

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 19 March 2013 at the Carlton Colville Community Centre, Hall Road, Carlton Colville. The Meeting started at 7.50 pm. Minutes draft until signed.

The following Councillors are Members of the Amenities and 106 and Play areas Committee: Cllrs Tony Tibbitt, Julie Hall, Jose Bamonde, David Kindred, Peter Tyler, and Wendy Miles

1)	<p>a) Welcome by Chairman</p> <p>b) To note Members present and to receive any apologies for absence and duly note them Members present: Cllrs Tony Tibbitt (Chairman) and Peter Tyler and David Kindred. Apologies were received, noted and accepted from Cllr Julie Hall. No apologies were received from Jose Bamonde and Wendy Miles. In attendance were Cllr Jill Tyler and Cllr Derek Fletcher.</p> <p>c) To receive any declarations of interest regarding the agenda There were no declarations of interest regarding the agenda</p> <p>d) To consider applications for dispensation There were no declarations of interest regarding the agenda needing dispensation</p>
2)	<p>To approve and sign the minutes of the Amenities Committee Meeting held on 16 February 2013 The Minutes were signed as a true record, proposed and seconded by Cllrs Tony Tibbitt and Peter Tyler and agreed by all</p>
3)	<p>To receive updates on actions from the previous meeting (information only)</p> <p>a) Deviation of path 8a enquiry, reply from SCC. SCC had confirmed that the new cutting of the path was not a deviation</p> <p>b) quote for plaques for street furniture, proofs received and signs ordered</p> <p>c) contract for work at Amenity Corner and Dog walk has been set up</p> <p>d) bush at Bells path still needs to be cut down</p> <p>e) second no horses sign has been installed at the path across the field from Chapel Road to Mutfordwood Lane</p> <p>f) Actions from Visioning day plan, these are being monitored</p> <p>g) Extension of bus route, suggestion has been forwarded to SCC</p> <p>h) Risk assessment form has been received and will be adapted to suit requirements</p> <p>i) hanging baskets have been ordered</p> <p>j) Fencing around ditch at The Street has been repaired</p> <p>Posters for Town Council website have been put on noticeboards and given to local community centres.</p> <p>k) Cllr David Kindred reported that facebook had received 63 hits</p>
4)	<p>To allow Meeting to be adjourned for public participation <i>During the committee meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p>
5)	<p>To receive details of correspondence received since 19 February 2013 about amenities matters and to note action where already taken:</p> <p>a) Resident's concern about cutting of path 8a. It was noted that a reply had been received from the Footpaths officer see item 3 above.</p> <p>b) .It was noted that Resident's complaints to WDC about dog litter at Hall Road and path from Chapel Rd to Mutfordwood Lane have been forwarded to Waveney Norse who have taken action by clearing</p>

	<p>up the dog mess. The Resident had agreed with a suggestion for a dog litter bin to be placed at the Mutfordwood Lane end of the path.</p> <p>c) The broken bin at Deepdale had been reported to Waveney Norse and had been replaced.</p> <p>d) Yellow lines at Rushmere Road. It was noted that SCC had contacted the lining contractors twice in her past month to have these extended to the original specification. Members reported that yellow lines were now in place at St Peters Road</p> <p>e) A dog bin had been requested at Ashburnham Way near to Cowslip Crescent. A list of requests was being made and would be discussed at the next Finance Meeting.</p>
6)	<p>a) To receive details of any correspondence since 16th February 2013 about the traffic problems at Carlton Colville Primary School.</p> <p>To receive information about the open meeting 4th March 2013</p> <p>Information was received at the Town Council Meeting of 6 March 2013 and Cllr Jill Tyler reported that she had not received any information about the outcome of the meeting and that she would contact Cllr Mark Bee and MP Peter Aldous and the relevant person at Suffolk County Council.</p>
7)	<p>To receive and review draft action plan written following the Visioning Event held on 29th September</p> <p>To receive and review draft action plan written following the Visioning Event held on 29th September</p> <p>Updates on Visioning Day Plan of action:</p> <p>Cllr David Kindred advised that he has provided a registration form for local businesses so that businesses can be listed on the website.</p> <p>Cllr Tony Tibbitt advised that the hedges in the areas of The Street and Rushmere Road and Hall Road have all been well cut.</p> <p>An action plan has been produced by Cllr Jill Tyler.</p>
8)	<p>To receive information about Section106 monies available.</p> <p>Clarification was being sought about the sums that had been advised.</p>
9)	<p>To receive and approve newsletter update</p> <p>a) Understand content for issue being compiled The content was discussed and would include reports of visioning day actions and post office requests and information about precept and council tax</p> <p>b) Determine the level of advertising allowed, this would be as agreed previously and advertising would not be included in the newsletter.</p> <p>c) To understand local schools involvement in future editions. Cllr Tony Tibbitt would discuss school involvement with Cllr Wendy Miles.</p>
10)	<p>To receive Website update</p> <p>Cllr David Kindred gave an update on the website. Facebook was receiving more hits as reported above and he had updated the website further. It was agreed to include the Journal reports and include more photographs relating to Carlton Colville and the Council.</p>
11)	<p>To receive Website update</p> <p>Cllr David Kindred had been working on the website and had designed a poster advertising it. It was agreed to place this at local shops and on the noticeboards.</p>
12)	<p>To consider the items for next month's meeting of 16 April 2013</p>
13)	<p>Close Meeting</p> <p>There being no further business the meeting closed at 8.35 pm</p> <p>ChairmanDate.....</p>