

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 18 February 2015 at the Methodist Church Hall, Shaw Avenue, Carlton Colville, Lowestoft. The Meeting started at 8.00 pm. Minutes draft until signed.

1 Meeting

a) To note Members present and to receive and note apologies for absence and to agree acceptance of apologies.

Present were Cllrs Tony Tibbitt, (Chairman), Jill Tyler, Peter Tyler, and Paul Radforth. Apologies were received, noted and accepted from Cllr David Kindred.

b) To receive any declarations of interest regarding the agenda

None received

c) To consider applications for dispensation

None received

2 To approve and sign the minutes of the Amenities Committee Meeting held on 21 January 2015

Cllrs Jill Tyler and Peter Tyler proposed and seconded the Minutes and all agreed them as a true record. Minutes were signed.

3 To allow Meeting to be adjourned for public participation

During the committee meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion. There were no members of the public in attendance.

4 To receive updates on actions from the previous meeting

Council Room: A working party has been set up. Members are Cllrs Peter Tyler, Paul Radforth and Derek Fletcher. Jack Green of the Carlton Colville Community Centre Committee has been advised. Quotes from builders have been requested

Goal posts for Community Centre have been ordered

Closed permissive footpaths: Request made to SCC for details of the owner.

Open spaces have been visited by Cllrs Jill Tyler and Peter Tyler and D Cllr Paul Light and Play Partnership Officer from Waveney Norse and a report produced by Cllr Jill Tyler listing matters to be addressed by the Amenities Committee.

A litter bin has been ordered for Harrapdale open space. The litter bin at Aveling Way is now correctly in place.

Graffiti at Open Space: A request has been made to W Norse for costs of annually painting over graffiti boards at the open space ramps and also as an alternative for painting the ramps with anti-graffiti paint

Ranville: Quotes are being obtained by W Norse for removal of play equipment and play surface at Ranville, and the re-grassing of the play areas at Ranville, and W Norse to programme this shortly

Allotments: The Full Town Council Meeting ratified the proposals at item 11 of Amenities Meeting of 21 January 2015 concerning use of water and non-use of some allotments

The Draft Open Space Needs Assessment and Draft Green Infrastructure Strategy was discussed with the WDC Planning Officer at a meeting on 23 January and the meeting was attended by Cllrs Jill Tyler and Peter Tyler and the Clerk. Points raised by Town Council were taken on board by the Planning officer and would be incorporated in the report.

5 To receive details of correspondence received since 21 January 2015 about amenities matters not dealt with under other items and to note any action taken already

Notification of broken glass in bus shelter at St Peters Road. This has been mended.
Advice received by Cllr Peter Tyler from the Police about parking at junction of Deepdale and Longbeach
It was agreed to ask the Police Commissioner what the process is for the Police to comment as consultees on planning applications for housing developments, particularly in respect of road layouts to ensure proper space for traffic and also to avoid creation of crime spots.
Information about the 70th anniversary of the USAAF B-17 Fortress crash in Carlton Colville in 1945. Members agreed that they would like to attend a commemoration and to host a slide show in September.

6 Agreement of following payments:

Employee's remuneration under delegated authority
Payment for goal posts
These was approved together with payment for architect

7 To receive list of actions required at open spaces

The List produced by Cllr Jill Tyler of Open Spaces and action points was looked at.
It was noted that the Youth Council had been given permission to conduct its questionnaire at Pakefield High School. So far the questionnaire had highlighted popularity of Multipurpose games units (MUGAs) and outdoor gyms and swings and roundabout for junior age groups. Graffiti boards had not so far been highlighted as a popular request.
Funding sources would be looked into including SCC Cllr Locality Funds. Asking for sponsorship would be considered.
It was agreed to look in the short term at the following proposals:
Matlock: Fence in all green areas and make it a designated children's area with any dogs being kept on a lead and to ask W Norse for quotes for gates and fencing and to ask SCC Cllr Barker for funds for the gates and fencing.
Aveling Way: to discuss within the proposed Community Led Plan any provision of equipment as this might change the nature and use of the area.
Deepdale: The shrubbery and redundant play equipment to be removed and litter bins and benches to be installed together with goal posts.
Lowestoft Road: Various ongoing matters
Warnock Close: play area needs a bin
Staplehurst: play area needs a bin
Ranville: Shrubby needs cutting down. Quotes are being obtained by W Norse for removal of play equipment and play surface at Ranville, and the re-grassing of the play areas at Ranville, and W Norse to programme this shortly
It was agreed to look in the longer term at the following proposals
Ullswater: MUGA
Cllr Jill Tyler agreed to put the above proposals into a table. Funds would be looked at.

8 To agree relocation of bench from Deepdale to Castleton Avenue

It was agreed by all not to go ahead with this.
See item 7 above

9 To consider installation of flagstones at Airedale noticeboard

It was agreed by all not to request permission for doing this as it could create a tripping hazard.

10 To receive Newsletter update

The clerk had been forwarding information to Cllr Clare Varela and the newsletter was on course for distribution before Easter.

11 To receive website update

Cllr David Kindred was continuing to update the website

12 Matters in abeyance and items for next month's meeting of March 2015

Items from above as necessary

Cllr Tyler read out proposals for inserting rules about use of water for the allotment tenancy agreements

13 Close Meeting

There being no further business the meeting closed at 9.15 pm.

Chairmandate.....