

## **CARLTON COLVILLE TOWN COUNCIL**

Minutes of the Annual Parish Meeting of Carlton Colville held on **Wednesday 15 April 2015** at 7.30 pm at the Methodist Church Hall, Shaw Avenue, Carlton Colville. Minutes Draft until signed.

Refreshments were served from 7.00 pm and provided by the Dales WI.

### 1 To note those present

Town Councillors, Alistair Mackie, Jill Tyler, Tony Tibbitt, Christine Fair, Derek Fletcher, Claire Varela, Paul Radforth, Peter Tyler

Police and Crime Commissioner Tim Passmore

Suffolk County Cllr Sonia Barker, District Councillor Paul Light, Members of Impact Youth Workers, and the Carlton Colville Youth Council

Members of the public were in attendance.

Apologies for absence were received from Town Councillors Julie Hall and from D Cllr Kathleen Grant and from Reverend Jeremy Bishop of St Peters Church and from Reverend Craske of the Methodist Church and from the local schools and from the Local Police.

### 2 To agree Minutes of Annual Parish Meeting held on 21 May 2014

The Minutes having been circulated were taken as read and confirmed as a true record. Proposed and seconded by Councillors Jill Tyler and Derek Fletcher and agreed by all.

### 3 Presentation from Police and Crime Commissioner Tim Passmore

Police and Crime Commissioner Tim Passmore spoke for an hour on the following:

He advised that public safety and the safeguarding of children was the paramount aim of the Police.

He gave information about the main problems of the Suffolk Area.

He advised that Suffolk Police worked with neighbouring Police forces where necessary in crime detection and that it was hoped to extend this policy of cooperation to share the use of resources such as helicopters.

He spoke about the need to use the budget effectively and of working with local agencies so that resources can be optimized and he advised that the Safer Neighbourhood Team concept was about lots of local agencies pulling together.

He emphasized the importance of the voluntary sector and advised that funds were available for the voluntary sector where it could be demonstrated that they would be used to the advantage of the community.

Questions were asked about the lack of response to parking problems at the Carlton Colville Primary School and also about the problems created by traffic lights situated beside roundabouts.

Councillors mentioned the need for Police to use their right to comment on planning applications in respect of road layout particularly with regard to what might result in parking and traffic problems .

Cllr Light asked if use of dictaphones by police would save time on paperwork in reporting crime.

### 4 Annual Report from Carlton Colville Town Council

The Chairman, Cllr Alistair Mackie, read out the report from the Town Council

See report attached.

5 Annual Police report

This was read out. See attached

6 Annual Schools Report

A report from Pakefield High School was received after the Meeting. See attached

7 Annual Reports from Community Groups

The reports from community groups below were read out and are attached

The Youth Council

Impact Youth Workers

The Dales W I

Carlton Colville Fuel or Poors Allotment Charity

County Cllr Sonia Barker and District Cllr Paul Light read out highlights from their reports. Reports attached

There being no further business the Meeting closed at 8.55 pm

Chairman.....Date

**Carlton Colville Town Council  
Year End Report  
for Year Ending 31st March 2015**

The year has continued to be another busy and demanding one for the council. As ever we have continued to collaborate with others to resolve concerns of the residents about matters that affect them and to understand how we can improve the area.

What have we achieved:

- Winning a SALC award for our website, thank you to David Kindred for all of your hard work;
- Working with stakeholders to understand the challenges of parking at Carlton Colville Primary School and ensuring that the first steps to providing safer routes to school for the children are provided;
- A full review of the parks and open spaces in the area, we await a schedule from Waveney Norse to deal with the urgent and important matters;
- To formally register an interest in the old primary school site for use as a community hub. There is still a lot of work to do to move this forward.

