

CARLTON COLVILLE TOWN COUNCIL

MINUTES OF TOWN COUNCIL MEETING

Minutes of the Carlton Colville Town Council Meeting held on **Wednesday 2 July 2014** at the Methodist Church Hall, Shaw Avenue, Carlton Colville. The Meeting began at 7.00 pm

1a) Welcome by Chairman

In the absence of the Chairman, the Clerk welcomed Town Councillors and the Police PCSOs Justin Winn and Steve Wicks, and District Cllr Paul Light, and County Cllr Sonia Barker, and Sandra Ward from the Transport Museum, and Members of the Public.

1b) To note Town Council Members present and to receive any apologies for absence and duly note them

Apologies were received from the Chairman and Vice Chairman. Cllr Tony Tibbitt was elected to chair the meeting, this being agreed by all.

Town Council Members present: Christine Fair, Wendy Miles, David Kindred, Bill Mountford, Tony Tibbitt and Jack Green

Town Councillors absent: Chairman Julie Hall, Vice-Chairman Jill Tyler, Alistair Mackie and Derek Fletcher. Apologies were received and noted and accepted from all Town Councillors absent

County Cllr Peter Byatt attends alternate Meetings with County Cllr Sonia Barker.

District Cllr Paul Light gave apologies for D Cllr Kathleen Grant and C Cllr Peter Byatt.

1c) To receive any declarations of interest regarding the agenda

None were received

1d) Consider applications for dispensation

See item 1c.

2 To approve and sign the minutes of the Town Council Meeting held on 2 June 2014

Approval of Minutes as a true record of the Meeting held on 2 June 2014 was proposed and seconded by Cllrs Christine Fair and David Kindred and agreed by all.

3 To allow Meeting to be adjourned for public participation

The Meeting was adjourned at 7.05 pm

The purpose of the meeting is for Councillors to discuss Town Council business and whilst attendance of residents is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting the council will adjourn for a period of up to 15 Minutes to allow for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

3A to receive reports

Reports were received from the following:

i) The Police

PCSO Steve Wicks read out the report

See attachment for report provided

There were no questions raised and the Police left the Meeting at this point at 7.10

ii) Waveney District Councillors

District Cllr Paul Light's report had been circulated, see attachment, and D Cllr Light also

gave additional information to his report. It was confirmed that the District Council surgeries are being advertised again as usual on the Town Council noticeboards following D Cllr Light's advice that surgeries had not in fact been temporarily cancelled as was thought and for which reason the adverts had been temporarily removed. There were no reports from District Cllrs Kathleen Grant or Jose Bamonde.

iii) Suffolk County Councillors

County Cllr Sonia Barker gave a report, See attachment

Residents raised questions about the future use of the redundant Carlton Colville Primary School buildings. There were no concrete answers received from Suffolk County Council to date although Cllr Julie Hall had received information that SCC would not need the school for its educational purposes but that the matter was now with its commercial department.

iv) East Anglia Transport Museum

Sandra Ward reported on the success of the event "Hop on a Bus" day and that party bookings are increasing and that an accreditation has been received from the Association of Suffolk Museums for the care of collections of archives.

Traffic Marshalls are on duty at events.

Cllr Sonia Barker advised that some County Council locality budget could be applied for.

iv) The Clerk

This was read out, See attachment

3B To receive questions and input from the Public

Suggestions were received as follows about use of the redundant Carlton Colville Primary School buildings: use as classrooms for earlier years to reduce traffic to the new premises; use it as a car park for the new Carlton Colville Primary School.

Request was made for the hedge opposite the church to be trimmed further.

The Meeting resumed at 7.45 pm.

District Cllr Paul Light and C Cllr Sonia Barker and Sandra Ward from the Transport Museum left the meeting at this point.

4 To receive an update on actions from the previous meeting

See Clerks report

The Water Company was contacted about the slow water supply at the allotment site Following a request for hedges to be cut at roads emanating from Secrets Corner a further complaint was received. Lowestoft Highways advised that hedges had been cut properly and they will endeavour to contact the landowner again in September after the nesting season if the hedge is again causing an issue then.

Requests were made to WDC about the need for more equipment at Carlton Park for 6 to 10 year olds, and refurbishment of equipment behind the Graylings and filling in of holes at Carlton Park open space. A request was made for a representative to attend a Town Council Meeting

A request was made to SCC that broken railings at Beccles Road roundabout be fixed

A reply received from WDC solicitor about Borrow Close conveyance and this was forwarded to NPS and a reply received and circulated. NPS reply as follows: There are instructions to transfer the council's residue land at Borrow Close to the owners along Lowestoft Road at nil value subject to payment of land registry fees

Liaised with Community Action Suffolk about the procedures for DBC Checks that they provide for Town Councils

5a to receive details of any correspondence of importance for Council to consider not received elsewhere

Consultation on Suffolk Advisory Parking Standards

This was received and noted.

