

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 15 June 2016 at the Carlton Colville Town Council Room, Hall Road, Carlton Colville Lowestoft. The Meeting started at 7.30 pm. Minutes draft until signed.

Members of the Committee are Town Councillors Jill Tyler (Chairman) Bill Mountford, Peter Tyler, Paul Radforth and Julie Hall.

1a To note Members present and to receive, note and accept apologies for absence.

Committee Members present: Cllrs Jill Tyler, (Chairman), Paul Radforth, Peter Tyler, Bill Mountford. Also present: Cllrs Derek Fletcher and Clare Varela.

A presentation about open spaces was being received from WDC Agency Sentinel officer Chris Ames, and so all Council Members were invited to attend the Amenities Committee Meeting.

Also in attendance were Chris Ames and Mark Stebbings from Sentinel and members of Impact Youth Workers team

Apologies were received noted and accepted from Committee member Cllr Julie Hall and also from Cllr Alistair Mackie and received later from Cllr Christine Fair.

1c To receive any declarations of interest regarding the agenda

None received

1c To consider applications for dispensation

None received

2 To approve and sign the minutes of the Amenities Committee Meeting held on 18 May 2016

Approval of the Minutes as a true record was agreed by all. The Minutes were signed as a true record.

3 To receive from and give information to the officer from WDC agency Sentinel about the open spaces evaluation report. To include: Deteriorated state of the skateboard park including hole in tarmac; the general deterioration and removal of open space facilities and means of improving these.

Mr Ames, the officer from WDC agency Sentinel, provided information about the evaluation report ie that WDC funds for renovating play equipment had been reduced and Sentinel was putting a maintenance plan in place for WDC to use the funds that were available.

Members discussed the play areas in Carlton Colville being run down and equipment removed and discussed how improvements could be made and how Carlton Park could be improved. The Town Council had put aside £25,000 towards equipment and would look for match funding.

The Town Council advised Sentinel that it wished to see improvement starting with Carlton Park and is willing to work with Sentinel.

The Youth Questionnaire showed a need for a youth hub and a proper concrete skatepark. Youths travel to Normanston Park from Carlton Colville to use the skate park there. Other suggestions for Carlton Park included gym equipment for older people and a MUGA on basketball pitch and improved facilities for mid age children. The Youth workers suggested that youths could help take ownership of improvements and this would reduce vandalism

Sentinel advised it could help support the town council in finding funding for improvements and the town council would then need to have a depreciation fund.

The Town Council would complete the response to the evaluation report.

Sentinel would provide an evaluation report for Carlton Colville. The Town Council would give Sentinel a list of priorities and Sentinel would provide an evaluation of priorities and have this ready for the next Amenities Meeting.

4 Public participation

A period of up to 15 Minutes is allowed for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion

5 To receive updates on actions from the previous meeting not covered by other agenda items:

- a) The bin at Hollow Grove Road has been moved to the corner of Grove Road
- b) A Meeting was held with Gisleham Parish Council on 6 June 2016 about Carlton Colville School car parking where it was agreed to revert to SCC with the suggestions from the meeting and to emphasise that it was the SCC duty of care and responsibility to make travel to and from the school safe for school children. It was agreed that this matter would be an agenda item for the July Full Town Council Meeting.
- c) Bus shelter at Beccles Road, a request was sent asking for the provision of a screen against traffic
- d) Speed checks, the Police advised that these were still to be done. Community support for residents speed checks to be gauged through newsletter.

6 To receive details of correspondence received since 18 May 2016 about amenities matters not dealt with under other items and to note any action taken already.

Request for larger dog bin at Open Space car park at Lowestoft Road
It was noted that the bin is provided by WDC.

7 To sign under delegated authority the following payments that have already been agreed by Council:

The clerk's remuneration.

Bills as circulated

These were agreed by all as follows:

HM Revenue and Customs £454.57, Printer toner £29.95, Council room Internet and telephone £71.46, Council room electricity bill £85.83, allotments water bill £36.78

8 To discuss the provision of new services / facilities in Carlton Colville, eg reading group, knit and natter group, walking group

It was agreed to support a reading group and a knit and natter group. Cllr Bill Mountford would look into the mens shed at Halesworth.

9 To receive update on Council Room

The contents of the room had been added to the Asset list.

Advice is being sought from solicitors about any necessary lease changes.

Stencils for the window were nearly ready.

Members agreed that a list of council meetings should be placed in the window

Members agreed that a wire cover was needed over the exhaust from the boiler and it was agreed that Cllr Peter Tyler would obtain permission from the Community Centre for this to be put on.

It was agreed to contact the Community Centre about Council tax

10 To receive update on allotments

Following weed killer being put on the on to the path on allotment land an estimate had been received to block up the path. To extend the existing fence would cost £625 plus VAT. This would be an agenda item at the full Town Council Meeting.

Cllr Peter Tyler advised that an 8' x 12' shed would cost of £780. A base would be needed.

11 To receive Newsletter and Website update

Cllr Clare Varela had begun work on the next newsletter

It was noted that Worlingham PC was using a new website provider and it was agreed to look into this as an

alternative to the onesuffolk website.

12 To close Meeting

There being no further business the Meeting closed at 9.20 pm

Chairman.....Date.....