

# CARLTON COLVILLE TOWN COUNCIL

## MINUTES OF TOWN COUNCIL MEETING

Minutes of the Carlton Colville Town Council Meeting held on **Wednesday 25 January 2012** at the Methodist Church Hall, Shaw Avenue, Carlton Colville. The Meeting began at 7.00 pm

Minutes draft until signed.

### 1 Apologies for absence and record of members present

Members present: Town Councillors Terry Fleet Chairman, Alistair Mackie, Julie Hall, Derek Fletcher, Derek Barley, Tony Tibbitt and Bill Mountford and Jill Tyler

Apologies were received and accepted from Town Councillor Rod Earp. In attendance were members of the public and for part of the Meeting Sandra Ward from the Transport Museum and the Youth Workers Ian Castro and Debbie Goddard.

### 2 Declaration of interest

None

At 7.05 pm the Meeting was closed to hear reports

### 3 Police Report

The police report had not yet been received.

### 4ii Reports from County and District Councillors and outside bodies associated with Carlton Colville and reports from working parties for period since 30 November 2011. Up to three minutes set aside for each report

Sandra Ward read out the report from The Transport Museum. See attachment

The Meeting was reopened.

### 5 To approve Minutes of Parish Council Meeting held 30 November 2011

Proposed and seconded by Cllrs Mackie and Mountford and all agreed.

### 6 Report on matters arising from previous Town Council Meeting of 30 November 2011

Cllr Fleet had met the contractors at Bells Path. The path was looking good. There was a lot of undergrowth on each side of the path which was out of hand and growing into and from neighbouring gardens. There was also a lot of dog mess. The clerk was asked to contact WDC about these matters to see if no dog fouling stickers could be provided and for foliage to be cut down and also to contact WDC about arrangements for weeding in future years.

Cllr Hall reported that installation of the bus shelter at Ribblesdale was underway. With regard to raised kerb at Lowestoft Road near to Shaw Avenue, SCC had indicated that it would see if locality funds could be obtained from County Cllrs in the coming year. Other matters were under agenda items.

### 7 Expenditure, Agree cheques to be signed

See attachment. These were agreed by all being proposed and seconded by Cllrs Mackie and Tibbitt. A sum of £1000, as agreed at the previous Meeting, was donated to the youth workers to help them to continue their outreach work with youths in Carlton Colville. Youth workers advised that they were looking for match funding for this.

8 Distribution of Draft Minutes from Town Council Meetings held since 30 November 2011.

These had been circulated

9 Correspondence received

A list of correspondence received had been circulated.

There was a seat available on the Broads Authority and applications were being advertised.

A Gypsy conference was being held on 2 March at Diss.

Other Correspondence to be discussed under agenda items

10 Training, reports on training received and notification of training available

SALC was providing a new training programme for 2012. Cllr Mountford and Tyler were attending Councillor training.

11 Land at Borrow Close, to agree legal work to be done.

Correspondence had been received from the solicitors about purchase of land at Borrow Close. It was proposed and seconded and agreed by all that the legal cost should be paid and that the signatories should be the Chairman and the Clerk.

12 To receive information about Divestment of Open Space and play areas.

Cllrs Fleet and Tyler and the clerk had attended the Waveney Play Partnership committee meeting on 18 January 2012 at the Town Hall about open space and use of 106 monies. The committee had advised that ultimate responsibility for these services would currently remain with WDC as there were economies of scale and expertise available. Details about the meeting had been circulated. It had been arranged that Cllrs would visit the play areas in Carlton Colville before meeting with the 106 officer in March in order to consider what equipment might need replacing and what new equipment might be appropriate taking into account different age groups and the diversity of equipment that would be appropriate. The youth workers advised that the £1000 award to the youths in Carlton Colville was still held by WDC for use in Carlton Colville of outdoor equipment. The clerk was asked to note this and send a reminder. The Clerk was requested to obtain a copy of safety reports for play equipment that were held by WDC

13 Town Council Newsletter

Cllr Jill Tyler had finished the newsletter and members thanked her for all her hard work. Distribution was expected to be during the second half of February.

14 To consider proposals for the future of Carlton Colville Primary School buildings and to consider holding a public meeting to consider its future.

Cllr Fleet and Tyler had attended a meeting about the proposed Free School which, it had been reported by the news, was considering the use of Carlton Colville Primary School buildings. Speakers at the meeting advised that a consultation had been carried out by SCC but no information had been received by the Town Council.

Members agreed to hold a public meeting about use of the school buildings. This was proposed by Cllrs Tony Tibbitt and Alistair Mackie and all agreed.

The bookings clerk at the Carlton Colville Community Centre was contacted for availability of the hall and it was agreed that the Meeting would be held on Sunday 11 March at 2pm at Carlton Colville Community Centre at Hall Road. The meeting would be advertised in the newsletter and Journal.

15 Change of Council name, to discuss official notepaper, emblem motto etc.

Quotes had been received from printers for headed paper. It was agreed to accept the quote. Proposed and seconded by Cllrs Mackie and Tibbitt and all agreed. Cllr Fleet would look into the design of emblem and bring this to the next meeting. Business card quotes had been received and more quotes would be sought. It was noted that the noticeboards had the name parish. Costs of changing the name would be looked at.

