

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 16

September 2015 at the Methodist Church Hall, Shaw Avenue, Carlton Colville, Lowestoft. The Meeting started at 8.23 pm. Minutes draft until signed.

Members of the Committee are Town Councillors Derek Fletcher, Bill Mountford, Peter Tyler, Paul Radforth, Terry Fleet and Jill Tyler (Chairman)

1a To note Members present and to receive apologies for absence.

Present were Cllrs Jill Tyler, (Chairman), Peter Tyler, Terry Fleet, Derek Fletcher, Bill Mountford
Apologies were received and accepted from Cllr Paul Radforth.

1b To receive any declarations of interest regarding the agenda

None received

1c To consider applications for dispensation

None received

2 To approve and sign the minutes of the Amenities Committee Meeting held on 19 August 2015

Cllrs Peter Tyler and Derek Fletcher proposed and seconded approval of the Minutes as a true record and all agreed. The Minutes were signed.

3 Public participation

A period of up to 15 Minutes is allowed for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion

A member of the public from the Chapel Road area was in attendance and spoke about the proposal for a bus shelter at Beccles Road for which requests had been received and for which residents had been consulted. His views were that the shelter would benefit residents from areas outside Carlton Colville using the bus service to Norwich; it would increase car parking; it would provide a location for anti-social gatherings; that a bus shelter at that site would impede traffic and that a site further along the road might be a better option as a lay-by could be accommodated there.

4 To receive updates on actions from the previous meeting

Hedges and pavements policy

The Clerk had liaised with Suffolk County Council for input towards a Town Council policy to keep Carlton Colville pavements free of overgrown hedges slippery leaves and encroaching vegetation particularly on school walking routes. Suffolk County Council has suggested holding a meeting with some Town Council members to discuss.

Allotments

The Clerk had written to the Allotment holder about the breach of agreement

Carlton Marshes Nature reserve

The Clerk had Advised of members' agreement to part fund a bin, requested amount needed and asked for verification of site being in Carlton Colville. It appears that the location is not in Carlton Colville.

Members suggested that Carlton Marshes Nature reserve should contact Suffolk County Councillors and the clerk was asked to liaise about this.

Harrapdale

The Clerk had written further to WDC Councillors about the need for boundary at Harrapdale open space and was asked to send a reminder.

Borrow Close boundary

A reminder had been sent requesting the need for changes on the plan at Land Registry

Dog walk and Amenities Corner

The Clerk had requested clarification of service agreement and costs for next year

Bus shelter

The broken window at Ashburnham Way had been reported. A consultation about bus shelter on Beccles Road had been carried out.

Naming Aveling Way

As agreed at the Full TC Meeting the Clerk had written to local primary schools suggesting their holding a competition to name Aveling Way open space.

Hanging baskets

Comments that had been received about the standard of hanging baskets had been forwarded to W Norse

Bins

Prices were forward to SCC Cllr Sonia Barker

5 To receive details of correspondence received since 19 August 2015 about amenities matters not dealt with under other items and to note any action taken already

SCC notification of requests received for bus shelters, and raised kerbs at Lowestoft Road

There were no objections from Members to shelters or raised kerbs at Lowestoft Road. See item 3 regarding bus shelter at Beccles Road. It was agreed to recommend that any proposal for a shelter at Beccles Road be put on hold for SCC to review the site.

Removal of 103 Service at Bloodmoor and retention of flag

Explanations from SCC for retention of flag and siting of bus stop were received and noted. Resident had been advised of this. The resident reported that they had not agreed to the site of the bus stop outside their house and suggested if necessary the use of land further down the road towards Colsterdale where a layby could be accommodated.

Notification from SCC of provision of a safety pedestrian refuge along Ashburnham Way, noted
Request for a dog bin at Lowestoft Road outside the Vets This to be considered at the precept meeting
Salc newsletter of the year competition

6 To sign the clerk's remuneration cheque under delegated authority

This was signed.

7 To consider projects for the coming financial year and how they could be funded

Projects suggested included a MUGA; allotments; litter bins; play equipment according to advice to be received by WDC Play partnership in its forthcoming report; gymnasium equipment for adults.

Suggestions for open space equipment had come from users of the open spaces and the Youth Council questionnaire.

It was agreed to ask the town Council to allocate in principle £25,000 from its reserves and for this to be used for improved facilities in parks and open spaces. Match funding could then be sought. This was proposed and seconded by Cllrs Jill Tyler and Derek Fletcher and agreed by all.

8 To consider a way forward for the teen shelter at Carlton Meadow Park

It was agreed by all that an interim solution would be to remove the panels. While they were removed they could be painted with anti-graffiti paint. This had been suggested by the WDC Play Partnership.

9 To consider the benefit of having hanging baskets in Carlton Colville

It had been noted that this year's baskets had been disappointing. W Norse had been informed of this. It was agreed to ask in the newsletter for resident's opinions on having baskets.

10 To receive an update on a policy to ensure that paths on walking routes to schools are kept free of encroaching branches particularly as paths tend to be narrow, to ensure safety in walking to school.

Suffolk County Council had suggested meeting with Town Council Members to discuss how to move this forward so that paths were kept free throughout the year. So far Cllr Jill Tyler had agreed to attend.

11 To receive update on allotments

The Allotment holder in breach of conditions had been notified and had been given until the end of September to improve their allotment

12 To receive Newsletter and Website update

These were received. The draft newsletter edited by Cllr Clare Varela was distributed and all agreed on its excellence and that it should go to print

13 Matters in abeyance and items for next month's meeting

Open Space and Play areas: Continue to review, prioritise and determine next steps in delivering items highlighted in January 2015 Open Space report. Updates on youth hub pending information from NPS. Updates on consideration of ownership of Carlton Park pending information from WDC

Teen shelter proposals,

14 To close the Meeting

There being no further business the meeting closed at 9.35

Chairman.....**Date**.....