Minutes of the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 2nd April 2025.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
   Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Derek Fletcher, Paul Radforth, Luke Davison, Ryan Williams, Chris Thomas, Julie Hall, Adam Robertson
   East Suffolk Council Letitia Smith 19.02. Suffolk County Councillors Peter Byatt, Melanie Vigo DiGallidoro. Chairperson of allotments David Peek, East Anglia Transport Museum Tim Major. Members of Public 1
   Apologies received and approved for absence: East Suffolk Council Myles Scrancher, Suffolk County Council Melanie Vigo DiGallidoro

2. **To receive any declarations of interest regarding the agenda**
   None

3. **To consider applications for dispensation**
   N/A

4. **To agree and sign the minutes of the Town Council meeting of 5th March 2025**
   It was RESOLVED by all that these were true and accurate and were duly signed

5. To receive reports from the following:
   NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.

   a. Suffolk County Councillors – Public consultation for Local Government Reorganisation closes 13th April
   b. East Suffolk Councillors – report circulated
   c. Patients Participation Group at Rosedale Surgery – minutes from previous meeting circulated 1st May 6 pm at Kirkley Mill next meeting
   d. East Anglia Transport Museum – Open now and have Easter events.
   e. Allotments – School going well. 2 new tenants on the allotment.
   f. Carlton Colville Community Kitchen and Wildlife Garden – Looking really great at the moment. Top soil required to fill up raised beds. Pond liner donated by Amamda Brownie Bakes 17th and 18th April working party to fit this.
   g. Carlton Colville Community Centre – minutes from meeting circulated – restarting parties as 1st May.

6. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

Chase up East Suffolk enforcement re Carlton Manor holiday park

7. **To agree payments for March 2025**

List was circulated prior to meeting

It was RESOLVED by all to pay all 10 online payments totalling £5621.43 and 3 direct debits totalling £158.12 Receipts £420 legal fees refund SCC, £1471.62 Grant for fencing ESC

Spend v budget circulated

Bank Statement and reconciliation for February were signed

8. **To approve the SALC Internal Audit Service Letter of Engagement**

It was RESOLVED by all to agreed to the terms of the SALC Internal Audit Service letter of Engagement. The internal audit would take place w/c 14th April 2025

9. **To update on the Neighbourhood Plan and confirm referendum date**

Confirmation had been received from ESC that the referendum would be 15th May. Clerk to meet with Julian Rogers lead on Neighbourhood Plan to discuss communication with the public, notices etc

10. **To consider quotes for Community Centre play equipment upgrade**

It was RESOLVED by all to agree the quote provided by East Suffolk Services to remove, install new equipment and install new matting. This quote was the most comprehensive. We will be exploring the possibility of funding from ESC Community Partnership and 2 district and 2 county councillors. If half the money could be raised the Town Council will match fund the project.

11. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

County Council request around CCTV on post close to the community garden

Adam Robertson thanked for messages of support from Town Councill during some difficult family issues

MOP having problems with housing support Councillor Robertson signposted him to ESC.

Issues of speeding on Dales again

Litter Pick dates from Scouts to be confirmed

Contact Community Action Suffolk re possible replacement for IMPACT

Councillor Thomas making enquiries about a Mobile Men's Shed

12. **To close the meeting**

Meeting closed at 19.57

Signed…….. Date……