

CARLTON COLVILLE TOWN COUNCIL

Minutes of the Annual Parish Meeting of Carlton Colville held on **Wednesday 21 May 2014** at 7.300 pm at the Methodist Church Hall, Shaw Avenue, Carlton Colville. Minutes Draft until signed.

1 Members present and Apologies for Absence

Present were: Town Councillors Julie Hall, Jill Tyler, Tony Tibbitt, Bill Mountford, David Kindred, Alistair Mackie, Christine Fair and Jack Green.

In attendance were: Allan Williams from Age UK Suffolk, PCSOs Steve Wicks and Justin Winn, Sandra Ward from the East Anglia Transport Museum, Suffolk County Cllr Peter Byatt, and Reverend Jeremy Bishop from St Peters Church.
One members of the public was in attendance.

Apologies for Absence were received from Town Cllrs Derek Fletcher and Wendy Miles. Apologies were also received from District Cllr Paul Light and the head teachers of Pakefield High School and The Free School and Carlton Colville Primary School.

Refreshments for all were provided by the local Dales Women's Institute

2 To agree Minutes of Annual Parish Meeting held on 1 May 2013

The Minutes having been circulated were taken as read and confirmed as a true record. Unanimous, proposed and seconded by Councillors Jill Tyler and Bill Mountford.

Item 5 was brought forward and received next.

5 Annual Report from the Police

PCSO Justin Winn read out the report.

There had been a reduction in crime over the year. The total recorded crimes for the period 2012 to 2013 were 212 compared to the same period for 2013 to 2014 of 172 reported crimes.

The Police were continuing to undertake checks on speeding and parking. Members asked whether the Impact Youth team had had an impact on reducing some types of antisocial behavior and the reply was received that there did appear to be some reduction in incidents on nights when the Impact team had been present in Carlton Colville. County Cllr Peter Byatt suggested that this be monitored during the summer and the Police Commissioner be informed of any outcome which suggested that the service, however possible, needed to be replaced.

Cllr Julie Hall thanked the Police for all their work and support over the past year. See report attached

3 Presentation from Age UK Suffolk by Mr Allan Williams, the Age UK Community Development Liaison Officer for North Suffolk

Mr Alan Williams gave a very informative presentation outlining all the services and advice provided by Age UK Suffolk and of how Age UK helps to represent the aging population in government policies particularly those by which older members of the public are most affected such as public transport policies.

4 Annual Report from Carlton Colville Town Council

The previous year's Chairman, Cllr Jill Tyler, read out the report from the Town Council
See report attached.

6 Annual Schools Report

The Chairman read out the reports from the head teacher at Carlton Colville Primary School and gave a synopsis of the report from the Head teacher for Beccles Free School. See attachments

7 Annual Reports from District and County Councillors

A written report was available to the public. See attachment.
Suffolk County Cllr Peter Byatt spoke about the work that he and Suffolk County Cllr Sonia Barker had been doing in the past year. The Chairman thanked Cllr Byatt for his support.

8 Annual Reports from Community Groups

Sandra Ward, the representative from the Transport Museum, read out the report, See attachment.
Reports were read out from Carlton Colville Community Centre and The Poores Trust and the Dales Womens Institute.
See attachments.

There being no further business the Meeting closed at 8.35 pm

Chairman.....Date

Carlton Colville Town Council

Chairman's Report for May 2014 Meeting

Here we are at the end of another year and I feel that it is important to write a final report. During the last year we have achieved a lot together and should feel proud of our achievements.

What have we achieved:

- Borrow Close allotment project
- Winning the award for our work with the Young People
- Building on our website and fb page to be first class sources of information about Carlton Colville.
- Helping to establish a Youth Council in Carlton Colville
- Working with stakeholders to understand the challenges of parking at Carlton Colville Primary School
- Trying to get a post office in Carlton Colville
- Improvements to Teen Shelter area

Business as usual:

- Continuing to build good working relationships with other organisations in Carlton Colville
- Provision of a Christmas tree and lights
- More bins and a standardised approach
- Hanging baskets and bulb planting
- Production of Newsbeat Magazine
- Ensuring that Carlton Colville is safe for residents by ensuring that damage to public property is dealt with promptly
- Scrutinising planning applications
- Trying to deal with the dog fouling problem
- Working with local councillors to resolve community problems, namely the Matlock/Harrop Dale green space issues.

I think we would all agree that the allotments project has been our biggest project for some time, although it was not without its difficulties (namely confusion about the advice we were given by WDC's Planning department) we got there in the end. I have been to see the site on several occasions during its construction and spoken to many of the plot holders who are all making head way with developing their plots. The only thing left to do is to set up a committee. We have received many compliments about how the site has been laid out and what we have provided as part of the project; car park, water. Signage and a noticeboard will be installed soon which will complete the project and give the site a formal identity.

