

**CARLTON COLVILLE TOWN COUNCIL**

MINUTES OF MEETING

**Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 20 November 2012** at the Carlton Colville Community Centre, Carlton Colville. The Meeting started at 7.30 pm. Minutes draft until signed.

1	<p><b>a) Welcome by Chairman</b></p> <p><b>b) To note Members present and to receive any apologies for absence and duly note them</b>                  Members present: Cllrs Tony Tibbitt, Chairman, Peter Tyler, Wendy Miles and Rod Earp. In attendance were Cllrs Jill Tyler and Alistair Mackie. Apologies were received, noted and accepted from Cllr Julie Hall.</p> <p><b>c) To receive any declarations of interest regarding the agenda</b>                  There were no declarations of interest regarding the agenda</p> <p><b>d) To consider applications for dispensation</b>                  There were no declarations of interest regarding the agenda</p>
2	<p><b>To approve and sign the minutes of the Amenities Committee Meeting held on 16 October 2012</b>                  The Minutes were signed as a true record, proposed and seconded by Cllrs Peter Tyler and Tony Tibbitt and agreed by all</p>
3	<p><b>To receive updates on actions from the previous meeting (information only)</b></p> <p>a) Update on provision of Grit bin at Longbeach                  a Residents have been contacted and have confirmed that they wish to have the grit bin at a different site and the information has been relayed to SCC.</p> <p>b) Update on Town Council representation with local Community Centres                  Community Centre Committees are agreeable to Town Councillor attending Meetings                  Cllr Jill Tyler attended the recent Meeting and advised about action she had take on Community Centre behalf.</p> <p>c) Update on provision of plaques for street furniture                  Quotes for vinyl stickers have been requested from sign writers</p> <p>d) Update on maintenance at Amenity Corner                  Contracts are being arranged with Waveney Norse</p> <p>e) Update on Borrow Close project                  Quotes for allotment installation have been sought and are being arranged</p> <p>f) Update on traffic at Gisleham School                  Yellow lines are to be painted - details as advised by SCC; road layout has been altered. A Meeting was held on 19 October about ongoing attempts at improving the situation. It was noted that with the roundabout's removal the traffic flow was smoother but there was still a parking problem. Cllr Jill Tyler readout a letter from SCC in reply to the request made for a remedy to be sought. The reply gave no remedy to the problem. Cllr Tyler advised that the next Meeting about the school traffic problem would be held on 16 January 2013 and advised that a further letter to SCC was being considered in reply to that received. .</p> <p>g) Update on cuttings of Footpaths                  Cllr Earp reported on the state of Footpath 8a from Beccles Road near to Castleton Avenue It was agreed by all that the clerk would forward to SCC photographs of</p>

	<p>the path taken by Cllr Earp. A reply had been received from SCC about the overgrown bush at Bells Path. SCC indicated that SCC would not remove the bush.</p> <p>h) Update on provision of Christmas tree The tree and lights had been ordered.</p>
4	<p>To allow Meeting to be adjourned for public participation</p> <p><b><i>During the committee meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></b></p> <p>There were no residents in attendance</p>
5	<p><b>To receive details of any correspondence received since 16 October 2012 about amenities matters and to note action where taken already:</b></p> <p>a) Notification of bus shelter damage at Ashburnham Way SCC had been informed of this and SCC advised that unbreakable glass would be considered as this was the third time breakages had occurred. The Police and C Cllrs and D Cllrs had been informed of the number of breakages</p> <p>b) Concerns received about litter at Matlock Dale play area and Harrap Dale, Deepdale open space and Ashburnham Way Complaints have been forwarded on to play partnership officers and purchase of bin at Ashburnham has already been agreed at Amenities Meeting in October. It was suggested that the WDC schools projects officer be asked to mention litter problems to schools in the hope that this might be instrumental in changing habits in the general population</p> <p>c) Reports received of speeding vehicles at Lark Rise Concerns have been forwarded to the police</p> <p>d) Request received for action to be taken at Fordson Way to stop dog fouling and anti social behaviour Requests have been forwarded to the police and WDC and SCC. It was noted that complaints about antisocial behaviour should always be notified to police as after twenty five complaints the team against antisocial behaviour steps in. It was proposed that the 101 police number for such complaints be advertised again in the newsletter.</p> <p>e) Concerns received about tree at Shaw Avenue and tree behind Graylings Concerns have been forwarded to the W Norse tree surgeon</p> <p>f) Concerns from resident about traffic and parking at Gisleham School. These have been forwarded to SCC and the Police.</p>
6	<p><b>To receive information from Suffolk County Council Footpaths and Rights of Way about footpath cuttings schedule in Carlton Colville</b></p> <p>Information had been circulated. Two cuts a year were still being given by SCC. It was agreed to seek quotes from Waveney Norse for removal of the large spreading bush at Bells path. Proposed and seconded by Cllrs Peter Tyler and Rod Earp and all agreed.</p>
7	<p><b>To agree recommendation of street names at Applewood on Chapel Road.</b></p> <p>It was agreed to recommend naming of the roads as follows:</p>

	Applewood Close, Bramley terrace and Russett Terrace.
8	<p><b>To agree the donation of £22.50 to the Royal British Legion charity, this being the difference between the cost of the wreath for remembrance day service and the amount precepted for the wreath</b></p> <p>£40 had been precepted for the wreath. Cost of wreath was £17.50 and this was cost price with no profit for British Legion although a donation was invited on the box. It was resolved to donate £22.50 to the Royal British Legion charity. Proposed and seconded by Cllrs Peter Tyler and Tony Tibbitt and all agreed.</p>
9	<p><b>To agree to consider how Town Council communicates with housebound residents who do not have email access</b></p> <p>It was agreed to place a note in the newsletter advising that agendas would be made available, on request to nearby councillors, for housebound residents who were unable to access agendas on the website. The Clerk will hold a list enabling the Town Council to continue to provide information should any councillor involved in distribution be unable to continue.</p>
10	<p><b>To receive and approve newsletter update</b></p> <p>This was received and Members all approved. It was agreed that the next newsletter would contain information about the report about the Visioning Day</p>
11	To receive Website update
12	Items for next month's agenda: footpaths, litter bins, Borrow Close, bulb planting
13	<p>Close Meeting</p> <p>There being no further business the Meeting closed at 8.55 pm</p> <p>Chairman.....Date.....</p>