

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 15 July 2015 at the Methodist Church Hall, Shaw Avenue, Carlton Colville, Lowestoft. The Meeting started at 8.05 pm. Minutes draft until signed.
Members of the Committee are Town Councillors Derek Fletcher, Bill Mountford, Peter Tyler, Terry Fleet, Paul Radforth and Jill Tyler (Chairman)

1 To note Members present and to receive apologies for absence.

Present were Cllrs Jill Tyler, (Chairman), Peter Tyler, Paul Radforth, Derek Fletcher, and Bill Mountford. Cllr Terry Fleet sent apologies

2 To receive any declarations of interest regarding the agenda

None received

3 To consider applications for dispensation

None received

4 To approve and sign the minutes of the Amenities Committee Meeting held on 17 June 2015

Cllrs Paul Radforth and Derek Fletcher proposed and seconded approval of the Minutes as a true record and all agreed. The Minutes were signed.

5 Public participation

A period of up to 15 Minutes is allowed for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion. There were no members of the public in attendance.

6 To receive updates on actions from the previous meeting

A request was received for removal of dog / litter bin at Hollow Grove Road due to proximity to gardens. Waveney Norse has been asked to relocate this to Chapel Road where the dog bin needs to be renewed. SCC has been advised of Town Council resolution to provide bus shelter at Beccles Road on the side opposite to Marsh Lane. Consultation is to be carried out. It was agreed to include users of the bus stop in consultation as well as local residents.

7 To receive details of correspondence received since 17 June 2015 about amenities matters not dealt with under other items and to note any action taken already

Anti – graffiti paint for teen shelter. Reply received from the Police that they do not have this available. It was agreed that the Clerk will look for suitable paint.
Complaint received about bush on Crowhurst Close that needs to be cut back.
Complaints received about hedges. SCC has been notified, see TC Meeting 1 July 2015. It was agreed to take this forward to the next Meeting and agree a policy to ensure that paths on walking routes to schools are kept free of encroaching branches particularly as paths tend to be narrow, to ensure safety in walking to school. Further to this it was noted that the hedge at The Water Company at Chapel Road needed cutting back and that the dog walk at the Community Centre needed cutting back. Service agreement for dog walk and Amenities Corer would be an agenda item at the next Meeting
Reply from Gisleham Parish Council about Carlton Colville surgery on 1 August 2015. Cllrs Derek Fletcher and Paul Radforth proposed and seconded going ahead with the surgery. All agreed.

8 Agreement of following payments:

See attached list. Payments were regular payments and approved by all under delegated authority.

9 To receive information on the benefits or otherwise of taking ownership of Carlton Meadow Park from Waveney District Council

Cllr Peter Tyler gave the following information: This would involve a transfer of assets. WDC would provide accounts for the running costs for the past three years. Town Council would consider what was involved.

10 To receive suggestion and information about providing a Youth Hub

The Youth Questionnaire showed the need for a Youth Hub. A piece of land was possibly available near to the Bloodmoor Hill Community Centre. Officers from WDC and NPS had agreed to look into what process needed to be undergone if this piece of land was to be used.

It was resolved by all to support the creation of a Youth Hub

11 To receive a list of existing litter bins / dog bins and to determine the placing of additional bins from the current year's allocation of funds

A list of bins provided by the Town Council was circulated. It was noted that in addition bins were also provided by WDC and that a list of these should also be provided.

It was proposed and seconded by Cllrs Derek Fletcher and Paul Radforth and agreed by all that a bin should be provided in the area of Capstan Way / Killick Crescent.

It was proposed and seconded by Cllrs Derek Fletcher and Paul Radforth and agreed by all that a bin should be relocated in the area of Hollow Grove Way at a non-intrusive site in addition to a replacement bin at Chapel Road.

12 To determine the projects/priorities for this committee using the visioning day data, the open space report from January 2015 and the Youth Council's survey

The following was agreed:

- a) Carlton Meadow Park: To ensure improvements are made either by W Norse or Carlton Colville Town Council.
- b) Matlock Play Area: To ensure suggestion is followed up by W DC of fencing off the area in its entirety and to make the area a dog free zone.
- c) Aveling Way Open Space: To consider provision of toddler equipment and to provide a competition for the naming of the open space. This to be an agenda item in August.
- d) Deepdale Play Area: This to be reviewed at the August Meeting
- e) Harrapdale Open Space: Action to be obtained from WDC on the removal of picket fencing
- f) Dale End: Discussion to be held with Waveney Norse
- g) Ranville Play area: This had been flattened and obsolete equipment removed by WDC. It was agreed to bring ideas forward to the August Meeting
- h) Wharfedale open space: This had been tidied up by WDC.
- i) Staplehurst Play area: It was agreed to bring ideas forward to the August Meeting with possible suggestion of providing a Litter bin here.
- j) Wannock Close: This had been tidied up by WDC and provision of a litter bin would be considered at the August Meeting.

It was noted that some play area equipment needed a coat of paint.

It was noted that The Youth Questionnaire showed a request for outdoor gym equipment. Members agreed to look at examples of neighbouring outdoor gym.

13 To agree matters to be taken to the Play Partnership meeting

It was agreed that items a, b and e would be brought for discussion to the Play Partnership with WDC on 22 July

2015. Cllr Jill Tyler and the clerk to attend

14 To consider and agree providing a litter bin The Skateboard Park at Carlton Meadow Park

This was proposed and seconded by Cllrs Paul Radforth and Derek Fletcher and agreed by all. Virement from bench to be used.

15 To consider and agree providing a bench at the Open Space between Elmdale Drive and Ninfield Close

This was considered and it was agreed by all that as there had been a minimal request for this the funding could be used to better effect elsewhere.

16 To receive update on allotments and agree any necessary action on non-compliance with Allotments holders agreement

Cllr Peter Tyler as Councillor liaising with the Allotments Committee advised that key had been returned by the allotment holder that had left but that their belongings were still in the allotment area.
A suggestion was to be made that allotment holders have a produce stall in September.
The next Allotment Committee Meeting is in October.

17 To receive Newsletter and Website update

Cllr David Kindred had still kindly agreed to be the webmaster. Enquiries had been sent out to local organisations asking if they had any notices to be included for the next newsletter in August.

18 Matters in abeyance and items for next month's meeting

Open Space and Play areas: Play Partnership update review, Carlton Meadow Park as an ongoing agenda item. Aveling Way Open Space, Deepdale Play Area, Ranville Play area, Staplehurst Play area, Wannock Close play area bin, .Funding bids and communication with SCC for locality money for match funding. Service agreement for dog walk and amenities corner. Hedges, see item 7 above

19 To Close Meeting

There being no further business the meeting closed at 9.25 pm.

Chairmandate.....

With the amendment at item 17 that David Kindred is not now a councillor