

# CARLTON COLVILLE TOWN COUNCIL

Draft Minutes for the Amenities Committee  
held on Wednesday 17 June 2015  
at the Methodist Church Hall Shaw Avenue Carlton Colville.

Members of the Committee: Town Cllrs Derek Fletcher, Bill Mountford, Peter Tyler, Terry Fleet, Paul Radforth, Jill Tyler

1 **To elect a Chairman**

Cllr Jill Tyler will Chair this committee as agreed and documented in the Committees Terms of Reference.

2 **To note Members present and to receive and note apologies for absence and to agree acceptance of apologies.**

The following members of the Committee were in attendance:  
Cllrs Derek Fletcher, Bill Mountford, Peter Tyler, Paul Radforth, Jill Tyler. Apologies for absence were received from Cllr Terry Fleet.

3 **To receive any declaration of interest regarding the agenda.**

Cllr Fletcher declared an interest in item 8 as he is a resident of the road in question.

4 **To consider applications for dispensation of declarations of interest**

Members agreed that Cllr Fletcher could take part in the debate as his contribution maybe beneficial but he would not be allowed a vote on the matter.

5 **To approve and sign the Minutes of the Amenities Committee Meeting held on 18 March 2015**

Proposed by Cllr Peter Tyler and seconded by Cllr Radforth all agreed that the minutes were a true record and were duly signed by Cllr J Tyler.

6 **Public participation**

There were no members of the public in attendance.

7 **To receive updates on actions from the previous meeting**

These were duly noted. Cllr P Tyler offered member the opportunity to see the lawnmower and strimmer if they wished to.

8 **Provision of bus shelters in Beccles Road**

Members discussed the provision of two bus shelters in Beccles Road fully and resolved that a bus shelter on the west side serving people going to Beccles, Norwich etc should be provided. However, the requested one on the east side serving Lowestoft should not be provided as members felt that the improved bus services available within the locality of the older part of the village better meet the needs of residents and on the whole this stop is used for people alighting the bus. Monies have been identified for a bus shelter in this years budget.

This was proposed by Cllr P Tyler, seconded by Cllr P Radforth and carried unanimously.

9 **To set priorities for this committee for the coming year.**

Members resolved to provide bins for existing requests e.g. on the Anchor development, to renew the dog waste bin at the north end of the footpath linking Chapel Road and Church Lane and to reposition the dog waste bin in Marsh Lane to make it more visible especially during the summer months when the vegetation is at its most prolific. The Clerk will deal with these matters to their resolution. The committee also asked that for the next meeting they have sight of a list/map showing where bins have already been made available this will allow them to review it before making suggestions for placement of others.

Members agreed that its highest priority has to be to ensure that the play and open spaces are brought up to the highest standards and resolved to work with the necessary agencies and organisations to achieve this. Cllrs J Tyler and Radforth agreed to revisit the report written in January 2015 to understand what work has been completed. This information will be made available at the next Play Partnership meeting too.

Cllr P Tyler proposed that the committee undertake the necessary preliminary work to determine the benefits or otherwise of taking ownership of Carlton Meadow Park from Waveney District Council. Members agreed that they would like to understand more. Cllr P Tyler was duly tasked with undertaking this work and reporting back to the committee for their deliberation.

10 **To receive update on list of actions required at open spaces**

Cllr J Tyler advised the meeting that on the whole not much had been completed although some work have started (Ranville has now been cleared of its play equipment but there is still much work to be done). Matters raised by the IMPACT team about Carlton Meadow skate park and teenshelter have been raised with the appropriate bodies. Items affecting the play and open spaces will be raised at the next Play Partnership meeting as mentioned in item 9 above.

11 **To receive update on allotments**

Cllr P Tyler gave an update to members and explained the next steps with regard to the plot that has not been cultivated.

12 **To receive Newsletter and Website update**

The newsletter has now been distributed, members commented that it was a very good publication. The committee would also like to thank David Kindred for his continued help with the website.

13 **Matters in abeyance and items for next month's Meeting**

- Waste bin list/map for consideration
- Open space and play areas; Play Partnership update, review, prioritise and determine next steps to delivering items highlighted in January 2015 report.
- Update on Carlton Meadow Park suggestion
- Youth facilities - Youth Hub

14 Meeting closed at 2110 hours

Signed by \_\_\_\_\_ Date of signing \_\_\_\_\_