The award we received for our work with the youth in our community was a well deserved surprise. The Youth Council is very well established now and is starting to get its survey about the use of open spaces completed.

My only disappointment has been not to have made any progress on the development of our own offices. However, this and developing a Community Led Plan could be the main topics for the coming year.

Well done everyone!

**CARLTON COLVILLE TOWN COUNCIL ANNUAL POLICE
REPORT
2014**

TYPE OF CRIME	2012/2013	2013/2014	DIFFERENCE
THEFT	30	36	Increase 6
BURGLARY OTHER BUILDING	14	11	Decrease 3
BURGLARY DWELLING	21	15	Decrease 6
ASSAULT	36	30	Decrease 6
CRIMINAL DAMAGE	46	36	Decrease 10
PUBLIC ORDER	14	11	Decrease 3
ARSON	1	2	Increase 1
OTHER CRIME	50	31	Decrease 19
TOTAL	212	172	

Report compiled by PcsO 3087 Steve Wicks on behalf of the South Lowestoft Safer
Neighbourhood Team

CARLTON COLVILLE REPORT – 21ST May, 2014

SUFFOLK COUNTY COUNCILLORS: Councillor Sonia Barker & Councillor Peter Byatt

Cllr Sonia Barker & Cllr Peter Byatt were elected in May, 2013 – both Councillors are part of the fifteen Opposition Labour Group of Councillors (the largest opposition group) on Suffolk County Council.

For the period May 2013 – 14 each Councillor has had the following responsibilities at County level:-

- **Councillor Sonia Barker:**

SCC Committees/Panels/ Responsibilities:

- Opposition Labour Spokesperson for Education Skills & Young People (for Suffolk)
- Vice-Chair of Education & Children`s Services Scrutiny Committee
- PDP on School Transport & Autism
- SCC full Council Meetings

Outside Bodies:-

- Standing Advisory Council for Religious Education
- North East Suffolk Citizens Advice Bureau

Inside Bodies

- School Organisation Review County Strategy Group

- **Councillor Peter Byatt:-**

SCC Committees/Panels/Responsibilities:-

- Education & Children`s Services Scrutiny Committee
- Police and Crime Panel (Sub)
- Development Control

- Rights of Way (Sub)
- Audit
- Area Appointments North (Lowestoft member) re governors
- SCC full Council Meetings

Outside Bodies:-

- Community Rail Norfolk
- Waveney Community Safety Partnership/Responsible Authorities Group

Full SCC Council Meetings have been held on:

23.5.13 – SCC AGM – No Questions

18.7.13 –

Cllr Barker seconded a Motion (giving a speech) on Autism Provision by SCC and a question on the amount of Government spending on Suffolk schools.

19.9.13 –

Cllr Barker & Cllr Byatt took part in the Debate on the `Raising the Bar: RSA Report: `No School an Island`

Cllr Byatt asked a question on the Student travel Endeavour Card and a question on the Ofsted report on the Felixstowe Academy

Cllr Barker asked a question about the strategic role for SCC when the Partnership Group is set up by SCC to improve attainment in Suffolk schools.

24.10.13 -

Cllr Barker asked a question about the strategic overview by SCC of Careers Advice and Guidance in Suffolk Schools and a question on how much of the £2.4 Million allocated towards the `Raising the Bar` Initiative would be allocated to funding the monitoring of Careers Advice and Guidance in schools.

Cllr Byatt asked a question about the number of Higher Level teaching Assistants, Instructors Teaching Assistants and Cover Supervisors in Primary Middle and High Schools in Suffolk.

19.12.13 –

Cllr Barker proposed a motion (giving a speech) on the need to review the level of funding so as to employ more Education Welfare Officers in schools across Suffolk.

Cllr Barker & Cllr Byatt took part in the motion on the need for SCC to carry out a full feasibility study for the provision of a third river crossing across Lake Lothing in Lowestoft.

Cllr Byatt asked a question on the improvement in attainment in academies in Suffolk.

13.2.14 –

Cllr Barker seconded a Motion (giving a speech) of no confidence in the SCC administration to improve education in the light of damning Ofsted report.

SCC Cabinet Meetings – these move around the County either at Endeavour House, Ipswich, Bury St Edmunds Council Office or at the Town Hall in Lowestoft. Cllr Barker has regularly attended Cabinet meetings in her role as Spokesperson for Education Skills & Young People.

Bury St. Edmunds `Call –In` on the Bury St. Edmunds SOR

Cllr Barker proposed (with a speech) and Cllr Byatt seconded (with a speech) the call in at full Scrutiny Meeting on the 18th March, 2014.

