

# CARLTON COLVILLE TOWN COUNCIL

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### MINUTES OF MEETING

**Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 16 April 2013** at the Carlton Colville Community Centre, Hall Road, Carlton Colville. The Meeting started at 7.50 pm. Minutes draft until signed.

The following Councillors are Members of the Amenities and 106 and Play areas Committee: Cllrs Tony Tibbitt, Julie Hall, Jose Bamonde, David Kindred, Peter Tyler, and Wendy Miles

1)	<p><b>a) Welcome by Chairman</b></p> <p><b>b) To note Members present and to receive any apologies for absence and duly note them</b> Members present: Cllrs Tony Tibbitt (Chairman) and Peter Tyler and David Kindred, Julie Hall and Wendy Miles. No apologies were received from Jose Bamonde.</p> <p><b>c) To receive any declarations of interest regarding the agenda</b> There were no declarations of interest regarding the agenda</p> <p><b>d) To consider applications for dispensation</b> There were no declarations of interest regarding the agenda needing dispensation</p>
2)	<p><b>To approve and sign the minutes of the Amenities Committee Meeting held on 19 March 2013</b> The Minutes were signed as a true record, as reflecting the Meeting accurately. Proposed and seconded by Cllrs David Kindred and Peter Tyler and agreed by all</p>
3)	<p><b>To receive updates on actions from the previous meeting (information only)</b></p> <p>a) Signs for bus shelters indicated that shelters had been provided by the Town Council had been installed. It was noted that the shelters needed cleaning and that quotes needed to be sought. Cllr Tibbitt would take photographs of the new signs</p> <p>b) Yellow lines at Rushmere Road have been extended to the correct length</p> <p>c) Clarification of 106 monies available has been received. See attached</p>
4)	<p><b>To allow Meeting to be adjourned for public participation</b> <i>During the committee meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p>
5)	<p><b>To receive details of correspondence received since 19 March 2013 about amenities matters and to note action where already taken:</b> Request for grit bin at Mutfordwood Lane had been received. Suggestion had been made of a litter pick at Carlton Colville Community Centre. Cllr Tibbitt volunteered for this and Cllr Jill Tyler would be mentioning the proposal to the Carlton Colville Community Centre Committee. A Working Group about traffic at Carlton Colville Primary School will take place on 24 April at 3.45 pm and Cllr Tony Tibbitt agreed to be the representative from the Town Council. Request for dog bin at Rectory Road was received. Notification of obstacles on grass verges. The Clerk would forward complaints about these to the relevant officers.</p>
6)	<p><b>To agree alterations to be made on the noticeboards titles from Parish To Town Council.</b></p>

	This had already been suggested and agreed and as the recent notices on the Bus shelters had been successful the Clerk would ask if the same company could do this work.
7)	<p><b>To review draft action plan written following the Visioning Event held on 29th September</b>  <b>Updates on Visioning Day Plan of action:</b>  More bins were to be ordered. The Allotments committee had met and received quotes for setting up the allotments. A quote had been deemed as acceptable. The directory was being created on the Town Council website.</p>
8)	<p><b>To consider all current requests for street furniture for agreement at Full Town Council Meeting.</b>  Requests for litter bins and dog waste bins had been received for the following sites:  Ribblesdale near to the new bus shelter; Ashburnham Way near to Cowslip Crescent; Hedley Lane; Robertsbridge / Elmdale Drive area; Mutfordwood Lane, Dawdy's crossing and Rectory Road. It had been agreed to purchase multi purpose litter bins to be used for litter and dog waste. Quotes had been received for smallest size litter bins and for bins similar to those at Castleton Avenue between Asda and Bloodmoor. Members agreed that large dual purpose bins should be provided at all sites to ensure that the litter problems were tackled. Brochures for these would be obtained. Any bins not budgeted for this year would be purchased in the following year  Request for grit bins: six grit bins in total had now been requested at Mutfordwood Lane, Nidderdale, Secrets Corner, Galley Close and The Street and at Peak Dale. Funds would be sought from newly elected County councillors.</p>
9)	<p><b>To receive and approve newsletter update</b>  a) Understand content for issue being compiled. Cllr Julie Hall had produced the new Newsletter and a draft was circulated for members to look at.  b) Determine the level of advertising allowed; it had been agreed to have editorials of new businesses.  c) To understand local schools involvement in future editions. It was agreed to continue with the policy of asking local schools to contribute and it was noted that The Warren and The Grove and Sir John Lemon Schools had not yet been approached.</p>
10)	<p>To receive Website update  Cllr David Kindred gave an update on the website. The Directory had been started. It would include businesses and organisations serving Carlton Colville.</p>
11)	<p><b>To consider the items for next month's meeting of 21 May 2013</b>  Matters in abeyance and items for next month's meeting of 21 May 2013: grit bins and request for locality funds after elections, bush at Bells path still needed to be cut down.</p>
12)	<p>Close Meeting  There being no further business the meeting closed at 8.35 pm</p> <p>Chairman .....Date.....</p>