Business as usual:

- Continuing to build good working relationships with other organisations in Carlton Colville;
- Continuing to build our website and fb page to be first class sources of information about Carlton Colville;
- Supporting the Carlton Colville Youth Council;
- Provision of a Christmas tree and lights;
- More bins;
- Hanging baskets;
- Production of Newsbeat Magazine;
- Ensuring that Carlton Colville is safe for residents by ensuring that damage to public property is dealt with promptly;
- Scrutinising planning applications;
- Trying to deal with the dog fouling problem;
- Working with local councillors to resolve community problems;
- Trying to get a post office in Carlton Colville;
- Allotment management;

The allotments have now been going for a year, the site looks like it has been there a lot longer. There is a real community feel, a committee has been established and will meet twice a year (i.e. in the Spring and Autumn) and the noticeboard is now in situ too. With the length of the waiting list we should try and find some land to develop another site.

The Youth Council are still meeting. Their survey work is continuing and should be completed soon. They are a very enthusiastic team and want to see some action!

As we all know when we convene at our first meeting of our new term of office we will see some new faces. I think it is appropriate to also say thank you to Cllr Tibbitt all his hardwork and commitment to the council as he will be leaving us at that time. I would

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also like to say thank you to both Cllrs Hall and Mackie for serving as Chairman this year, I know both were reluctant to take on this mantle but both have done a sterling job.

The challenges we face going forward are very important in developing the locality for the future and therefore we will have to determine whether we should have a Community Led Plan and/or a Neighbourhood Plan. These will give us a real focus on what the priorities are for the area.

Good luck for the coming year and thank you for all of your hard work this year.

**CARLTON COLVILLE TOWN COUNCIL ANNUAL POLICE  
REPORT  
2015**

<b>TYPE OF CRIME</b>	2013/2014	2014/2015	DIFFERENCE
<b>THEFT</b>	36	38	Increase 2
<b>BURGLARY OTHER BUILDING BURGLARY DWELLIING</b>	11	12	Increase 1
	15	10	Decrease 5
<b>ASSAULT</b>	30	48	Increase 18
<b>CRIMINAL DAMAGE</b>	36	38	Increase 2
<b>PUBLIC ORDER</b>	11	6	Decrease 5
<b>ARSON</b>	2	0	Decrease 2
<b>OTHER CRIME</b>	31	33	Increase 2
<b>TOTAL</b>	172	185	

Report compiled by PcsO 3087 Steve Wicks on behalf of the South Lowestoft Safer  
Neighbourhood Team

## **CARLTON COLVILLE**

### **YOUTH COUNCIL**

**THE REAL CHANGE IN CARLTON COLVILLE**



#### Chairman's Report

2014/2015 has been a busy time for the Youth Council

September 2014 saw Joseph Jones (Secretary) and Abigail Tompsett (Youth Councillor) leave the Youth Council to start their University education. Joseph is studying Mathematics at Derby University whilst Abigail is studying Nursing at Staffordshire University. We wish them both well in their endeavours.

November 2014 saw the AGM where I was elected chair and Curtis Brinded, Vice Chair. It was decided to leave the Secretary's post open and that other officer posts should be left open until council members increased. Cllr Jill Tyler is currently acting secretary.

In October 2014, Tom and Curtis conducted a survey at Sir John Leman High School in Beccles to find out the students views on the recreational facilities in the Carlton Colville area.

The purpose of the survey was to:

- To make us aware of youth facilities in the local area
- To make us aware of the condition of these facilities
- To help us make more informed decisions on which play equipment and youth facilities to have
- To provide evidence to support our work

From November 2014 through to February 2015 the Youth Council and Cllr Tyler made several attempts to be granted access to local schools to conduct further surveys but we received little or no replies.

However, in early March 2015 Cllr Tyler was successful with Pakefield High School which enabled me to make contact with an IT technician at the school who has undertaken to set up an electronic survey for us which the students can complete when they logon to the school's IT system. The data will be forwarded to us when completed.

Also in March, I went to a Waveney Youth Council Meeting where they were very interested in the work of CCYC and several school contacts were made. Ashley Downs School have asked us to conduct a survey at their school so that their students could be included into the community, as they currently feel isolated. At a meeting on 8<sup>th</sup> April 2015 the group agreed this was a good

idea because it would enable us to have a better understanding of the views and needs of all young people in Carlton Colville.

On 9<sup>th</sup> April 2015 Cllr Jill Tyler and I went to Carlton Meadow Skate Park to investigate reports of damaged equipment and to meet some of the young people using the skate park.

