

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 18 February 2014 at the Carlton Colville Community Centre, Hall Road. The Meeting started at 8.10 pm.

1 Meeting

a) To note Members present and to receive and note any apologies for absence

Present were - Chairman Cllr Tony Tibbitt and Cllr Jack Green. Cllr Jill Tyler was substitute for Cllr Julie Hall. Apologies were received from Cllr Julie Hall and Cllr David Kindred.

b) To receive any declarations of interest regarding the agenda

None received

c) To consider applications for dispensation

None received.

2 To approve and sign the minutes of the Amenities Committee Meeting held on 21 January 2014.

Approval proposed and seconded by Cllrs Jack Green and Jill Tyler and agreed by all.

3 To receive updates on actions from the previous meeting (information only)

The bin for the play area at Hall Rd was ordered. A reminder had been sent to Waveney Norse about this and also for bins at Chapel Rd and Grove Rd. A reply was received that the bins have been ordered and that a reminder will be sent to the supplier.

Harropdale bin. A request for a rubbish bin had been sent again to WDC for its replacement of the bin there. A reply has been received that this was being arranged.

c) Risk Assessment on street furniture. Awaiting remedial work on town sign and benches. It was agreed to send a reminder to the contractor.

d) Bulbs were planted by Cllrs Jack Green and David Kindred and the Clerk. Cllr Green had also washed the CarltonColville sign where the bulbs had been planted. Cllr Kindred had taken photographs for the website.

e) Newsletter has been delivered by the Advertiser and additional newsletters have been printed. Further deliveries will be made by the Advertiser at Bloodmoor area. Cllr Green has delivered the newsletters in most of the area of Rosedale not covered by the Advertiser.

4 To allow Meeting to be adjourned for public participation

There were no members of the public in attendance.

5 To receive details of correspondence received since 21 January 2014 about amenities matters not dealt with under other items and to note any action taken already.

Feedback request from WDC on Draft Playing Pitches and Outdoor Facilities Strategy

Feedback from Members was as follows:

Assumptions should not be made that there would be less need for equipment in areas of relative social deprivation and lower incomes.

The area is not particularly an ageing population. Large increase in housing developments result in a growing young population. This can be seen by shortage of school places in primary schools

In the lists of facilities no mention was made of the Cage area at Hall Road despite this facility having been very well used.

Where facilities were being considered for the site at Oakes Farm, which would include some cover for local shortfalls, it was agreed that a request should be made for the need for supporting infrastructure.

Request by the Suffolk Local History Society for a local history recorder for Carlton Colville

It was agreed to mention this in the Journal and in the newsletter if no reply was received.

Complaint about slippery footpaths at Chapel Road forwarded to Suffolk Highways
This had been forwarded to Suffolk Highways. It was noted that no action had been taken by Suffolk Highways to date and a reminder would be sent.

6 Signing of employee's remuneration under delegated authority

This would be signed when information from the wages administrator was received.

7 Visioning Day Plan: To receive updates on actions

It had been agreed that Surgeries would restart from 17 May 2014 with costings to be looked into at the March Full Town Council Meeting. Cllr Julie Hall was looking at prices for gazebo and banner. It was agreed that the following would also need to be available: information about Carlton Colville facilities; updates on Town Council activities; questionnaires for residents to complete of what they would like to see in Carlton Colville. It was agreed to obtain information from organisations that had been in contact with the Council seeking publicity. This included The Red Cross and The Dog Trust.

8 To receive Allotment Update from Allotments Working Party

Cllr Peter Tyler reported that 17 allotments had been allocated and that a spreadsheet would be produced with names of allotment holders and relevant details of agreements and payments. Water troughs as recommended by the Water Company would be installed and water storage tanks could be sold with monies received going towards allotment costs.

9 To receive Newsletter update

Cllr Jack Green had started producing the Spring 2014 edition with items to be included as follows: Details of 17 May Council Surgery; Report on emergency accommodation for those affected by winter flooding and decision to donate £100 from the Council funds for future emergency situations; Youth Council and its survey; Reports from local organisations; Input from Members; Archaeological information relating to Bloodmoor. It was noted that input needed to be received by 1st April 2014.

10 To receive Website update

The website was continually being updated by Cllr David Kindred. Information about cookies had been received and it was agreed that this be forwarded to Cllr Kindred.

11 Matters in abeyance and items for next month's meeting of March 2014

Items from above as appropriate.

Community Led Plan. Cllr Jill Tyler suggested that the provision of a Community Led Plan be looked into again so that the amenities committee would know what the community wanted the Town Council to provide. It was agreed that suggestions for a questionnaire and funding be obtained from the WDC Community Led Planning Liaison officers. Ideas for the questionnaire were made including asking residents what they would like to see in a Community Led Plan and providing suggestions such as improvements in transport; shops; meeting places; outside gyms, playground equipment.

12 Close Meeting

There being no further business the meeting closed at 9.15 pm.

Chairmandate.....