Carlton Colville Summary:-

May 2013 – April, 2014

1: SCC Highways:-

- Improvements to the road surface and pathway at the top of Beech Road
- Improvements to the signage in Grove Road outside the primary school
- Improvements to Hollow Grove Way/Beccles Road (parking restrictions)
- Checking by SCC Highways officers during mid May on the parking situation outside the new properties (Applewood) in Chapel Road, Carlton Colville

- Cllr Barker attended a site meeting on the 24.1.14 regarding the Bloodmoor roundabout safety improvements (to be implemented during 2014) with various SCC Highways officers, Revd. Capon and Peter Aldous MP

2: Carlton Colville Locality Spending by Cllr Barker & Cllr Byatt

Provision of six Grit Bins across Carlton Colville – **Total cost: £870**

New Guttering and Fascias at the Carlton Colville Community Centre in Hall Road – **Total cost £1800**

Provision of Automatic Opening Doors for SOLD – Special Objectives for the Local Disabled based in Carlton Colville – **Total cost £3660*** (plus Cllr Craig* £1220 x 3)

Waveney Athletics Club – (a number of Carlton Colville young people attend the club) Camera – **Total cost - £724.99**

Pakefield High School (where most of the Carlton Colville pupils attend school) Pakefield PTA Trolley with urn, cups and saucers and fold up tables for use with parents/carers **Total cost £880**

2nd Carlton Colville Scout Group – Money for the purchase of new tents **Total cost £1,194**

North Suffolk Youth Choir (which includes young people from Carlton Colville) money for a new keyboard, cover stand and trolley **Total cost £500 (plus Cllr Ladd Kessingland)**

Iceni Judo Club (which some young people from Carlton Colville use) run by Ian Castro new mats **Total cost: £500**

NB Further details on the Localities monies spent can be viewed on the SCC Website

- **Carlton Colville Congestion situation outside the Primary Schools:-**

Since being elected in May 2013 Cllr Barker has worked hard to bring all the various local community interests together (including the residents, school leadership, governors and parents at the school) various officers from SCC ie Highways, County School Safety and County School Crossing Patrol officers. Support has also been offered from SCC opposition spokesperson for roads & transport Cllr Sandra Gage to look for practical solutions to the traffic congestion

which is blighting the lives of too many people (including pupils) as they travel to and from the school.

Cllr Barker initiated a number of meetings (some informal) from August 2013 onwards with the new school site manager and officers from Suffolk highways. There was a small formal meeting at the school on the 12th September, 2013 when all the various concerns were aired and it was realised that the key to forward progress was to ensure that funding for any improvements to ease the congestion had to be accessed from the SCC administration in Ipswich. Cllr Barker arranged for a meeting in Ipswich on the 26th November, 2013 when all the congestion concerns were aired to Cllr Newman (portfolio holder for roads and transport on SCC) he agreed to attend a meeting (including a site visit to Carlton Colville CP school) on the 21st January, 2014 when the sketch plan prepared by Cllr Sandra Gage outlining a number of possible solutions was tabled. At that meeting it was reported by Mary Jarrett (County School Crossing Patrol Officer) that funding had been released for the provision of an additional school crossing patrol person to start wef 24.2.14) At the meeting Cllr Newman agreed to release `**exceptional funding**` for the provision of practical solutions to the congestion outside the school (using ideas suggested by Cllr Gage).

A feasibility study and costings from Suffolk Highways was brought to the last meeting held on the issue at the school on the 1st April, 2014 when the list was narrowed down to three options – further detailed costings are to be undertaken and Cllr Barker & Cllr Byatt will be informed by officers, Cllr Newman and Cllr Chambers when the next meeting on the solutions based approach is to be held.

Cllr Barker reported on the above information to the May Carlton Colville Town Council meeting and also called round to residents affected by the congestion with an article on the progress to date which appeared in the `Lowestoft Journal` on the

4th April, 2014. Cllr Barker also answered various questions on the above mentioned information at the CCTC meeting on the 7th May.

Cllr Sonia Barker

Cllr Peter Byatt

14.5.14

REPORT FOR PARISH COUNCIL

MAY 2014

Carlton Colville Primary School has completed 2 years in our new school site, growing into large accommodation whilst continually improving the learning environment.

As an 'outstanding' school we aim high and have introduced the 'Be The Best You Can Be' programme which is a legacy from Olympics 2012. We were inspired by the Olympian, Anthony Clarke. Through this work we established a set of Learning Skills which will enable us to raise our aspirations using perseverance, independence, focus, confidence and teamwork.

Partnership working has also been a focus during the year, introducing more Learning Together events for parents and children in Maths and Reading.

