

## CARLTON COLVILLE TOWN COUNCIL

**Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 10 July 2012** at the Carlton Colville Community Centre, Hall Road, Carlton Colville. The meeting started at 8.30 pm. Minutes draft until signed.

### 1 Members present

Cllrs: Tony Tibbitt, Julie Hall, Rod Earp, Peter Tyler, Wendy Miles, Jose Bamonde and David Kindred. In attendance were Cllrs Jill Tyler, Bill Mountford, Alistair Mackie and Derek Fletcher.

### 2 There was no item 2

### 3 Apologies for absence

All Members were in attendance.

### 4 Declaration of Interest

There were no declarations of interest.

### 5 Minutes of previous Amenities Meeting held 10 June 2012

The Minutes were signed as a true record, proposed and seconded by Cllrs Wendy Miles and Tony Tibbitt and agreed by all

### 5i Update from Amenities Committee Meeting held 12 June 2012

The initial insurance form had been completed for replacing bin at Marsh Lane. Consultation about bus shelter at Beccles Road and Chapel Road had highlighted problems with parking. Carlton Colville Poors Trust had indicated that they had no need of a representative from the Council. Youth Workers had made suggestions for improvements at Matlock Dale. Gisleham Parish Council had indicated that it would meet with Carlton Colville Council about mutual matters, date to be arranged. SCC had no funds for raised kerbs. The bus stop for the revised bus stop site at Deepdale was to be installed in the next few days, two dog bins had been ordered for Bells Path / Famona Road and Hollow Lane / Fordson Way. The bin at Ribblesdale bus stop had been replaced by WDC.

### 6 Correspondence

#### 6i Concerns about overgrown vegetation at Amenities corner

Complaints were received about overgrown areas at Amenities Corner and the small triangle. Request made to Waveney Norse to trim the areas. Cllr Tibbitt advised that the hedge at Secrets Corner needed cutting again.

#### 6ii Concerns received about lack of access to dwellings at Shaw Avenue.

It was agreed to forward these concerns to the appropriate department.

Further correspondence was as follows:

Rotting fruit had been found at the Carlton Colville School old premises. It should have gone to the new school premises. School had been advised.

Reports received of dog fouling near Poplar Road / Lowestoft Road

Broken window at shelter at Ashburnham Way, now fixed.

Request from the Transport Museum for a dog bin at Hedley Lane. This to be added to the list.

Cllr Tyler had visited Fordson Way with PCSOs on Friday 6 July 2012 for an evening street meet following residents' complaints about behaviour of users of the Open Space including problems of dog fouling.

Cllr Bamonde asked if an article could be put in the newsletter about dog fouling, particularly that bags are not put in bins but left on the ground or even festooned on trees. Cllr Jill Tyler advised that an article had already been put in the previous newsletter and would add something more. Cllr Miles suggested a poster competition among schoolchildren subject being discouraging dog fouling. Cllr Jill Tyler would talk to the relevant WDC officer for advice.

Mention was made of lorries parking in the bus lay by at Ashburnham Way

#### 7 Newsletter update

Cllr Tyler advised that this was nearly ready for printing. Two children from Pakefield High School were helping with the layout and had written two articles. Cllr Hall had obtained a lap top which would go with the editorship and which would have relevant packages. The clerk was asked to obtain quotes from alternative printers for comparison of cost of printing.

#### 8 Website update

Cllr David Kindred gave details of the updates he had made and the website was progressing very well. With the update of the domain name the website now had the address [www.carltoncolvillecouncil.co.uk](http://www.carltoncolvillecouncil.co.uk). Cllr Kindred advised the progress of the new email addresses for councillors. Now that all addresses had been agreed business cards could be ordered. Blue right justified format was agreed on. Quotes had been obtained, additional quotes would be obtained. Letter format was as agreed previously with a watermark using a template.

#### 9 To discuss matters for Play Partnership and 106 monies

The next WDC Play Partnership meeting was to be held on 11 July.

An update on the skateboard park would be requested. Update on outstanding projects in Carlton Colville would be requested. Cllr Bamonde mentioned the need for facilities for elderly people. Cllr Kindred mentioned that grass at Deepdale play area needed cutting.

#### 10 To discuss arrangements for the public meeting of 29 September which will be held about the use for Carlton Colville School buildings

Suffolk Acre is willing to facilitate the event at a cost of £275 which WDC will contribute as part of the LSP funding.

Suffolk Acre would like to have a meeting by the end of July to discuss the planning of the event. A Meeting had been arranged for 17 July and Jo McCallum was verifying that this date was suitable for Suffolk Acre.

#### 11 To discuss forming a committee to facilitate the public meeting of 29 September about the use for Carlton Colville School buildings

It was agreed that this would take the form of a working party rather than a committee. Members would include Cllrs Wendy Miles, Julie Hall, Jill Tyler, Peter Tyler and Alistair Mackie.

#### 12 To receive information from Youth Workers including funding needs.

Cllr Peter Tyler reported that he had been out with the Youth Workers and had been impressed with their work with young people. The Youth Workers worked in liaison with

the police and the police referred youngsters to them for guidance. £1800 was needed for the Youth Work to continue until the end of November 2012. Members agreed recommendation of this amount from Council funds and this to be ratified by Full Council Meeting at end of July. Funding proposed and seconded by Cllrs Tony Tibbitt and Jose Bamonde and agreed by all. Members also recommend that funding for Youth Workers be considered for inclusion on the precept for the following year

13 To discuss provision of plaques on street furniture including bus shelters

SCC had provided advice about materials to use and further contact for advice. Quotes would be obtained for metal and plastic and stickers and further advice obtained.

14 To discuss provision of town council embedded name tags

Cllr Hall indicated that the name tags should be available shortly.

15 Items for next month's agenda

- Newsletter
- Website
- Path at Beccles Road/ Capstan Way
- Update on meeting of 17 July
- Bulb Planting
- Wreath for Remembrance Day
- Grass at Deepdale
- Embedded name tags
- Plaques on bus shelters

13 Close Meeting

There being no further business the meeting closed at 9.50 pm

The next meeting will be the third Tuesday of September at 7.30, which is 18 September

Chairman.....Date.....