow Way and the trophy had been delivered before Christmas and we are awaiting a nomination for the charity donation.
11. **To appoint the Internal Auditor for 2023/2024**
It was RESOLVED by all to appoint SALC as our internal auditor
12. **To give permission for Carlton Colville Community Centre to apply for VCSE Energy Efficiency Scheme: IEA application**
It was RESOLVED by all that this application could go ahead.
13. **To give permission for Carlton Colville Community Centre to apply to Suffolk County Council to have 2 EV charging points installed**
It was RESOLVED by all to give permission for the community centre to go ahead with the application to install the charging points on the land at the community centre.
14. **To agree that legal work should be completed regarding the lease of The Graylings Community Kitchen Garden by Norton Peskett Solicitors**
After discussion it was RESOLVED by all to have the legal work complete and the costing would be half from the community garden budget and half from the Town Council

15. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

It was agreed to put a notice on Facebook regarding the possibility of having an outdoor climbing wall in the children's play area at the community centre to gain public opinion. Uplands community centre had expressed concern that their bookings were falling.

16. **To close the meeting**

Meeting closed at 19.52

Signed..... Date.....