Our school website has been extended linking families to home learning apps and improved school information to support children's learning.

Finally our school library has been refurbished with an automated system alongside a vibrant reading for pleasure environment.

ANNUAL REPORT FROM EAST ANGLIA TRANSPORT MUSEUM
FOR THE CARLTON COLVILLE TOWN COUNCIL ANNUAL MEETING 2014

The volunteers have given a substantial number of hours in a variety of jobs, both at the museum and away from it. The hours were equivalent to twenty nine full time employment posts.

We celebrated forty years of our light railway. The signal box and a new railway exhibition opened. During the 2013 season we operated four railway locomotives, five tramcars, and a varied fleet of trolleybuses plus, on event days, buses.

During the 2013 season we welcomed our half millionth visitor and we continued to be ranked as the Number 1 place to visit in Lowestoft on Trip Adviser. More improvements are in progress around the site to enhance our visitors' experience. Six restoration projects are ongoing.

Santa Tram was again a success in 2013. Despite running Santa Tram for an extra day and one extra tram on each of the seven days, we were unable to meet the demand. This year Santa Tram is having a break to accommodate tram track replacement work.

Two volunteers spent three months preparing our Accreditation application to Arts Council England. Our application was made in July 2013 and in February 2014 we heard we had achieved full accreditation. This was an achievement as some museums chose to leave the accreditation scheme. Administration is an ever increasing area of work to meet the additional requirements made by national organisations while managing the regular paperwork, reading and answering communications, applying for funding, and attending training courses and meetings both in Suffolk and the Eastern region.

For the second year we held our AGM at the Hall Road Community Centre, which has been favourably commented on by the members.

This month sees the Suffolk Made & Operated event, the first to be organised with the Ipswich Transport Museum; this is a challenge when the two museums are located over forty miles apart.

The museum appreciates the Carlton Colville Town Council for taking an interest in our activities.

The Dales WI. The WI is not just Jam and Jerusalem, as we have highlighted, supported and helped to get governments to deal with problems affecting communities everywhere.

This year our membership reached 65. They are a lively and active group. We have a very dedicated Committee, Janet Hammond was President for 4 years and Alana Smith was voted President in November when Janet stepped down but remained on the committee. The Meetings are on the 3rd Tuesday of every month at 2pm at The Blood Moor Community Centre. In the last year we have:

Discussed and voted for important issues affecting communities: The WI National debate was about the need for more Midwives. During the year we had a petition for SOS High Street. Another to encourage a ban on plastic bags, we wrote to our MP Peter Aldous and received a letter of support from him.

Activities and guest speakers in the meetings: at Christmas we had a lovely afternoon buffet with music provided by Friends in Harmony, with a number of members getting up to dance. Hats Franchise did a most enjoyable Hats and how to wear them session. Zootastic: they brought snakes (small), tarantula, a cute little gecko, owls both large and baby, to finish off they introduced a little horse, and they gave an interesting talk too. Wildlife near you: Edwina Beaumont: very informative on local places, especially Gunton and Reydon woods, and Minsmere. Beautiful photos with a good commentary, on birds, insects, flora and fauna. Patsy Rose sang and played guitar, she was really good and encouraged us to sing along. The April meeting saw our members enjoying belly dancing lessons with the Mirage School of Eastern Dancing, very colourful and good for your health.

In June we had a coronation tea to celebrate the Queen's succession to the throne and this was a resounding success. The Beetle drive was fun even though some of us couldn't remember the rules! Quiz night a great success with a wide range of subjects to tease the brain and cheese and wine to keep one going. We also had members give talks about their experiences and life.

Outings are arranged both locally and further afield:

Café Grand for Afternoon Tea and demonstration, The Gt Yarmouth Dogs for a meal and a flutter, Sandringham Flower show, Cromer/ East Runton Gardens, Carters Vineyard, Taverham and the Range at Norwich, Bury St Edmunds Christmas Market. An evening with Carol Bundock was very amusing and informative.

Craft Day: doing 2 different sessions, e.g. floristry, sugar craft with lunch in between.

Lunch Club: these are very popular outings with 20/25 attending each time. We have had lovely meals at Lowestoft College, The Tides, Rookery Park Golf Club and Carlton Manor.

Each member is given a beautiful posy for their birthday and tea and biscuits/cake at all the meetings.

Carlton Colville Fuel or Poor's Trust Charity

Last year 87 people received a cheque of £150 from the Poores Trust to help with their heating costs.

To qualify for this grant you must reside in the old parish boundary of Carlton Colville which is the west side of Victoria Road Oulton Broad. You must also be seventy years of age or over.

For further information contact the clerk: Mr Mike Soloman B.E.M. on 01502 586102