

# CARLTON COLVILLE TOWN COUNCIL

## MINUTES OF MEETING

**Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 20 May 2014** at the Carlton Colville Community Centre, Hall Road. The Meeting started at 8.05 pm

### **1a To elect a Chairman**

Cllr Tony Tibbitt agreed to be Chairman for the third year and all agreed to elect him as chairman.

### **1b To agree current Members of the Committee and to note those present and to receive apologies for absence and note them and note acceptance of apologies.**

Current members: Cllrs Tony Tibbitt, David Kindred, Jack Green and Wendy Miles

Members present: Cllrs Tony Tibbitt and David Kindred with Cllr Derek Fletcher as substitute

Apologies received: None

### **1c To receive any declarations of interest regarding the agenda**

None received

### **1d To consider applications for dispensation**

None received

As a reminder for Members to attend meetings, Cllr David Kindred proposed that the Committee members be listed on the agenda and this was agreed by all.

### **2 To approve and sign the Minutes of the Amenities meeting held on 15 April 2014**

This was deferred as only Cllr Tony Tibbitt had been present at the Meeting

### **3 To receive updates on actions from the previous meeting (information only)**

Broken metal poles near the entrance to Ribblesdale from Castleton Avenue have been reported to Suffolk Highways and have been fenced off.

Barriers are to be put up at Dawdys crossing

The gazebo has been returned to the supplier

Leaflets and newsletters have been printed

### **4 To allow Meeting to be adjourned for public participation**

There were no members of the public in attendance.

The meeting closed and reopened at 8.10 pm

### **5 To receive details of correspondence received since 15 April 2014 about amenities matters not dealt with under other items and to note any action taken already.**

Request received for bench at open space between Elmdale Drive and Robertsbridge Walk

This was noted and would be on the next agenda

Request received for hedges to be cut at The Street and in the vicinity of Secrets Corner to avoid school children stepping on to the road. WDC contacted and reply received that this would be done.

Timetable of Mobile library received

### **6 Signing of cheques under delegated authority:**

Employee remuneration

Newsletter and leaflet printing costs

IT equipment

Business cards for youth

Above payments all agreed

### **7 To receive notification of need to renew Town Council internet domain name and to agree action**

Cllr Kindred advised that this would be £69.50 for the next two years and that it currently runs out on 26 June 2014. All agreed to renew the domain name. The clerk would contact the domain supplier.

**8 To receive update on Surgery of 17 May 2014 and discuss any future actions**

Cllrs Julie Hall, Jack Green and Bill Mountford and the clerk had attended the surgery. Comments had been received from members of the public about bin lorries using the unadopted road at the top of Poplar and Beech Road – it was agreed to refer this to District Councillors Jose Bamonde and Kathleen Grant; a request was made for a rubbish bin at Deepdale open space and questions were asked about what was happening to the school building after the Free School moved out. It was agreed that the surgery had been successful enough to continue with the holding of more in the future.

**9 To consider review of play areas and any connected outstanding matters including refurbishment of the play area behind The Graylings, the development of several holes in the grass at Carlton Meadow Park and also a lack of swings for older children at Carlton Meadow Park.**

It was agreed to notify WDC about the following:

The need for play equipment for the intermediate age group of 6 to 10 year olds at the Carlton Park open space and particularly the need for swings for them there, especially as such equipment had been removed from Deepdale

The need to refurbish the play area behind the Graylings

The need to sort out any remaining holes at the Carlton Park open space

Members asked that the Play Area officer be invited to a Town Council meeting and asked if these matters could be brought up at the next Play partnership meeting.

**10 To receive Allotment Update**

The skip has been filled and taken away. There are currently four volunteers for the Allotment Committee and a Town Councillor representative is needed.

WDC has paid from 106 monies the outstanding bills to the contractors. WDC has been requested again for reimbursement of the first bill paid to the Contractor by the Town Council. WDC has been asked for verification of boundaries used in the conveyance of land at Borrow Close. Water supply has been reported as still being too slow. The clerk was asked to contact the contractor again and the water company about the slow running of the water to the water troughs.

**11 To receive Newsletter update**

The Spring edition has been delivered and comments received. It was agreed to find out the costs of a black and white edition or an edition with a front page only in colour.

Some suggestions had been received of distributors. Cllr Jack Green had advised that he had started putting together the next newsletter.

**12 To receive Website update**

This was being continually updated

**13 Matters in abeyance and items for next month’s meeting of June 2014**

Damaged railing at Castleton Avenue near Anchor Way

Confirmation of whether the footpath behind Marsh Way is a footpath or a bridle path.

Broken footpath sign at Hedley Lane

Future Use of school buildings and proposal to ask Mark Bee about this under the Freedom of Information Act.

**14 Close Meeting**

There being no further business the meeting closed at 8.35 pm

Chairman.....Date.....

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