Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 5th February 2025.

The meeting started at 7.00 pm

**MINUTES**

1. **To Note Members Present and to receive and approve apologies for absence**
   Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Ryan Williams, Derek Fletcher
   East Suffolk Council Myles Scrancher, Letitia Smith, Suffolk County Councillor Peter Byatt
   Chair of allotments David Peek, East Anglia Transport Museum Tim Major
   2 members of public
   Apologies Received and approved from: Councillors Paul Radforth, Julie Hall, Adam Robertson, Chris Thomas. Suffolk County Councillor Melanie Vigo DiGallidoro

2. **To receive any declarations of interest regarding the agenda**
   None

3. **To consider applications for dispensation**
   N/A

4. **To agree and sign the minutes of the Town Council meeting of 8th January 2025**
   It was RESOLVED by all that these were true and accurate and were duly signed

5. **To consider an application from Luke Davison to join the Town Council**
   It was proposed by Councillor Fletcher, Seconded by Councillor Varela and RESOLVED by all for Luke to join the Town Council , a declaration of interest was signed and he was invited to join

6. To receive reports from the following:
   **NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 7.**

   a. Suffolk County Councillors – Devolution postponement of elections in May 2025, Suffolk to be fast-tracked to complete council restructuring.
   b. East Suffolk Councillors – Report circulated. Car parking charging called in to Scrutiny for revision.
   c. Patients Participation Group at Rosedale Surgery – no report
   d. East Anglia Transport Museum – Work ongoing for the new season and lots of events planned.
   e. Allotments – Allotments work picking up now the weather has improved. School new head is engaging. It is with deepest sympathy that we note the death of Brian Spalding. Brian was not only an allotment holder but a volunteer and huge part of the school

allotment project and also helped at community events. Brian will be sadly missed and the Town Council expressed their thanks for his contributions.
f. Carlton Colville Community Kitchen and Wildlife Garden – not present
g. Carlton Colville Community Centre – Elaine Rogers resigned from trustees so more volunteers needed. The Town Council would like to express their thanks to Elaine for the many hours of hard work and dedication she has put in during her time on the committee.

7. Public participation

***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***

ESC planning department to Investigate and check on works ongoing at the former mobile home site in Chapel Road.

8. **To agree payments for January 2025**

List was circulated prior to meeting. It was RESOLVED by all to pay all 9 online payments totalling £21360.74 and 2 direct debits totalling £85.45
Receipts VAT quarter 2 £1154.85, Grant for Tree Guards installation ESC £376.00 Grant for CommuniTea Cuppa £2175.85
Spend v budget circulated
Bank Statement and reconciliation for January to be signed – not received so bring forward in February.

9. **To discuss the Hall Road issues and consider a camera survey**

Following the latest communication with the MP who had met with the leader of Suffolk County Council. The clerk had written 2 emails to the resident requesting she contact her house insurer for a structural engineer to attend and report back re the cracking issues. Despite following up on this the clerk had no response. It was decided to defer the potential camera survey until this issue had been answered.

10. **To consider a grant to the Suffolk Accident Rescue Service (SARS)**

It was RESOLVED by all not to award a grant at this time

11. **To consider a request for a donation from Disability Advice Service (East Suffolk)**

It was RESOLVED by all not to award a grant at this time

12. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

Councillor Letitia Smith has kindly offered us the remainder of her locality money £1900 and the quote for the fencing at the community centre is £3500 it was suggested that the works do in fact take place and to be agreed at March meeting.

13. **To close the meeting**

Meeting closed at 7.44 pm

Signed …….. Dated…….