Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 2nd October 2024.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
   Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Chris Thomas, Adam Robertson, Derek Fletcher, Paul Radforth, Julie Hall, Ryan Williams
   East Suffolk Councillors: Letitia Smith, Myles Scrancher, 19.03 Suffolk County Councillors Peter Byatt, Melanie Vigo DiGallidoro
   East Anglia Transport Museum Tim Major, Chairperson of allotments David Peek
   Wayne Saunders and Jo Kerridge from Suffolk Highways
   Members of Public 0
   Apologies received and accepted Amanda Clarke

2. **To receive any declarations of interest regarding the agenda**
   None

3. **To consider applications for dispensation**
   N/A

4. **To agree and sign the minutes of the Town Council meeting of 4th September 2024**
   It was RESOLVED by all that these were a true and accurate record and were duly signed

5. To receive reports from the following:
   NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.

   a. Suffolk County Councillors Wayne Saunders Highways Officer who has been promoted and will be replaced by Jo Kerridge were in attendance at the meeting. Concerns were raised about Hall Road and the sinking of this. Wayne explained that Suffolk Highways had dug down to where they owned and there was no leak so the issue is with Anglia Water. Clerk to write to new MP expressing concern that this matter is not being resolved. Crossing safety on Ribblesdale Mel investigating.
   b. East Suffolk Councillors – 3 bins to be implemented by 2026. Contract awarded for Lowestoft seafront works. ESC winter fuel allowance help and advice on website
   c. Patients Participation Group at Rosedale Surgery – AGM next meeting 10 Oct 6 pm anybody welcome at the surgery
   d. East Anglia Transport Museum – Opening of the new bridge representation. Trolley bus weekend was successful. Thursday and Sunday opening until the end of October.
   e. Allotments – Inspections have taken place. School time spent outside is very tight.

f. Carlton Colville Community Kitchen and Wildlife Garden – An application through national garden scheme for a grant would be beneficial but must be through a charity. Ideas welcome for development of the garden.
g. Carlton Colville Community Centre – Proper minutes and agendas need to be issued, Rachael to take on role as secretary. Bar conversion work to be discussed at the next meeting.

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

7. **To agree payments for September 2024**
List was circulated prior to meeting
It was RESOLVED by all to pay all 7 online payments totalling £5700.20 and 3 direct debits totalling £153.99. Spend v budget circulated
Bank Statement and reconciliation for August were signed
2nd half of Precept from East Suffolk Council had been received on 27th September for £28918.19

8. **To discuss Remembrance Day arrangements**
It was agreed that Derek Fletcher would lay the wreath at the service of remembrance at the South Pier on 10th November and also the new rector of St Peters church had been in touch to invite a member of the Town Council to lay a wreath at the church and Rachael Arnott will carry out this duty. The clerk would purchase 2 poppy wreaths from Royal British Legion

9. **To decide on the repairs needed for Carlton Colville community centre swings following new quotes**
It was RESOVLED by all to use the Cil funds to install 2 sets of new swings and matting at the community centre, the work would be carried out by East Suffolk Services - General Power of Competence Localism Act 2011 ss 1-8

10. **To confirm arrangements for Insurance are in place**
The clerk confirmed that the insurance had been renewed with minor tweaks to coverage as year 3 of a 3 year deal and the arrangements and was considered adequate in this year's Internal Audit report.

11. **To discuss the annual Christmas lights competition**
It was decided not to proceed with this in December 2024 and review next year.

12. **To discuss having an event at the community centre next year**
This was carried over to November as it had not been discussed at the community centre meeting in September

13. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
None

14. **To close the meeting**

The meeting closed 8.05 pm

Signed…… Date……..