

## CARLTON COLVILLE TOWN COUNCIL

**Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 10 April 2012** at the Carlton Colville Community Centre, Hall Road, Carlton Colville. The meeting started at 7.45 pm. Minutes draft until signed.

### 1 Members present

Cllrs Tony Tibbitt, (Chairman), Derek Fletcher, Julie Hall, Rod Earp. Cllrs Jill Tyler, Alistair Mackie, Terry Fleet and David Kindred were in attendance.

### 2 Apologies for absence

All members were in attendance.

### 3 Declaration of Interest

Cllr Jill Tyler declared an interest in the Discovery Centre.

### 4 Minutes of previous Amenities Meeting held 13 March 2012

The Minutes were signed as a true record, proposed and seconded by Cllrs Hall and Fletcher.

Updates on Matters raised in Minutes.

#### 4i Update on information received about play areas

Members received report about the Meeting of 22 March held between members of Carlton Colville Town Council Play Areas Working Group and WDC Officer for Waveney Play Partnership, the notes had been circulated. Cllrs Terry Fleet, Jill Tyler and David Kindred, and the Clerk had been in attendance from the Town Council together with District Cllr Paul Light. Additionally the WDC Officer had met with residents at Matlock Dale and Cllr Light about problems with football and was endeavouring to encourage football activities at more suitable areas which could facilitate five a side games. The Clerk had advised the Youth Workers in the area.

It was noted that the next Waveney Play Partnership Meeting was to be held on 9 May and the Clerk was asked to confirm that this was still going ahead on this date as the WDC officer had secured another post. The next meeting with the Carlton Colville Town Council group would be held after more information was received about Borrow Close.

#### 4ii Update of rodent box at Bells Path.

Waveney District Council Environmental Officer advised that the Rodent Box had been placed there by WDC and that it had been concealed again.

#### 4iii Update on bus routes

Cllr Mackie as agreed had written to SCC advising that he was the Town Council Representative for passenger transport. The Clerk was asked to confirm this with SCC. Cllr Mackie advised that there was an extra service now for Ribblesdale. Cllr Earp advised that there was new timetable.

Cllr Fleet had measured the kerb at Lowestoft Road near to Shaw Avenue. It appeared to be lower than other kerbs and the Clerk was asked to forward this information to Suffolk Highways to see if funding might be forthcoming for raising the kerb.

### 5 Correspondence received

This was under other agenda headings.

6 To discuss request for dog bin at bottom of Marsh Lane to be removed to a more prominent position

Cllr Fletcher advised that the bin at the bottom of Marsh Lane needed to be placed where it could be seen. The Clerk was asked to contact Waveney Norse to see if the bin could be removed to a more suitable site and to ask Waveney Norse if it had any suggestions of where this should be

7 To receive information about broken dog bin at Ribblesdale

Cllr Hall advised that the dog bin at the bus stop at Ribblesdale needed replacing and that there was a lid but no bin. The Clerk would see if it could be replaced by SCC.

8 To receive information about condition of ground works at Beccles Road following work for cables

Members advised that contractors had been laying fibre optic cables near to Anchor Way and Beccles Road and that the communications box was adjacent to the kerb and that this affected visibility when crossing the road. The grass was also churned up and slabs were broken. The Clerk was asked to advise the appropriate authority about this and to request that the communications box be placed beside the hedge away from the kerb.

9 To discuss provision of litter bin at Ribblesdale bus shelter

The Clerk was asked to contact SCC to see if it would provide a bin or if it could recommend one that could be used outside bus shelters.

10 To receive complaints about parking at St Peters Road

Members advised that parked cars were still a problem here and that at times buses could not get past. The Clerk was asked to write to the Primary Care Trust about the problem. All agreed

11 To receive complaints about litter at St Peters Road

Members advised that litter, particularly cigarette ends, was a problem here. The Clerk was asked to write to the Primary Care Trust. All agreed.

12 To consider provision of hanging baskets in Carlton Colville

It was agreed to provide hanging baskets at Lowestoft Road, proposed and seconded by Cllrs Fletcher and Tyler and all agreed. The Clerk would see what lampposts could be used and contact Waveney Norse.

13 Newsletter update

Cllr Jill Tyler had a draft copy of the newsletter that she had produced and which was nearly at completion stage. Cllr Earp mentioned the responses to the previous edition from residents about brambles on Rights of Way and the clerk would contact the officer concerned.

14 To discuss Town Council emblem

Emblems were looked at. It was agreed that business cards with a simple centred blue print on white would look good. The Clerk would obtain quotes which it was estimated should be less than £20 for 250. It was agreed that a similar style should be used for letter headings with a watermark of the village sign.

15 To discuss a dedicated info@ or suggestions@ email address

Cllr David Kindred circulated information about email addresses for feedback at the next meeting.

16 To have discussion about social media

Cllr Kindred circulated information about Facebook for providing information, as a publicity tool alongside the newsletter, for feedback at the next meeting.

17 To discuss use of internet dropbox

This item would be carried forward to the next meeting

18 Items for next month's agenda

Cllr Fletcher asked if problems about horse manure could be on the next agenda on the next agenda.

Also to be discussed Items as above

There being no further business the meeting closed at 9.45 pm

Chairman.....Date.....