One young lad said "Sometimes we will go to Normanston Park on our scooters because it doesn't feel safe when there are drunks and druggies here during the day".

Over the last 6 months the youth council has continued to work hard in gaining and logging data for our survey and continues to grow in strength even when our numbers are falling.

## **Carlton Colville Fuel or Poor's Trust Charity**

To qualify for this grant you must reside in the old parish boundary of Carlton Colville which is the west side of Victoria Road Oulton Broad. You must also be seventy years of age or over and on a low income or income support.

Last year 80 recipients received the sum of of £190 from the Poors Trust to help with their heating costs.

For further information contact the clerk: Mr Mike Soloman B.E.M. on 01502 586102

## **The Dales WI Review of the Year**

by Alana Smith, President  
The Dales WI, Carlton Colville

Our membership is currently 65 women but new members are welcome. We meet on the third Tuesday of each month at 2.00 in the Bloodmoor community hall.

This year's programme has given us variety and entertainment. Our popular lunch club is thriving and apart from the social aspect it's an excellent way to try out and support the local restaurants.

The Craft Club goes from strength to strength and a new venture this year has been the Dales Camera Club. We are a few enthusiastic amateur photographers who go out monthly and take pictures. We are not competitive – we just share an interest and like getting out and about. We saw some of the work produced by both clubs at a Macmillan Coffee morning held in October.

Our fundraising events have been well supported. The Quiz night in June saw one of the Dales teams win. We had a good time with plenty of laughter. In November we held the third Craft Workshop Day and a recent cake sale was another success. The monthly raffle is sustainable income which pays for the hall hire.

Our outings this year have been interesting, entertaining and educational. We have listened to members requests and suggestions to make our days out something to look forward to. We enjoyed an Orwell cruise, visited the Suffolk Punch horses in Hollesley, went to the dogs in Great Yarmouth and the Assembly Rooms in Norwich for afternoon tea.

The Dales WI has become an important part of the local community and we are happy to help Carlton Colville Town Council by providing catering at the AGM. Our catering committee have become well known for the quality and excellence of the food they produce.

This year is the centenary of the WI. So much has happened to the lives of women in the last 100 years that the woman of today is barely recognisable to their counterparts in 1915.

It is a year of celebrations throughout the country and we have received a royal invitation to Buckingham Palace in June when 8000 women from all over the country will descend on the palace gardens. In Suffolk we are holding a celebratory picnic at Glemham Hall in September.

It's been a year of fun, friendship and plenty of cake!

**SUFFOLK COUNTY COUNCIL: Cllr Sonia Barker & Cllr Peter Byatt\* COUNCILLOR  
REPORT CARLTON COLVILLE TOWN COUNCIL ANNUAL MEETING:- 15.4.15**

\*Cllr Peter Byatt has been in Hospital (currently Addenbrooke`s Hospital) since August 2014

**Report of Councillor Sonia Barker (County Councillor for the Pakefield Division which includes Carlton Colville) for 2014/15:-**

- **Suffolk County Council key points:-**
- **Suffolk County Council Meetings:** Cllr Barker has attended all the full SCC Council Meetings held at Endeavour House, Ipswich and reported back to Carlton Colville Town Council fully on all the Public Questions asked and Motions and Councillor Questions placed before the Council and highlighted any issues of local interest.
- **Education & Children`s Services Scrutiny Meetings:** Cllr Barker (Vice-Chair) has attend all the Ed & Children`s Services Scrutiny Meetings held at Endeavour House, Ipswich and reported back to Carlton Colville Town Council highlighting any particularly locally relevant issues to do with education or children`s services.
- **Carlton Colville key Points:-**
- **Carlton Colville Primary School – Solutions to the daily traffic chaos:** – Cllr Barker has led the drive to improve the daily traffic chaos (through initiating and engaging with SCC Cabinet members and SCC Officers over the last two years) which has occurred outside the school on a daily basis. Along with her colleague Cllr Sandra Gage (Opposition Spokesperson for Roads and Transport) who is also a Highways Engineer Cllr Barker put forward a number of creative solutions to a number of meetings between 2013 and 2014. After a number of meetings with various Suffolk Officers and local representatives (including the Headteacher Ms Carol Child) and a feasibility and costings schedule from Kier MG the final scheme put into motion in February, 2015. The total cost is £150,000 and includes a newly extended pavement (including improved drainage) on the school side of Gisleham Road, two new gates for the school car park area, a new pedestrian crossing in Rushmere Road and improved signage. Cllr Barker & Cllr Byatt have contributed £15,000 from their Highways budgets towards the cost of the improvements and Cllr Ladd has contributed £5,000. The work will start during the summer holidays of 2015.

