

CARLTON COLVILLE TOWN COUNCIL

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 15 May 2012 at the Carlton Colville Community Centre, Hall Road, Carlton Colville. The meeting started at 7.30 pm. Minutes draft until signed.

1 Members present

Cllrs Tony Tibbitt, (Chairman), Derek Fletcher, Julie Hall, Rod Earp. Cllrs Jill Tyler, Terry Fleet and David Kindred were in attendance. Also in attendance were Peter Tyler and Wendy Miles and youth workers Debbie Goddard and Ian Castro.

2 Apologies for absence

All members were in attendance.

3 Declaration of Interest

Cllr Jill Tyler declared an interest in the Discovery Centre.

4 Minutes of previous Amenities Meeting held 10 April 2012

The Minutes were signed as a true record, proposed and seconded by Cllrs Hall and Fletcher.

4ii Actions from Amenities Committee Meeting held 10 April 2012

Suffolk Highways had been contacted about the new communications box adjacent to the kerb at Beccles Road affecting visibility when crossing the road and about the grass being chumed up there and slabs broken. Suffolk Highways had replied that they had asked the company concerned to sort out the matter as the location used had not been the one proposed.

Suffolk County Council had provided advice about bins to use at the new bus shelter at Ribblesdale and had advised that the bin at the bus stop a Ribblesdale near Deepdale was not its responsibility. A check would be made with WDC as it appeared that this bin was not on the list of Town Council bins.

Waveney Norse had advised that the bin at the bottom of Marsh Lane had been vandalised and that it needed to be replaced, costs being £294.55 and that a replacement could be moved to a more beneficial site and that location costs depending on whether a post was needed would be £50 or £120.

Suffolk County Council had been advised of the brambles at footpath 8A and the footpath would be noted in the county footpaths cutting programme.

5 Correspondence received

Correspondence had been received from residents. This included concerns about parking on grass verges, and concerns about overgrown vegetation on the footpath at Hall Road, request for litter bin between Elmdale Drive and Robertsbridge Walk, and support for idea of a community plan in order to reduce expansion of building and retention of green spaces.

The above was discussed and decisions made as follows:

Parking on grass verges – Matters to be relayed to PCSOs and Suffolk Highways and suggestion made to Suffolk Highways that delineation be made on pavements indicating points past which cars should not be parked.

Rubbish bin – suggested site to be looked at.

Vegetation on Hall Road – a request would be made to Suffolk Highways to cut this back.

Request for Community Plan - advise that community parish plan has been attempted in past and public meetings held to form steering group. Lack of public support had meant this had to be abandoned and that concerns about continued building could be directed to district councillors and that interest in formation of a community plan would be welcomed and that if enough support for this was received then formation of a steering group could be considered again.

Correspondence about concern about building near Carlton Hall would be put on the agenda for Planning Committee. No planning applications had been received about it to date and WDC Planning Department had indicated that it would provide information when planning application was received.

6 To receive complaint about horse manure on bridleway

This manure had been removed.

7 To receive update on raised kerb at Lowestoft Road

Measurements of pavement heights at bus stop near to Shaw Avenue had been sent to Suffolk Highways who had advised that it was still not responsible for raising the kerb but that County Cllr Gosling had offered to put locality money towards the cost, expected to be £1400 with feasibility study costing £300. Members were concerned that requests would be received for raising more kerbs if this kerb was raised. The clerk was asked to write again to Suffolk Highways to see if it would pay towards the cost.

8 To discuss Town Council Charities policy

It was agreed that there would be £250 a year for funding of local charities, to be split into £50 lots, with applications to be made outlining reasons for requests. Proposed and seconded by Cllrs Tyler and Fletcher and agreed by all. To be ratified at main meeting.

9 Update on provision of hanging baskets in Carlton Colville

Request had been made for hanging baskets as in previous years and for seven more on Lowestoft Road. The extra seven would be confirmed with Waveney Norse within the next few days depending on lampposts available on Lowestoft Road.

10 Newsletter update

Thanks to Cllr Jill Tyler's work as editor the next edition of the newsletter had been distributed. Cllr Tyler outlined ideas for the next edition and advised that all copy needed to be with her by 13 July. Costs of newsletter would be kept under review. The distributor had advised that extra copies were needed. Newsletter would be put on the website. Adverts would be considered at a future date. Purchase of second hand laptop for editing would be considered at the next full council meeting.

11 To arrange meeting of Play Partnership and 106 Committee

This, together with nomination of a Town Council member representative to liaise with the Youth Workers, would be arranged at the AGM in May
The Youth Workers advised that they had been successful in their application for a double-decker bus, previously used as a Playbus, which they could use for their work with the youth in the area. They also advised that there had been some graffiti on the shelters at the open space but that they were proposing to have a professionally run graffiti workshop to replace the damage if there was agreement from the Council. It was

agreed that designs would be submitted for the different panels and consultation carried out through the newsletter. The Youth Workers left the meeting at this point.

12 To discuss a dedicated info@ or suggestions@ email address

It was agreed to have dedicated addresses. Proposal made and seconded by Cllrs David Kindred and Julie Hall and all agreed.

13 To have discussion about social media

Cllr Kindred had updated the website. It was agreed to use facebook as part of website. This would be managed by Cllrs David Kindred and Julie Hall. Proposal made and seconded by Cllrs Kindred and Hall and all agreed.

14 To discuss use of internet dropbox

This was seen to have benefit of keeping all information in accessible place. It would be used to store minutes and information and would be accessible to Town Council Members only. Proposal to have dropbox made and seconded by Cllrs David Kindred and Julie Hall and all agreed.

15 Items for next month's agenda

Rubbish bins
Play partnership
Newsletter
Website
Updates on above matters

There being no further business the meeting closed at 9.30 pm

Chairman [Signature] Date 12.6.12