

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on **15 October 2014** at the Methodist Church Hall, Shaw Avenue, Carlton Colville. The Meeting started at 8.00 pm.
Minutes draft until signed.
Members of the Amenities Committee are Town Councillors Tony Tibbitt (Chairman), Jill Tyler, David Kindred and Jack Green

1 To elect a Chairman

It was agreed by all that Cllr Jack Green would chair the Meeting.

1a To note Members present and to receive apologies for absence and note them and agree them.

Present were Cllrs David Kindred and Jack Green. Cllr Derek Fletcher was substitute and Cllr Paul Radforth was in attendance.

Apologies were received noted and accepted from Cllrs Jill Tyler and Tony Tibbitt.

1b To receive any declarations of interest regarding the agenda

None received

1c To consider applications for dispensation

None received

2 To approve and sign the Minutes of the Amenities meeting held on 17 September 2014

Approval proposed and seconded by Cllrs Jack Green and David Kindred and agreed by all

3 To receive updates on actions from the previous meeting (information only)

Since the last Amenities Committee Meeting Cllr Jack Green had attended meetings of the Allotment Committee and the Carlton Colville Community Centre.

Autumn season newsletters were produced by Cllr Jack Green and printed and these have now been delivered by Archant.

Town Council surgery has been agreed for 25 October 2014 at Famona Road

A litter pick has been arranged with Carlton Colville Community Centre Committee for 16 October.

Waveney Norse advice has been received on installation of benches and further information sought from them

WDC is looking into the bin replacement at Matlock Dale.

Cllr Kindred advised that the bench provided at Deepdale Open Space is redundant as the play equipment had been removed. It was agreed to ask for a quote from W Norse to remove the bench and install it at the space between Robertsbridge and Elmdale Drive.

4 To allow Meeting to be adjourned for public participation

There were no members of the public in attendance.

5 To receive details of correspondence received since 17 September 2014 about amenities matters not dealt with under other items and to note any action taken already.

The Remembrance Day Wreath has been received

The Christmas tree has been ordered

Complaint about amenities corner received and forwarded to Waveney Norse

Complaints about the Carlton Park Open Space have been forwarded to WDC.

Request for the dog walk at Carlton Colville Community Centre to be cut, this forwarded to Waveney Norse

The next Play Partnership meeting is on 17 November at Marram Green at Kessingland.

W Norse advised that the litter bin at the bottom of Aveling Way is being used for fly tipping of cat litter and has suggested that the bin be removed to an alternative site. The site at Aveling Open Space beside the bench was suggested.

6 Signing of cheques under delegated authority:

Employee remuneration was agreed by all.

7 To receive updates on suggestions of keeping the grass cut at Carton Colville Community Centre

Quotes for lawnmower and strimmer were being sought by Cllr Peter Tyler. Cllr Green had taken the suggestions of Amenities Meeting in September to the Community Centre Committee and they had been in agreement to contributing to upkeep of maintenance of the lawnmower and strimmer and use of their storage facilities

8 To receive update on proposed building of Town Council office accommodation

Still awaiting feedback from architect

9 To receive Allotment Update

Allotment holders have met and Cllr Jack Green attended the meeting. Notes on the meeting have been circulated and queries being followed up. It was noted that the Water companies have been contacted about their charges and, where there is a difference between rates, business rates are charged which are cheaper than domestic rates. It was proposed to consider joining the Allotments Association for advice and to look into the costs for doing this.

10 To receive Newsletter Update

This has been delivered and Cllr Jack Green has started on the winter edition.

11 To receive Website Update

Cllr David Kindred has updated the website.

12 Matters in abeyance and items for next month's meeting

Town Council office accommodation; Council surgery; benches; bins, Christmas tree, Allotments working party and committee, a list of open area sites to be drawn up for members to use to check and report back on sites to Council

Cllr Derek Fletcher brought the following matters to Members' attention: a broken footpath sign at Marsh lane; brambles sticking out at the path between Monarch Way and Chapel Road and a missing footpath sign between Monarch Way and Chapel Road; missing bin lid at Chapel Road.

13 Close Meeting

There being no further business the meeting closed at 8.45 pm

Chairman.....Date.....