- **Former Caretaker`s House at CCPS:**

Cllr Barker has been told by SCC officers that there are plans to rent the house out.

- **Former `Free` School (former Carlton Colville Primary School site)**

Recent enquiries from Cllr Barker have ascertained that SCC Children & Young Peoples` Services have reported that there is still an active interest for educational use at the site. In response to a question from Cllr Barker with regard to the use of the car park area as a park and walk to school facility that was turned down on the grounds of SCC Insurance concerns.

- **CARLTON COLVILLE HIGHWAYS:-**

Issues still current:-

- **Bloodmoor Roundabout Safety improvements:** Despite chasing this issue up on a number of occasions during the year the work on these improvements has not yet begun.
- **Junction changes on the approach to the A146 Roundabout/ Marsh Lane entry to Carlton Colville:** Cllr Barker initiated a meeting in December, 2014 between the Suffolk Highways Engineer, District Councillor Light and residents who were concerned for their safety as they turned into their residents lane alongside the A146. This project is currently undergoing a feasibility study and a start date should be available soon.
- **The possibility of Increased parking restrictions along Chapel Lane both sides of the road between the roundabout and the entrance to Monarch Way:** This is currently being looked into by the SCC Highways Officer and will be put out to consultation.
- **Other Issues:-**
- **103 Bus Service:** Cllr Barker looked into the continuation of the 103 Bus Service and was informed that the service between Pakefield and Carlton Colville would be continuing and currently there were no plans to discontinue the service.
- **Use of Grit Bins** (Previously provided by Cllr Barker & Cllr Byatt) to make Cycle Paths as well as Pedestrian Paths were considered by Cllr Light & Cllr Barker.

- **Survey of Carlton Colville for SCC Highways/WDC Concerns** – was undertaken during November 2014 by Cllr Barker & Cllr Light and follow up action has been initiated.

- **LOCALITY BUDGET (used across Pakefield & Carlton Colville) 2014/15:**

Cllr Barker & Cllr Byatt`s Locality Budgets have been used in Carlton Colville as follows:-

- 17.3.15: £700.00 to 1st Carlton Colville Air Scout Group
- 23.2.15: £2,000.00 for a new boiler at the Lowestoft Community Church in Carlton Colville for their Hall which is used by a number of local community groups
- 14.1.15: £4,466.80 towards the refurbishment of the SOLD (Special Objectives for the Locally Disabled) centre in Carlton Colville
- 30.12.14: £3,698.77 for the refurbishment of the Carlton Colville Community Centre Play Equipment in Hall Road
- 1.10.14: £1,500.00 Rotary club of Lowestoft – East Point (Community Projects) Part funding of the cost of a personal dictionary for every pupil in year 6 in every Primary School across Lowestoft
- 30.6.15: £1,400.00 for the Rookery Park Golf Club (as part of joint WDC/Rookery Park)  
  
Funding of Summer activities for young people on the beach in Lowestoft during the summer holidays

SVB 14.4.15

Annual Report from WDCllr Paul Light.

I have enjoyed much of my time as a WDCllr. Recently, a number of residents have taken the trouble to say thank you which makes our efforts worthwhile.

I have found it frustrating trying to overcome problems that are the result of planning decisions that have not been fully thought out by different bodies who can have input into the planning process!

I have taken every opportunity to draw attention to the problems residents have contacted me about.

Some of the things I have been involved in to help/support residents since being elected:

# Since the last meeting I have followed up the removal of another sign at the Beccles Rd roundabout, repair to the fence along the north edge of the roundabout and the replacement of the bollard on Harropdale.

