

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 20 January

2016 at the Bloodmoor Hill Community Centre Dale End, Carlton Colville, Lowestoft. The Meeting started at 8 pm. Minutes draft until signed.

Members of the Committee are Town Councillors Derek Fletcher, Bill Mountford, Peter Tyler, Paul Radforth and Jill Tyler (Chairman)

1a To note Members present and to receive apologies for absence.

Present were Cllrs Jill Tyler, (Chairman), Derek Fletcher, Paul Radforth, Bill Mountford and Peter Tyler. Cllr Julie Hall was in attendance

1b To receive any declarations of interest regarding the agenda

None received

1c To consider applications for dispensation

None received

2 To approve and sign the minutes of the Amenities Committee Meeting held on 18 November 2015

Approval of the Minutes as a true record was agreed by all. The Minutes were signed.

3 Public participation

A period of up to 15 Minutes is allowed for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion

There were no members of the public present

4 To receive updates on actions from the previous meeting

Suffolk County Council notified of leaves on pavements at Chapel Road and leaves blocking drains opposite Applewood on Chapel Road.

Drainage pipe emptying on to Colsterdale cycle path reported again to Suffolk County Council.

Meeting of local Flooding Group held 26 November 2015

With regard to flooding, Cllr Derek Fletcher reported leaves blocking drains at Aveling Way and the clerk would check that this had been reported to Suffolk County Council.

It was noted that during the recent flooding The Street had been affected and this had been exacerbated by traffic causing wash. Suffolk County Council had pumped the area.

Members discussed the following: that the drainage pipe under the Street needed to be larger. That drains needed to be cleared after the leaf fall. Road sweepers were unable to clear drains where cars were parked. It was agreed that these comments would be taken to the Local Flooding Action Group.

5 To receive details of correspondence received since 18 November 2015 about amenities matters not dealt with under other items and to note any action taken already.

Council room

The concrete around the toilet has now been dug up again and replaced again and Cllr Peter Tyler will monitor to see if any more of the leaked diesel from the cut pipe seeps through the concrete and whether enough concrete has been replaced. The spill had originally leaked from the corner area.

The painting is under way, kindly being done by Cllr Peter Tyler and a local resident.

The builder had confirmed that there was no ducting from the boiler to the outside wall in the area above the suspended ceiling. Ducting had been requested originally and it was agreed that Cllr Peter Tyler would contact the building inspector to see if a void above the suspended ceiling passed building regulations and / or whether it

would present damp and condensation problems.

The extension leakage problem was due to existing maintenance and remedies would be paid for by the Community Centre.

Cllr Peter Tyler and the clerk had met two carpet sellers at the Council room to obtain quotes for flooring there. A third quote was being obtained.

6 To sign under delegated authority the following payments that have already been agreed by Council:

The clerk's remuneration

Reimbursement for painting material

These were agreed by all.

7 To receive update on Open Spaces and play areas

The Chairman, Cllr Jill Tyler, had spoken to District Cllr Frank Mortimer about the Open Spaces and play areas report and it was agreed that Cllr Mortimer would attend the March Town Council Meeting for a confidential update on the report. Cllr Mortimer would provide information about the report before the Meeting in time for Members to prepare any questions.

8 To receive update on Policy to keep pavements free of overgrown hedges and vegetation

Landowners had been notified of the need to keep pavements free of overgrown hedges and vegetation and one of the landowners had replied that they were mindful of the need to do this while keeping within Defra rules about birds nesting.

9 To receive update on allotments

An allotment holder had requested to keep chickens. Members agreed that this would be allowed if they were kept in a coop and that there were only hens and no cockerels and that there were no reasonable complaints.

10 To receive details of correspondence received since meeting in 18 November 2015 about amenities matters not dealt with under other items and to note any action taken already:

Complaints had been received about parking on the grass verge outside the vets.

11 To receive Newsletter and Website update

The website had been updated by the webmaster with Minutes and local news. A backlog of Minutes had been sent to the webmaster.

The winter newsletter had been produced by Cllr Clare Varela.

Cllr Julie Hall had obtained current quotes for printing and was sourcing a distributor that would comprehensively cover the area. The clerk would provide a list of roads and numbers of houses in each.

12 Matters in abeyance and items for next month's meeting

Review visioning day items. Updates on youth hub. Updates on consideration of ownership of Carlton Park.

It was agreed to obtain an update on the SCC survey for the site of a bus shelter at Beccles Road opposite Marsh Lane.

13 To close Meeting

There being no further business the Meeting closed at 9.35 pm

Chairman.....Date.....