

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Amenities Committee Meeting held on 20 July 2016 at the Carlton Colville Town Council Room, Hall Road, Carlton Colville Lowestoft. The Meeting started at 7.30 pm. Minutes draft until signed.

Members of the Committee are Town Councillors Jill Tyler (Chairman) Bill Mountford, Peter Tyler, Paul Radforth and Julie Hall.

1a To note Members present and to receive, note and accept apologies for absence.

Committee Members present: Cllrs Jill Tyler, (Chairman), Paul Radforth, Peter Tyler, Bill Mountford
Also in attendance were Chris Ames from Sentinel and members of Impact Youth Workers team and member of the public
Apologies were received from Cllr Julie Hall.

1c To receive any declarations of interest regarding the agenda

None received

1c To consider applications for dispensation

None received

2 To approve and sign the minutes of the Amenities Committee Meeting held on 15 June 2016

Approval of the Minutes as a true record was agreed by all, being proposed and seconded by Cllrs Bill Mountford and Peter Radforth. The Minutes were signed as a true record.

3 To discuss with WDC Open Space Sentinel Officer each open space / play space and the proposed action plan for future improvement; and to discuss transfer of land from WDC to Town Council

With regard to ownership of land Members agreed that the Town Council would not wish to take on ownership of land apart from some land at Deepdale for allotments.

With regard to Open Spaces, Members considered that in essence there should be fewer areas with good quality equipment rather than many small areas poorly equipped.

It was discussed and agreed that:

Ranville: Under a green infrastructure strategy would initially be cleaned up with seating and plants

Wannock Close: Would undergo local needs consultation

Kingswood Avenue: Would be maintained through to its serviceable life time and there would be a review of its local needs

Deepdale: Part transfer for allotments, this would be the south side for practical reasons

Staplehurst: Would undergo local needs consultation to include Grove School in consultation

Dale End: To restore the play space to provide good quality play provision for all ages to replace the provision lost at Ranville. To also install informal football pitch/space to encourage ball games at the site. Also consider a full MUGA. Also consider it as a potential site for a Youth Hub.

Matlock Dale: To maintain the space to a high quality to continue to provide good play provision for the local community. Members asked that it be considered that the area be gated off and a footpath provided around instead of through the area. Sentinel would check if this can be done.

Ullswater: Agree with recommendation to re-allocate the S106 from here to Carlton Meadow Park.

Aveling Way: This is not listed but natural features would be considered.

Carlton Meadow Park: To utilise available S106 funds in the Carlton Colville area as the local community park and invest in junior play provision and to cater for all ages. Also to consider the opening up of the skate park area for security reasons. Depending on planning issues, north side bunds might be kept, and concrete ramps are less noisy. To provide a steel MUGA and equipment for older people eg table tennis tables.

It was noted that that WDC would drive the project with Sentinel starting the procurement process. Impact Youth workers would engage with the skate park users for feedback in a consultation, plans would be created and presented by youth at Town Council Meeting. Sentinel would present ideas and costs for equipment for the rest of the park including steel MUGA and proposals would be circulated in the newsletter for feedback from local residents.

Sentinel officer and Youth Workers left the meeting at this point at 8.40 pm.

4 Public participation

A period of up to 15 Minutes is allowed for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion

A local resident raised the matter of smartening up the outside of the Seagull Theatre and it was agreed to ask County Councillors if there is any funding for this.

5 To receive updates on actions from the previous meeting not covered by other agenda items:

Town Council responses issued to the WDC Open Space Evaluation report and reply received, see above item 3 8.40

Men's shed

Cllr Bill Mountford provided an update and advised that the Lowestoft Players' old building would be available. Help with setting things up will be available through a SCC Our Place officer.

6 To receive details of correspondence received since 15 June about amenities matters not dealt with under other items and to note any action taken already.

Police response to behavior at Carlton Meadow Park The suggestion was made that the teen shelter be removed.

Cllr Jill Tyler suggested that opening up the vegetation along Lowestoft Road would decrease the seclusion.

Notification about times of use of allotments

A request was received for allotments not to be used earlier than 7.30 am.

It was agreed to request in the noticeboard that allotment holders be courteous and not make noise in the early mornings.

7 To sign under delegated authority the following payments that have already been agreed by Council:

The clerk's remuneration.

Bills as circulated

These were agreed by all see attached

8 To Consider payment of removal of teen shelter

All agreed. It was noted that W Norse might be able to remove this without charge.

9 To receive update on Council Room

Advice has been received from solicitor about necessary lease changes and forwarded to The Play Group and Carlton Colville Community Centre. This would be an agenda item at the next Town Council Meeting.

10 To receive update on allotments

The shed and base supports had been ordered

Receipts for allotments had been issued.

Correspondence had been issued about matters relating to allotments: non-use of allotment; fly tipping; overgrown hedge

Re non-use of allotment, holder had advised that she is using the allotment and it was agreed to ask her if she required just a half allotment for next year

Re: fly tipping, apologies had been received and it was Agreed to see how matters resolved themselves.

Re: overgrown hedge, to date no reply had been received

11 To receive Newsletter and Website update

The newsletter was completed and was ready for proof reading and circulating

A website course was available on 26 August.

12 To close Meeting

There being no further business the Meeting closed at 9.17 pm

Chairman.....Date.....