16 To discuss Town Council support of Bloodmoor Hill Community Centre.

Cllrs Fleet, Tibbitt and Barley and the Clerk had attended a Meeting at the Town Hall on 19 January about the Bloodmoor Hill Community Centre. It was advised there that interest had been added to the original loan. WDC was using its expertise to help the situation and was looking at extra ways of hiring out the hall. It had been suggested that the town council might like to hire a room for storage and some meetings in support of this. This was discussed but no resolution was met for hiring the room.

17 To discuss Traffic problems at Carlton Colville Primary School in Gisleham

A meeting had been held at 8.30 am on 9 January 2012 for local councillors and the concerns and asking for improvements to be instigated. A copy of the letter had been sent to Cllr Tibbitt and had been circulated to the Town Councillors. Cllr Tibbitt offered to monitor developments.

At this point the youth workers left. Before leaving they thanked the Council again for its support. They advised that they had set up a website and that this could be used for involvement of young people in discussions for developments in Carlton Colville if questions were put to them. The youth workers would send the council the link for the website. The youth workers offered to look on the school buildings when going past on their rounds and deliver any leaflets if necessary in the areas they were working in.

18 Town Council website

The template from Onesuffolk had been changed and there was an improvement in its appearance. However the instructions for administering the website had changed and needed to be looked at further

19 To consider the creation of a Town Plan

This would be considered at a future date.

20 To consider ways to invest Town Council monies

Money in any accounts attracting interest appeared to be locked in for lengths of time. Details had been obtained from the current account bank. It appeared that the bank used by some members of Salc still seemed to offer the best terms, there was no local branch of this bank and more bank details would be obtained.

21 To consider whether to hold a fete in summer 2013

This item would be revisited

22 Items to be included for next months meeting

Borrow Close community area, Carlton Colville Primary School buildings, Bloodmoor Hill Community Centre, to consider ways to invest Town Council monies, website, newsletter input, attendance of Councillors at Meetings. Cllr Mountford mentioned availability of some locality funds and this would be an agenda item for the next meeting

23 Sign cheques

24 Close Meeting

There being no further business the meeting closed at 9.30pm

Chairman.....Date.....

Minutes Carlton Colville Town Council Meeting 25 January 2012

Payments to be considered

Impact Detached Project chq 1558	£1000	
Clerks Wages Jan chq 1559		
Inland Revenue Jan chq 1560		
Expenses stationery clerk chq 1561	£73.22	
Solicitors chq 1562	£75.00	

**Chairman's Report**  
**C.C. Town Council Meeting, 25<sup>th</sup> January, 2012**

It seems a long time ago since we had the last meeting, but Council business carries on regardless. The Christmas tree greetings board (updated and repainted) survived for yet another year.

The main revelations over recent weeks have involved the Primary School site with television and press coverage. Three possibilities are still on the cards. S.C.C. still want the site for a care home and our County Councillor supports that and social housing. Deacon Ian still wants the site for his 'Discovery Centre'. The Seckford Foundation want the site for a 'Free School' for up to 3 years. Last but not least the Town Council wants the site for comprehensive community use as well as our 'Town Hall'. The final decision rests with Michael Goves M.P. Secretary of State. If members are still in agreement, I intend to pursue our plan to an acceptable outcome. That process will include lobbying Michael Goves and other M.P.s

There appears a lot of funding available from government for the use of the Primary School site for older pupils, including equipping science laboratories, upgrading toilets and other facilities. How much would remain when they have vacated the site is anybody's guess at present.

My engagements since the last meeting;

Mon. Dec. 5<sup>th</sup>. Attended a restructured SALC Board Meeting at Claydon.

Sun. Dec. 11<sup>th</sup>. My Wife and I attended the W.D.C. Annual Civic Carol Service at St. Margaret's Church.

Wed. Dec. 14<sup>th</sup>. Attended SALC Executive Committee Meeting.

Mon. Jan. 9<sup>th</sup>. Attended SALC Executive Committee Meeting at Claydon.

Wed. Jan. 18<sup>th</sup>. With Christine Sayer and Cllr Jill Tyler attended a meeting of the Waveney Play Partnership at the Town Hall.

Thur. Jan 19<sup>th</sup>. With Christine Sayer, Cllr Derek Barley and Cllr Tony Tibbitt, attended a meeting to discuss the Bloodmoor Centre at the Town Hall.

Fri. Jan. 20<sup>th</sup>. Met contractors on site at Bells Path before they started work.

Mon. Jan. 24<sup>th</sup>. With Cllr. Jill Tyler attended a Public Meeting called to discuss the proposed 'Free School' and the move to C.C. Primary School Site.

Cllr. Terry Fleet.  
012512

REPORT FROM EAST ANGLIA TRANSPORT MUSEUM  
JANUARY 2012

For the first time the museum ran Santa Trams for six afternoons over three weekends. These were booked in advance. Overall the events were successful. Strong winds generated additional work for the volunteers. Visitors were invited to complete comment sheets so that the afternoons could be evaluated. Generally the responses were positive however there were a number of suggested improvements and we are exploring how some of these can be implemented. The Santa Tram committee will begin their meetings in the near future to plan this year's weekends.

Currently the café is being refurbished. We are improving accessibility and providing more seating. A grant application has been made to the Association of Independent Museums towards new kitchen equipment and the result should be known in February.

2012 is a significant year for the museum. In May we will celebrate forty years of the museum being open to visitors. More details will be announced soon.

The museum also applies for re-accreditation this year. This scheme is now run by the Arts Council. Details of what is required are emerging slowly. There is a meeting next week in Bury St Edmunds.

Much work continues through the winter on restoration projects and site maintenance.