

# CARLTON COLVILLE TOWN COUNCIL

## MINUTES OF TOWN COUNCIL MEETING

Minutes of the Town Council Meeting held on **Wednesday 30 May 2012** at the Methodist Church Hall, Shaw Avenue, Carlton Colville. The Meeting is also the Annual General Meeting of the Town Council. The Meeting started at 7.40 pm and followed the Annual Meeting of the Parish. Minutes draft until signed.

### 1 Election of chairman

Councillor Terry Fleet stood down and vice chairman Julie Hall took the chair. At the request of some of those present, Cllr Fleet left the room. Nominations were as follows: Cllr Jose Bamonde nominated Cllr Jill Tyler and Cllr Rod Earp seconded the nomination. Cllr Alistair Mackie nominated Cllr Terry Fleet and Cllr Derek Fletcher seconded the nomination. There were five votes for Cllr Tyler and three votes for Cllr Fleet and three abstentions. Cllr Fleet remained outside the room throughout the proceedings. The position was accepted by Cllr Tyler.

District Cllr Paul Light and County Cllr Kathy Gosling left the Meeting.  
Cllr Jose Bamonde thanked Cllr Terry Fleet for all his hard work

### 2 Declaration of acceptance of office by Chairman

Cllr Jill Tyler declared acceptance.

### 3 Apologies for absence and record of members present

Members present: Town Councillors Terry Fleet, Julie Hall, Rod Earp, Derek Fletcher, Jose Bamonde, Alistair Mackie, Tony Tibbitt, Bill Mountford, Jill Tyler, David Kindred, Peter Tyler, and Wendy Miles

In attendance were Sandra Ward from the Transport Museum, District Cllr Paul Light, County Cllr Kathy Gosling, District Cllr Frank Mortimer, WDC Officer Karen Hubbard, and Youth Workers Debbie Goddard and Ian Castro and members of the public.

### 4 Declaration of interest on matters on agenda

Cllr Tyler advised that she would resign from her position as a trustee of the Discovery Centre from now.

Cllr Fleet declared an interest in two years work involved with obtaining the Carlton Colville Primary School for community use.

There were no other declarations of interest

### 5 To elect vice chairman

Cllr Alistair Mackie nominated and Cllr Derek Fletcher seconded Cllr Julie Hall for the position of vice chairman.

Cllr Jose Bamonde nominated and Cllr Peter Tyler seconded Cllr Wendy Miles for the position of vice chairman. There were no other nominations. There were four votes for Cllr Hall and three votes for Cllr Miles. Cllr Hall accepted the position of vice-chairman.

## 6 To elect committee members

### Amenities:

Cllr Bamonde advised that under the new Localism Bill Councils would need to have their own Standards committees and that the Council would need one. He proposed that this be dealt with under the Amenities Committee and that the Amenities committee be called the Amenities and Standards Committee, seconded by Cllr Earp. All agreed. It was agreed members would be: Cllrs Tony Tibbitt, Julie Hall, Rod Earp, Jose Bamonde, David Kindred, Peter Tyler, and Wendy Miles

### Planning:

It was agreed members would be: Cllrs Derek Fletcher, Terry Fleet, Alistair Mackie, Tony Tibbitt, Jill Tyler, and Peter Tyler.

### Play areas and 106 Committee

It was agreed that the Amenities Members would be on this committee.

### Councillor to liaise with Youth Workers

It was agreed that this would be Cllr Peter Tyler

### Councillor to liaise with Bloodmoor Hill Community Centre

It was agreed that this would be Cllr Terry Fleet

## 7 Police Report

PCSO Justin Winn had attended the preceding meeting of the Annual Parish Meeting and had left a written report. See attachment.

