

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 16 March

2016 at the Bloodmoor Hill Community Centre Dale End, Carlton Colville, Lowestoft. The Meeting started at 8 pm. Minutes draft until signed.

Members of the Committee are Town Councillors Derek Fletcher, Bill Mountford, Peter Tyler, Paul Radforth and Jill Tyler (Chairman)

1a To note Members present and to receive apologies for absence.

Present were Cllrs Jill Tyler, (Chairman), Paul Radforth, Bill Mountford and Peter Tyler. Cllr Derek Fletcher gave apologies which were noted and accepted
Cllr Julie Hall was in attendance.

1b To receive any declarations of interest regarding the agenda

None received

1c To consider applications for dispensation

None received

2 To approve and sign the minutes of the Amenities Committee Meeting held on 17 February 2016

Approval of the Minutes as a true record was agreed by all. The Minutes were signed.

3 Public participation

A period of up to 15 Minutes is allowed for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion

There were no members of the public present

4 To receive updates on actions from the previous meeting

To receive updates on actions from the previous meeting not covered by other agenda items:

Update on Scout's memorial from Cllr Paul Radforth

Cllr Paul Radforth had visited the memorial in the cemetery and confirmed that the memorial was to Scouts who had died in a boating incident. The War Memorial at Saint Peters Church was in good condition.

Youth hub meeting between Cllrs Jill Tyler and Christine Fair and SCC officer

Cllrs Jill Tyler and Christine Fair had met the officer and had received advice and they had also met with the two outreach youth workers to consider funding sources. It was noted that it would be required to show a need for a youth hub. It was agreed to approach SCC through the County Councillors to see if part of the old primary school could be used as youth hub and for this to be an agenda item at the next Full Town Council Meeting.

5 To receive details of correspondence received since 17 February 2016 about amenities matters not dealt with under other items and to note any action taken already.

Notification of WDC Policy on Open Spaces from D Cllr Mortimer at TC Meeting. Improvements to be met on a priority basis

Correspondence from Sentinellt about Open Spaces. A report would be going before Cabinet.

Cutting of vegetation at Bells Path. Confirmation had been received that SCC is not generally responsible for vegetation growing from neighbouring properties unless they impede passage along the path. The rights of way officer offered to attend a Town Council Meeting. Members agreed that this would not be necessary.

Consultation on the Broads was to be held at the Oulton Broad Community Centre

Skill's audit. Cllr Jill Tyler would see if this could be done electronically.

6 To sign under delegated authority the following payments that have already been agreed by Council:

The clerk's remuneration, Payments for cleaning the bus shelters, Clerk's expenses for 2015/2016
These were agreed by all.

7 To receive quotes from W Norse for Hanging Baskets, and gardening at Amenities Corner and Dog Walk

Having been agreed by all it was resolved to:

Enquire about a reduction for the hanging baskets because of the previous reduced quality

Pend the acceptance of the quotes for amenity corner and dog walk and obtain a further quote from elsewhere.

8 To determine priorities for the Open Spaces

It was noted that Normanston Park was being used in preference to Lowestoft Road Open Space.

It was agreed that Open Spaces would be discussed at April's Amenities Meeting

In the meantime it was noted that maintenance had been very poor and that most of the play areas had deteriorated.

It was agreed to write to all three District Councillors:

To express dissatisfaction with the state of the parks and open spaces

To obtain information about the waiting list for improvements and Carlton Colville's position on the list.

To request action to ensure that Carlton Colville is given a priority for improvements

9 To receive comments about and agree contents of letter to Ministers about School Traffic at Carlton Colville Primary School.

Cllr Clare Varela had written a shortened version of the letter to the Ministers following Gisleham Parish Council comments on the length of the original letter.

It was agreed to send this shortened version to Ministers together with the original letter as an attachment. It was agreed to seek Gisleham Parish Council's approval. If approval was not received by 24 March the letter would be sent just from Carlton Colville Town Council. The letter would be sent by recorded delivery to the Secretary of State for Education, and to Secretary of State for Transport and to Peter Aldous MP and to David Cameron PM.

Cllr Clare Varela advised that the Journal might need a statement from the Council.

A statement was composed and agreed.

10 To agree celebration of Queen's 90th birthday

It was agreed to plant a tree. Ideas to be brought to the next Meeting

11 To receive requests for waste bins at Amenities Corner and Poplar Road outside the vets

All agreed to provide a bin at Amenity Corner.

It was agreed not to provide a bin at the vets at this time because the previous one provided had been removed and there were ones provided across the road for dog walkers.

12 To agree dates and places for street meets and surgeries

The following dates were agreed:

16 April at Famona Road

9 July at Harropdale

8 October outside the Co-op.

Cllr Peter Tyler agreed to ask the Carlton Colville Community Centre if they would allow one of their tables to be used.

13 To receive update on Town Council room

It was noted that the carpets were being delivered on 17 March and that Cllr Peter Tyler would be available to meet the carpet fitters and that Cllr Peter Tyler would liaise with Carlton Colville Community Centre to move the furniture to the room.

Re building of the room and the response agreed at the March Full Town Council Meeting, no reply had been received from the Builder

Advice about a fire extinguisher had been obtained from the Fire Department and could be installed in the next few days.

It was agreed to order installation of the fire extinguisher.

Members agreed that, as the boiler was sealed off, there was no need for a carbon monoxide monitor to be installed.

The insurance company had provided information about insurance for the room and contents.

14 To receive update on allotments

A further request had been received for an allotment.

It was agreed to join the allotments association as a council.

It was noted that the water bills for the year amounted to £6.70 per allotment holder.

Cllr Peter Tyler proposed that an enquiry be sent to the Community Centre asking if the Community Centre would allow allotments on the Community Centre land on the area from the end of the car park up to the south side of the field. All agreed the proposal. .

15 To receive Newsletter and Website update

Cllr Julie Hall had obtained current quotes for printing and had sourced a distributor that would comprehensively cover the area. Cllr Hall reported that there were two distributors and it was agreed by all to use the distributor whose headquarters was based locally.

16 Matters in abeyance and items for next month's meeting

Review visioning day items. Updates on youth hub. Litter bins at Amenities corner and vets

17 To close Meeting

There being no further business the Meeting closed at 10.15 pm

Chairman.....Date.....