

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 15 October 2013 at the Carlton Colville Community Centre, Hall Road. The Meeting started at 7.50 pm. Minutes draft until signed.

1 Meeting

a) To note Members present and to receive any apologies for absence and duly note them.

Present were - Chairman Cllr Tony Tibbitt, and Cllr Jack Green as substitute for Cllr David Kindred, and Cllr Jill Tyler as substitute for Cllr Julie Hall. Apologies were received from Cllrs Julie Hall and David Kindred and Peter Tyler. Cllr Peter Tyler had also indicated that he no longer wished to be on any Town Council Committees nor on the Town Council Working Party for Allotments.

c) To receive any declarations of interest regarding the agenda

Cllr Tibbit decalred an interest in the problem of school traffic

d) To consider applications for dispensation

If need for dispenation for this was appropriate it was noted that there was no pecuniary interest and the interest was there by reason of being resident in Carlton Colville.

2 To approve and sign the minutes of the Amenities Committee Meeting held on 24 September 2013.

All agreed who had been in attendance and Minutes were signed

3 To receive updates on actions from the previous meeting (information only)

a) Grit bins installation in process, volunteers received for some of sites, SCC in process of organising licenses. Volunteers to be sought for other sites and letters re this to be circulated.

b) Post office, enquiries in process, business plan being draw up. Background report being drawn up by Cllr Jill Tyler re demographic information and lack of bus services to other post offices

c) SCC notified of problems with Bloodmoor Bridge, Cllr Hall has sent additional notification

d) SCC notified of water lying on road surface at Ribblesdale / Wharfedale, notification to be sent again with photographs taken in wet weather.

e) Remembrance Day wreath ordered and received and organiser notified of Council's wish to participate. See item 5

f) Spring bulbs purchased. Cllr Tyler advised need for these to be sited where protection was afforded and where bulbs would not be walked over by people taking short cuts across grass. Cllr Jack Green advised that he had learnt of the need for planning permission to plant bulbs in public areas. This would be followed up

g) SCC made aware of state of footpath off Hedley Lane and looking into it.

h) Broken bollard at Uplands Close had been reported and had been fixed.

i) Need to trim tree at Lowestoft Rd at entrance to Open space had been reported.

4 To allow Meeting to be adjourned for public participation

During the committee meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

There were no members of the public in attendance.

5 To receive details of correspondence received since 24 September 2013 about amenities matters not dealt with under other items and to note any action taken already

Remembrance Day wreath ordered and received and organiser notified of Council's wish to participate. It was agreed that Cllr Tony Tibitt would lay the wreath. Cllrs so far wishing to attend were Cllrs DerekFletcher, Jill Tyler, PeterTyler, Tony Tibbitt, Alistair Mackie and Jack Green. Details of service to be circulated to all.

Suggestion received for badges for responsibe dog walkers, resident had been directed towards Dogs Trust.

Invitation to Neighbourhood Watch Meeting at Grove Rd received, the clerk to attend.

Information received about Microchipping for dogs. This would be agenda item at the Full TownCouncil Meeting
Community Rail partnership invitation to send a reresentative to the first meeting of the new CRP Line Group
East had been circuatted together with application for Line Group Membership.