## 8 Reports from County Councillors and outside bodies associated with Carlton Colville and reports from working parties for period since 25 April 2012

Sandra Ward read out the report from the East Anglia Transport Museum  
See attachment

## 9 Introduction of the WDC Portfolio holder for Customers and Communities and the WDC Officer from the WDC Community Team to explain their roles

District Cllr Frank Mortimer congratulated Cllr Jill Tyler on her position as Chairman and paid tribute to Cllr Terry Fleet for all his hard work in liaising with Suffolk County Council over the previous two years to put forward the possibility of the redundant Carlton Colville Primary School building being used for the Community.

He explained his role as portfolio holder for communities and advised that the Town Council could contact him and his team members for help in community matters. The WDC Officer from the WDC Community Team explained her role and advised that officers were there to help the Town Council with any community matters. Cllr Mortimer indicated that he would attend the June Town Council Meeting when an item about proposing a Town Council Plan would be on the agenda. He also advised that it could be arranged for officers to give presentations about community led planning and new standards procedures.

## 10 To approve Minutes of Town Council Meeting held 25 April 2012

Agreed unanimously, proposed and seconded by Councillors Hall and Mackie.

#### 11 Actions from previous Town Council Meeting of 25 April 2012

The printing and distribution of the newsletter, thanks going to Cllr Jill Tyler for editing this; enquiry to Cllr Bamonde about evenings that he would be available for Meetings, Cllr Bamonde to revert; correspondence to appropriate departments about bus routes and grass verges and rubbish bins re amenities meetings. Details about application to the .gov.uk internet service provider had been received and confirmed with the provider and permission for the Town Council to use this address would take up to eight weeks to be granted. Costs were confirmed at £108 plus VAT for two years as explained previously at the Amenities Meeting by Cllr David Kindred and Cllr Kindred explained further the advantages security in using the new address system

#### 12 Expenditure, to consider agreement of cheques to be signed

Proposed and seconded by Cllrs Derek Fletcher and Tony Tibbitt and agreed by all. The Clerk advised the number of clerks hours during the past two months.

#### 13 Completion of audit statement for year ending 31 March 2012

Indicative receipts and payments to 31 March 2012, subject to full reconciliation had been circulated together with list of cheques issued during the year. Figures and statements were agreed and audit statement signed. It would be arranged for the internal auditor to check the accounts and complete part 2.

#### 14 Distribution of Draft Minutes from Town Council Committee Meetings held since 25 April 2012, circulated

These had been circulated.

#### 15 Correspondence received, circulated

Friends of Carlton Court are organising a sponsored walk at Carlton Park Meadow on 17 June. It was agreed to ask if they wished to advertise this on the website.

Information was received about annual register of electors. Correspondence about bus shelters, grass verges and bins and play areas to be dealt with at Amenities Meeting.

#### 16 Training, reports on training received and notification of training available

Training about leadership skills is being offered by Suffolk Association of Local Councils. Cllr Jose Bamonde indicated that he would like to attend.

#### 17 Update on newsbeat

Cllr Jill Tyler advised that students from Pakefield High School would prepare the next edition of the newsletter as part of their enrichment activities.

Cllr Julie Hall advised that a second hand laptop was available from SCC at a small cost of about £20 or £30 if needed for the newsletter editing. Members of the Amenities committee had recommended purchase.

#### 18 Update on the redundant Carlton Colville Primary School site.

Cllr Terry Fleet reported that he had had continuing talks with Cllr Tony Goldson and with Steve Watts from SCC. A press release was going out and Cllr Fleet read out additions that he had made to it. Cllr Fleet advised that he would give contact details that he gained since starting work on the project in 2010 to Cllr Jill Tyler so that she could take over as new spokesperson for the Town Council. Cllr Bill Mountford proposed that Cllr Fleet continue as spokesperson. Cllr Fleet was in agreement with this and all agreed that Cllr Fleet should continue as spokesperson for the Town Council on this project.