# I have also visited the Marina Centre with a resident to help sort out a problem they were having with WDC.

# Investigated problems, obtaining information that helped answer questions.

# Took WDC Director around CC to show him the types of things that residents find upsetting. Many of the points made related to safety matters and matters relating to planning that create problems. Eg parking bays that do not allow cars to park without going on to the footpath.

# When SCCllr Gosling was elected I also took her to these areas and SCCllr Peter Byatt has been round to my house several times to discuss various matters.

# Following complaints from residents I managed to have removed fly posters on the Beccles Rd roundabout.

# Reported and followed up replacement of damaged street signs.

# Wrote to dozens of residents to make them aware of a manufacturing fault in Velux windows manufactured between 1998 and 2003 that could shatter.

# Spent an evening trying to make residents aware of impending road closure having only getting 16 hours warning.

# TCllr Peter Tyler and I visited a lady with a problem with vehicles damaging her grass verge. Following up on her information I have spoken to the CEO of WDC and to the Planning Officer for CC. Unfortunately this is a long standing problem which is very difficult to resolve retrospectively.

# Cllr Tyler also came with me to meet a resident who had painted his side of a fence upsetting a neighbour in the process.

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# During a surgery last year the condition of trees along Rectory was reported. This I followed up again last month and the trees on the corner of Chestnut were checked and the lime was found to be badly diseased and dangerous – hence the removal!

# Helped mentor another WDCllr.

# Spent two years as Vice – Chair of WDC before standing down because of pressure of work.

# Regularly report overgrown trees, hedges and grass.

# Report full bottle bank containers for emptying.

# Report damage to footpaths and roads – often walking parts of Carlton Colville with the then Highways Manager.

# I have also written and phoned several times about the brambles overgrowing a lady's fence and been assured a strong weed killer will be used this month.

# I heard complaints about the staff parking situation at Kirkley Mill and wrote several emails about this. I was told that it had not been possible to contact the NHS negotiator for nearly a year. As a result of this all parties have meet to try and sort out a better arrangement.

# An apparently abandoned and vandalised van was reported and contact with the police indicated it was a genuine situation and the vandalism was being investigated.

# My Ward colleagues and I were contacted re black ice on the Bloodmoor cycle path that had cause at least 2 accidents which I followed up by contacting any Cllr whose ward boarded the location.

# I had a phone message from a lady having difficulties in getting a GP appointment for her son. When I phoned her back I learnt that she lived in Norwich, the surgery was Kirkley Mill and her son lived on London Road. There was a happy ending as her son did get an appointment.

# Was able to write to Env. Health to let them know that the horse manure problem reported to me had been resolved.

# I have worked with colleagues from different parties on behalf of CC and several have also contacted me for help.

# had several emails about people living rough in the area which I spoke to various departments about and was able to provide the answer that there was provision available for those who were prepared to be identified.

# Problems with dog fouling.

# Was able to get remedial work done in three areas of the town where there was flooding.

# Drawn attention to areas where there were potential problems of road safety and lack of pavements.

# Concerned about the traffic situation around Gisleham school I organised meetings with our (then) SCCllr and anyone who might be able to help. As a foster carer I have first hand experience of the problems being faced daily. Unfortunately, I am no longer invited to meetings. When you stand on the playground in easterly gales and/or snow, sleet and rain you notice just how many grand parents take and collect children. Walking and cycling is not always a suitable option for many! In the modern world many parents feel it safer to look after the children to and from school.

# I have held regular monthly surgeries inviting CCTCllrs and SCCllrs to join WDCllr Grant and myself.

# Have organised meeting places and printed posters and put pieces in the Journal to make residents aware.

# Whenever possible, I have attend TC meetings have provided CCTC with monthly written reports

# I have included CCTC into any correspondence that may be of interest to them.

# I have invited the TCllrs to meetings I arrange.

# Regularly meet with WDCllr Grant to discuss CC matters.

# With the TC, I have made sure residents concerns with building developments around the town have been taken to the appropriate officers. With the support of the TC we have managed to get a development, at Carlton Hall, that was better for residents. As I am no longer on the Development Control Committee I can now express my views knowing they will no longer prejudiced my vote. On one development I was visiting the Town Hall 2 or 3 times a week to talk to the CEO, the Deputy CEO, The Director i/c planning, the Police, SC Highways and various planning Officers to put resident's (and my) opinions.

# Working with the TC able to see a more resident friendly development on Carlton Hall.

# When an application came in to build at Borrows Close looked for an alternative use and, in discussion with the Housing Officer, had the idea of allotments that the TC have so successfully achieved.

# Loss of privacy following an neighbours extension.

# Helping a new resident with problems as a result of poor building standards in their newly purchased home.

# Contacted Building Control on behalf of a Lowestoft resident whose neighbour built an extension with the use of minimal cement.

# I have supported the concerns of staff and residents concerned about the closure of wards at Carlton Court and lack of staff and beds as a result (something I regularly bring up on Patient committees

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I sit on) I also corresponded with Peter Aldous these concerns so he could ask appropriate questions.

# Arranged a public meeting to support the concerns of residents about the best way for the green at Harropdale to be used for the enjoyment of all.

# Arranged meetings with the Police, WDC and SCC Officers so they could see first hand situations residents are concerned about.

# Followed up complaints of emptied bins being left in driveways.

# Got a replacement bin (stolen) for a new resident.

# Helped reduce number of heavy vehicles using an un-adopted road by liaising with WDC.

# Tried to find any way of getting another un-adopted road adopted. Unfortunately it would need to be in a good condition for SCC to take this on which would mean all residents combining to fund this.

# Got a parking fine quashed because of extenuating circumstances.

# With Cllr Grant have acted as advocates to support residents with various council related problems.

# Wrote numerous emails and phone calls to get the post box moved from Marsh Lane to Anchor Way.

# Supported residents with council tax problems, including getting a repayment backdated 5 years.

# Got speed on Chapel Rd reduced from 40 mph to 30mph, and after much persistence over several years, had signs put up indicating this installed.

# Problems with horses escaping onto the golf course and the road.

# Having fly tipping and litter removed.

# Reported broken street lamps.

# Provided references for residents and signed Passport and Licence applications.

# Got broken drainpipes, belonging to a utilities provider, replaced.

# When Rosedale Surgery applied for a building extension, requested that a dental facility be included in the bid.

# Followed up road safety and visibility issues at roundabouts.

# Constantly reporting car sales in laybys.

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# Able to help a resident get a fridge removed (its removal had been paid for two weeks earlier but it had been left).

# Organised a skateboard and scooter event and supported provision of facilities for youngsters.

# Regularly advocate the need for the Transport Museum to have the opportunity to expand.

# Written to recommend the provision of indoor facilities for the young people of the town.

# Wrote to support additional parking at St Peter's church and room for additional burial land.

# Suggested the green at the old Primary School had the potential to be a site for a bowling green.

# Got promise of laundry facilities for patient's relatives at Beccles Hospital.

# Followed up concerns of a resident because a medical member of staff at A&E left and the vacancy was not advertised until after they had left. Thus there was a period when there was an extra strain on the remaining staff. Was told this was Govt policy. I wrote to Min of Health and found out it was actually the Trust's policy which I have reported to several governors.

# Followed up questions re people living rough in Lowestoft and able to report on the provision that is made to help anyone in this situation.

# Damage to grass surfaces caused by vehicles and children.

# Wrote several times to get post box moved to Anchor Way

# Constantly pointing out the folly of building garages that are not wide enough to drive into and then get out of your car - leading to more cars parking on the road!

# Organised a skateboard and scooter event at Castleton Meadow Park.

# Helped organise a Carers event.

# Organised fund raising events, and supported many others for several local charities.

# Trustee of Sea Cadets attending meetings and various events.

# Chair of Rosdale PPG (having previously been vice-chair), Member of the PPG Forum and the Patient Advice Committee.

# Organised Heartstart courses at Rosedale Surgery.

# Organised HealthWatch talk.

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# Organised several Culture and Diversity trips to London for visits including The Houses of Parliament, A Sikh Temple, The Old Bailey, The Hindu Temple and The Members Chapel in the HofP.