Briefing on Fly a Flag for the Commonwealth

It was agreed that his would be discussed at a future Meeting

Community Emergency Planning Workshop at 30th July 2014 at 9 30 am. at the River

Waveney Study Centre, Old Harleston Road, Earsham, Bungay, Norfolk, NR35 2AF.
Cllr Jack Green expressed an interest in attending

Play Pitch strategy response to Town Council response to its consultation – The Town Council comments have been incorporated into the document.

Amenities Corner and the triangle of land next to the garage forecourt, which the Town Council pays a peppercorn rent for. A request received from the landowner for permission to tidy the area and remove the rose etc and plant low growing shrubs and cover the soil with bark chippings.

Members all agreed that they have no objection to him doing this.

5b to confirm receipt of minutes from Meetings held since 3 June 2014

The June Amenities Committee Meeting had been cancelled and no other Meetings were held

6 To agree cheques. These will be signed after the Meeting has been closed.

See attachment

These were agreed by all Members being proposed and seconded by Cllrs Bill Mountford and Jack Green.

7 To adopt the revised Code of Conduct as advised by Suffolk Association of Local Councils and dated June 2014

Council resolved to adopt this Code of Conduct proposed and second by Cllrs Christine Fair and Wendy Miles and all agreed.

8 To receive update on building of proposed Town Council room

Cllr Jack Green gave an update on indicative estimates of costs for building of storage room, refurbishment of space within the Community Centre and electrical installations.

9 To consider the date and venue of the next Town Council Meeting

It was agreed by all to tie this in with the Carlton Colville Community Centre boot sale and to discuss this at the next Amenities Committee Meeting

10 To consider a reply to the Post Office following the presentation from the Post Office

It was agreed by all to relate the gist of the presentation in the next newsletter and on the website and to relate where replica services could be obtained. It was agreed by all to revisit the agenda item at the next Full Town Council Meeting with regard to a reply to the Post Office

11 Matters in abeyance and for next Meeting in August:

Community Led Planning, update from Town Council Room Working Party;
Post Office reply, surgery, Town Council Emergency Response Plan

12 Close Meeting

There being no further matters the Meeting closed at 8.20 pm

Chairman.....Date.....

CARLTON COLVILLE TOWN COUNCIL

POLICE REPORT FOR THE PERIOD

28/05/2014 – 25/06/2014

There have been 12 crimes recorded,

2x Interference with motor vehicle

3x Theft from motor vehicle

1X Theft of pedal cycle

1x Theft other

2x Drive whilst unfit through drink/drugs

1x Criminal damage dwelling

1x Harassment – pursue course of conduct

1x Assault occasioning ABH

For information,

Speed checks are continuing at various locations around the village with details of offending vehicles being passed to the Roads Policing Unit.

The P.C.C Mr Tim Passmore will be holding a public meeting 22nd July 2014 at the East Point Academy on Kirkley Run at 6.30pm for anyone who would like to attend to discuss local policing issues.

Report compiled by Pcs0 3087 Steve Wicks on behalf of the South Lowestoft Safer Neighbourhood team.

Payments for consideration July 2014

Inland Revenue quarterly payment for April, May and June chq 1830	£451.02	
CDS – KAS paper chq 1831	£7.90	

Clerks Report for Town Council Meeting 2 July 2014

Matters included:

Allotments

Contacted Water Company about slow water supply
Logged and replied to further enquiries for allotments

Dogs at Dawdys crossing

Last month rang Network rail requesting warning signs. Barriers being installed now
Resident is still requesting warning signs asking for dogs to be kept on the lead

Hedges

Following request for hedges to be cut at roads emanating from Secrets Corner further complaint was received. Advised Lowestoft Highways of continued complaint and reply received that hedges had been cut properly. I asked them if they contact the landowners as this comes under County authority and they replied that they will endeavour to contact the landowner again in September after the nesting season if the hedge is still causing an issue.

Footpaths and bridleways

Requested maps to show these in order to clarify the situation behind Marsh Lane and Beccles Road; these will be forwarded.