19 To ratify decision made at meeting of 15 May 2012 that the Town Council creates a sustainable vehicle for taking over buildings of the old Carlton Colville school at appropriate time

This was proposed and seconded by Cllrs David Kindred and Julie Hall and was agreed by all

20 Update on matters relating to Borrow Close

Cllr Terry Fleet reported that the solicitors were looking into the matter of boundaries. He agreed to carry on liaising with the solicitors as representative of the Town Council as he had done previously as chairman. It was agreed to contact the solicitors to see what progress there was.

21 Items for next months meeting

Items would include the following:

Newsletter

Update on school buildings

To consider holding Town Council surgeries

Town Council Plan- to discuss the proposal of, to register all interested parties within the council and to discuss how best to move this plan forward

To consider having abeyance list of actions requiring attention.

Councillors were advised that horses had been escaping on to the golf course. Cllr Derek Fletcher offered to look into this.

To consider the policy of public participation at meetings.

22 Close Meeting

There being no further business the meeting closed at 9.30 pm

23 Sign cheques

Chairman.....Date.....

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Payments to be considered

W Norse Cleaning bus shelter chq 1590	£63.00	
Newsletter distribution chq 1591	£259.00	
Newsletter Printing 4000 copies, 12 page, chq 1592	£1020.00	
Internal auditor 2010/2011 chq 1593	£50.00	
Clerks Wages for May CHQ 1594		
Inland Revenue April chq 1595		
Clerks expenses notebooks, used £5 outstanding petty cash of £5	£5.98	

## **Carlton Colville Town Council Meeting 30<sup>th</sup> May 2012 Police Report**

During the period of Wednesday 25<sup>th</sup> April 2012 to Tuesday 29<sup>th</sup> May 2012 there were 26 reported crimes. The breakdown is as follows,

CRIMINAL DAMAGE - DWELLING - UNDER £500 X 1

CRIMINAL DAMAGE - OTHER - UNDER £5000 X 1

CRIMINAL DAMAGE - VEHICLE - UNDER £5000 X 2

BURGLARY - OTHER BUILDING X 1

BURGLARY - DWELLING X 2

DRIVING MOTOR VEHICLE WITH EXCESS ALCOH X 1

SECTION 2 HARASSMENT - NON CRIME X 1

MESSAGE LETTER E-MAIL ETC INDECENT/THRE X 1

IN CHARGE MOTOR VEHICLE WITH EXCESS ALC X 1

ASSAULT ON POLICE X 1

DRUNK AND DISORDERLY IN A PUBLIC PLACE X 1

DOMESTIC INCIDENT - NON CRIME X 4

ROBBERY - PERSONAL PROPERTY X 1

PRODUCE CONTROLLED DRUG - CANNABIS X 1

CAUSE HARASSMENT/ALARM/DISTRESS SECT 5 X 1

COMMON ASSAULT (NO INJURY) X 2

THEFT - IN DWELLING X 1

MESSAGE LETTER E-MAIL ETC INDECENT/THREAT X 1

POSSESSION CLASS 'B' DRUG - CANNABIS X 1

THEFT - FROM THE PERSON X 1

REPORT FROM EAST ANGLIA TRANSPORT MUSEUM  
MAY 2012

On 06 and 07 May the museum ran "The London Event 2012", which marked 50 years since the London trolleybus system closed and 60 years since London's last tram. Many visiting vehicles attended from other museums, including the London Transport Museum. Visitors were asked to park considerately, encouraged to use public car parks in both Lowestoft and Beccles and use the museum's courtesy buses. In order to meet an anticipated increased demand a more frequent than usual service was provided. Visitors came from near and far, including overseas. Our courtesy buses were well used during the rather chilly public holiday, not only for rides but also for a change of scene to visit either Lowestoft or Beccles. This event would not have been possible without the large number of volunteers who generously gave their time.

On 08 May the museum hosted a pre-booked ticket event; some visitors had also attended on the previous two days. Anglia News filmed the occasion and a short item was included in the early evening edition. Many visitors stayed in local guest accommodation, also using local restaurants and other outlets, thus contributing to the local economy.