



CARLTON COLVILLE TOWN COUNCIL

Minutes of Carlton Colville Town Council Finance and Personnel Committee meeting on Tuesday 13th November 2018 at the Carlton Colville Council Room, Hall Road, Carlton Colville.

The Meeting started at 7.00 pm

MINUTES

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| 1. | <p>a) To note Members present and to receive any apologies for absence and agree them Present: Chairman Julie Hall, Councillors Jason Rodwell, Clare Varella, Christine Fair</p> <p>b) To receive any declarations of interest regarding the agenda None</p> |
| 2. | <p>To approve and sign the minutes of the Finance and Personnel Committee Meeting held on 28th November 2017</p> <p>It was RESOLVED by all that these were a true and accurate and they were signed</p> |
| 3. | <p>Clerks appraisal</p> <p>It was agreed and noted that the very structured format used with the previous clerk was not deemed necessary as the clerk came fully prepared with her years achievements and outlined what her objectives were for the coming year which included a proposed meeting in January to discuss the strategy for 2019 and also to attend training courses that were deemed suitable of which budget would be allocated. The members were very pleased with the work the clerk had done and did not have any developmental areas.</p> |
| 4. | <p>To discuss and agree clerks salary based on National Joint Council figures for 2018</p> <p>It was RESOLVED by all that the clerk should be on the salary agreed by the NJC and back dated to April 2018</p> |
| 5. | <p>To file CIL Report to WDC CIL report was circulated will be sent to WDC and posted on website</p> |
| 6. | <p>To discuss budget figures v actual spend forecast for 2018/2019 Figures were discussed and all were agreed and forecast circulated</p> |

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| 7. | <p>To set and agree budget and precept figures 2019/2020</p> <p>It was agreed by all to set the precept at £54878.15 subject to approval Full Town Council meeting 5th December. This would show a 0% change on 2019/20 council tax bill. The budget would be set at £50610</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | <p>To discuss reserves and breakdown ring-fenced monies for 2019/2020</p> <p>It was agreed to Ring Fence the monies as below with the view that this could be moved around during the year with agreement</p> <table data-bbox="394 489 894 993"> <tr> <td>Election Costs</td> <td>8000</td> </tr> <tr> <td>CIL</td> <td>3850</td> </tr> <tr> <td>Community Hub</td> <td>40000</td> </tr> <tr> <td>Neighbourhood Plan</td> <td>10000</td> </tr> <tr> <td>Sprytar (app for Carlton Park)</td> <td>5000</td> </tr> <tr> <td>Gym Equipment</td> <td>30000</td> </tr> <tr> <td>Play Equipment</td> <td>15000</td> </tr> <tr> <td>Zip Line</td> <td>5000</td> </tr> <tr> <td></td> <td>116850</td> </tr> <tr> <td>Forecast Balance</td> <td>155980</td> </tr> <tr> <td>Less Ring Fenced</td> <td>116850</td> </tr> <tr> <td>Reserves</td> <td>39130</td> </tr> </table> | Election Costs | 8000 | CIL | 3850 | Community Hub | 40000 | Neighbourhood Plan | 10000 | Sprytar (app for Carlton Park) | 5000 | Gym Equipment | 30000 | Play Equipment | 15000 | Zip Line | 5000 | | 116850 | Forecast Balance | 155980 | Less Ring Fenced | 116850 | Reserves | 39130 |
| Election Costs | 8000 | | | | | | | | | | | | | | | | | | | | | | | | |
| CIL | 3850 | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Hub | 40000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Neighbourhood Plan | 10000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Sprytar (app for Carlton Park) | 5000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Gym Equipment | 30000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Play Equipment | 15000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Zip Line | 5000 | | | | | | | | | | | | | | | | | | | | | | | | |
| | 116850 | | | | | | | | | | | | | | | | | | | | | | | | |
| Forecast Balance | 155980 | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Ring Fenced | 116850 | | | | | | | | | | | | | | | | | | | | | | | | |
| Reserves | 39130 | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | <p>To discuss any matters in abeyance for the next meeting or not noted anywhere else on the agenda</p> <p>None</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Close Meeting 8.20 pm | | | | | | | | | | | | | | | | | | | | | | | | |

Signed Date.....