<p>Complaints about rubbish in parts of Carlton Colville near to Hollow Grove Way. Cllr Jill Tyler had inspected the areas of concern and would reply to the resident.</p> <p>Dog faeces strewn about bus shelter at Ashburnham Way and suggestion for lidded rubbish bin. As this was out of Carlton Colville it was agreed the matter be forwarded to the District Cllrs there.</p>
<p>6 To receive pro forma for lettering on noticeboards and Cllrs approval</p> <p>This was approved</p>
<p>7 Signing of employee's remuneration under delegated authority</p> <p>This was approved</p>
<p>8 To agree date for planting of spring bulbs</p> <p>Planning permission to be sought</p>
<p>9 Re bus shelters, to consider whether or not to provide shelter in current year.</p> <p>It was resolved that no other bus shelter should be currently built unless specifically requested by a number of residents. Proposed and seconded by Cllrs Tony Tibitt and Jack Green and agreed by all.</p>
<p>10 To receive and agree suggestion of Town Council providing a public bin at the play area at Carlton Colville Community Centre</p> <p>Provision proposed and seconded by Cllrs Jack Green and Tony Tibitt and agreed by all. This to be confirmed by Full Town Council and Finance and Personnel Meetings</p>
<p>11 Visioning Day Plan: To receive updates on action including provision of bins and post office and allotments</p> <p>Bins and post office see items 3 and 5 above</p> <p>Allotments: The Certificate of Lawfulness application form had been completed and cheque was signed for cost. The final transfer document would be signed on 16 October 2013.</p> <p>Due to forgetfulness, tiredness and illness by members of the previous nights Allotments Working Party there had been no turnout apart from by Cllr Peter Tyler. Cllr Jack Green offered to join the Working Party if Cllr Peter Tyler would consider remaining on the committee. Cllr Peter Tyler had been liaising with the contractors and Halesworth Town Council about the allotments and the working party was at a vital stage. It was agreed the matter of allotments would be placed on the Full Town Council Meeting agenda.</p>
<p>12 To receive correspondence on play areas at Skate Board Park and Deepdale</p> <p>All repairs had now been done and the teen shelter was currently free of graffiti. There was a small amount of litter. A suggestion had been made by the Youth Council that the ramps be encased with aluminium shutters that could be used as graffiti boards.</p> <p>W Norse advised that improvements to be made at the entrance should alleviate flooding problems there.</p> <p>The Youth Council had made a suggestion for adult gym equipment to be made available at the Deepdale open space</p>
<p>13 To receive update on Youth Council in Carlton Colville</p> <p>See Minutes attached. The Youth Council was in favour of having a Youth Club.</p>
<p>14 To receive Newsletter update</p> <p>The clerk would collect previously forwarded information together and would make a start on the newsletter.</p>
<p>15 To receive Website update</p> <p>Cllr Kindred had continued to update the website.</p> <p>The Suffolk Assoc website competition had been entered</p> <p>Cllr Jill Tyler requested that information that was obsolete rather than historic be removed from the website.</p>
<p>16 To receive Report from Members regarding the health and safety checks on council owned property</p> <p>It was noted that this had been done. Cllr Fletcher to forward the details.</p>
<p>17 Matters in abeyance and items for next month's meeting of November 2013,</p> <p>Aveling Way equipment provision consultation, it was agreed that this be a matter for the Community Led Planning. (CLP) For CLP survey Cllr Jack Green suggested writing to all at a particular house number in each road to ask for suggestions of what people would like to have in Carlton Colville.</p>
<p>18 Close Meeting</p> <p>There being no further business the meeting closed at 9.00 pm.</p> <p>Chairmandate.....</p>

Draft Minutes for the

**Carlton Colville Young Peoples Meeting
at Bloodmoor Community Centre
on 9th October 2013**

Attendees:

Curtis Brinded - (CB)
Tim Wallis - (TW)
Daniel Wallis - (DW)
Keanu Warr - (KW)
Josh Baker (JB)
Joe Jones (JJ)
Stuart Halsey (WDC Community Development Officer) - (SH)
Debbie Goddard (IMPACT) - (DG)
Ian Castro (IMPACT) - (IC)
Cllr Jill Tyler (Chairman, Carlton Colville Town Council) - (JT)
Cllr Peter Tyler (Carlton Colville Town Council) - (PT)

1. Introductions.

JT thanked everyone for attending. All present introduced themselves.

2. The Way Forward

Name:

All agreed that it is important to help establish the group a name and logo are important.

Action: Everyone is to bring suggestion for consideration to the next meeting.

Structure/committee:

It was agreed that as the number involved is growing it is time to establish a formal structure with roles and responsibilities assigned.

Action: SH will sent JT details about roles used by Waveney Youth Council. JT will forward this on to everyone.

Sign/emblem/logo:

As with the name for the group all agreed that is was also important. KW shared the work he had done all agreed that this was a good start.

Action: Everyone is to bring their suggestions/works of art to the next meeting.

Question to be put on fb page asking for ideas.

3. Open Spaces

Carlton Meadow Park:

This was discussed at length. It was suggested and all agreed that putting a sign up in the shelter advising that the shelter had been provided by the hard work of a previous generation for the benefit of future generations of young people was not a good idea.

The group want to investigate the possibility of providing a graffiti wall in Carlton Meadow Park. This was not seen as the whole solution to the problems and may cause further work that it solves.

Action: JT to obtain cost for the provision of a graffiti wall and any start up or ongoing costs.

CB and KW will visit the park to ask what the young people think of this idea.

Deepdale/Ashtree Gardens:

Again this was discussed at length and many good ideas where put forward e.g. outdoor gym type equipment.

This led the group to discuss and understand the need to provide evidence to possible funders and therefore the need to consult the community before any action could be taken. The discussions also identified other possible project that the group could lead on.

4. Any Other Business

The group discussed how it could promote itself and agreed that until the logo and committee were set up promoting the group would be difficult. However, it was agreed that members would approach the schools, colleges that they attend. With the help of SH an approach would be made to the Journal and members of the group would write an article for NEWSBEAT (the Town Council's quarterly publication).

5. Action points

As per the above plus JT to bring an area map to the next meeting.
JT to send the group copies of emails regarding the skate park.

Meeting Closed at approximately 8.25p.m.

Signed:

Dated: