

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 15 April 2014 at the Carlton Colville Community Centre, Hall Road. The Meeting started at 8.30 pm

1 Meeting

a) To note Members present and to receive and note any apologies for absence

Present were - Chairman Cllr Tony Tibbitt and Cllrs Julie Hall and Jack Green. Cllrs Jill Tyler and Peter Tyler were in attendance. Cllr David Kindred sent apologies

b) To receive any declarations of interest regarding the agenda

None received

c) To consider applications for dispensation

None received.

2 To approve and sign the minutes of the Amenities Committee Meeting held on 18 March 2014.

Approval proposed and seconded by Cllrs Jack Green and Tony Tibbitt, and agreed by all who had been present

3 To receive updates on actions from the previous meeting (information only)

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a) WDC looking into replacement of bin at Harropdale

b) Harrods will revert to the Youth Worker, Ian Castro, as the Youth Council has identified the need for goal posts.

4 To allow Meeting to be adjourned for public participation

There were no members of the public in attendance.

5 To receive details of correspondence received since 18 March 2014 about amenities matters not dealt with under other items and to note any action taken already.

Enquiry had been received about the proposed Carlton Meadow Open Space developments. This would go to public consultation.

Suffolk Highways had indicated that it would install traffic signs for drivers warning of children exiting footpath 9a. WDC had agreed to install a rubbish bin at Harropdale.

Concerns about loose branches at tree at Shaw Avenue had been reported to and dealt with by Waveney Norse. Cllr Julie Hall reported broken metal poles at the entrance to Ribblesdale from Castleton Avenue and requested that this be reported to Suffolk Highways.

6 Signing of employee's remuneration under delegated authority

This was signed.

7 To receive updates on actions for Surgeries to start from 17 May 2014 and agree any actions

Cllr David Kindred had ordered and taken delivery of the banners and pens. The clerk would order the gazebo. Cllr David Kindred had produced the leaflets. The leaflets included information about Carlton Colville facilities; updates on Town Council activities; information about different sorts of community plans. The clerk would obtain quotes from the printers for the optimum number to be printed depending on price but it was agreed to order at least 100.

The Surgery would start at 9.30 am for 10 am. Cllrs Julie Hall, Jack Green Tony Tibbitt and Christine Fairs would attend. Leaflets would also be available for distribution from the Police and Lowestoft Museum.

8 To discuss Community Led Plan and suggestions with regard to the provision of a Community Led Plan

The surgeries would be the next step in the project. It was noted again that WDC Community Led Planning Officers had offered assistance and had drawn up a report of the findings from the public Visioning Day event in September 2012. Suffolk Acre was available with advice about questionnaires. Cllr Jack Green had circulated to Members ideas for topics to be included in a questionnaire. It was agreed for this to be an agenda item at the next Town Council Meeting.

9 To receive Allotment Update from Allotments Working Party

Cllr Tony Tibbitt thanked the Allotment committee for all its hard work. It was noted that the skip had been filled up already. There were currently three volunteers for the Allotment Committee. WDC had been contacted about the bills to be paid from 106 monies and WDC had instructed that the contractors would be paid direct by WDC.

10 To receive Newsletter update

A local distributor was still being sought. Cllr Jack Green had produced the pages for the current newsletter and additional information was noted for inclusion.

11 To receive Website update

The website was continually being updated by Cllr David Kindred

12 Matters in abeyance and items for next month's meeting of May 2014

Items from above as appropriate.
Community Led Plan. Surgery. Review of play areas and outstanding matters and needs. It was noted that the play area behind The Graylings was in need of refurbishment and also that there were several holes in the grass at Carlton Meadow Park and also a lack of swings at Carlton Meadow Park.
Cllr Jill Tyler asked that the following agenda item be included on the June Town Council agenda - a presentation from a representative from the Post Office.

13 Close Meeting

There being no further business the meeting closed at 9.30 pm.

Chairmandate.....