Play areas

Requests made to WDC about need for more equipment at Carlton Park for 6 to 10 year olds, refurbishment of equipment behind the Graylings and filling in of holes at Carlton Park open space. As no Members were available to attend the WDC Play Partnership on 16 June WDC have offered to discuss this further aside from the Play Partnership Meeting.
Requested again that a representative attends a Town Council Meeting

Broken Railings at Beccles Road roundabout

Requested that these be fixed and received a reference number for action

Borrow Close conveyance

Reply received from WDC solicitor and this forwarded to NPS and reply received and circulated. NPS reply as follows: There are instructions to transfer the council's residue land at Borrow Close to the owners along Lowestoft Road at nil value subject to payment of land registry fees. Assuming the owners are willing to accept the transfers the transactions should take place within the next few months.

DBS Checks

Community Action Suffolk has been contacted for information about the procedures they provide for Town Councils

Waveney Playing Pitch Strategy Consultation

Reply received indicating that comments sent in answer to consultation have been included in the document

Journal Report

Report sent to Journal

Report to Carlton Colville Town Council, June 2014 - WDCllr P.-

Light

Waveney District Council

At a recent WDC meeting the possibility of facilities for sports teams on Oakes farm was mentioned.

I took the opportunity to say how this might be a good opportunity to consider the expansion of the Transport Museum which is a valuable asset to Waveney and our community. Cllr Grant supported this, as did the chairman, and the other members of the committee were in full agreement.

We also received a presentation looking at the future of Lowestoft that included the work that is ongoing regarding a third river crossing, flood barriers, employment and housing.

This is something the WDC has had a team working on for about 10 years and has always been supported by Cllrs from all parties.

The present bridge was originally purchase second hand and was designed for two lanes of traffic so the need for a replacement has long been high on everyone's agenda.

The many millions of pounds needed have always meant it will need financial support from central government which is why WDC has Officers working hard to help make as strong a case as possible.

Nothing is being done in isolation!

Efforts to bring industry and employment to Lowestoft is also being worked on and links to Gt. Yarmouth could also benefit Waveney residents.

The Enterprise Zone and Assisted Status all should contribute to creating more opportunities.

Some of the offshore jobs can pay £60,000pa!

If all the efforts are successful there could be several thousand new jobs created.

Access to and from Lowestoft is also a challenge, as is the need for a suitably qualified work force.

Sizewell could create more opportunities.

It is appreciated that there is also a problem with traffic congestion at Oulton Broad with the lock bridge and the railway crossing (+ the additional trains). One possibility being advocated is an additional platform to the west of the OB Sth so the trains, from either direction, could stop before the crossing and the barrier is only lowered when they are ready to depart.

We have also carried out a review of a draft Annual Governance Statement which was well discussed and met with cross party support.

Also considered this month have been reports on : the Code of Corporate Governance, Annual Internal Audit Report, Corporate Counter Fraud Annual Report, and Standards Review.

The WDC Constitution is also being reviewed.

I also questioned what the plans were for the present Town Hall.

Everyone present will have read how comments and suggestions are being sought to help determine the most suitable use of this old building.

We were told that there would be a period when some of the offices would still be functioning as part of the phased move to the new building.

I attended the Play Partnership meeting when Carlton Colville was to be an agenda item. Unfortunately, I was the only person there from CC and was not aware of exactly what was to be discussed so could not contribute.

I did question the name of the recreation area of Avelin Way and was told it is referred to simply as "the Avelin Way Green".

Carlton Colville Matters :

I have been contacted re the number of cars being sold in laybys, areas of dog fouling and overgrown footpaths in different parts of the town.

I've now taken to carrying a pair of secateurs when out in the town!

Problems with the addition of an external staircase overlooking a neighbour's ensuit (this was brought to my attention just before the last TC meeting) : -

The application had originally been approved by WDC and CCTC.

I have been in touch with WDC Planning Dept a number of times and visited the home owner who lives on Killock. There does not look to be a simple solution although a well established tree strategically placed might be of help!

On advice, Mr Reen has since received paper work to enable a formal complaint to be made against the decision.

My last conversation with him was that he intended to complete and submit the complaint.

At the last meeting I was told of a problem with refuse lorries using the un-adopted road between Beech & Poplar roads.

I tried several times to speak to Mr Mortimer and emailed the resident's concerns.

I also contacted SCC Highways to try and find out the ownership of this road. I sent a followup email a week later and then visited Waveney Norse offices to learn that Mr Mortimer was actually on annual holiday.

I drew attention to the concerns of residents who had been told they would have to move their bins, particularly as some were not so mobile.

I was assured they would not be expected to move their bins to the bottom of the road.

I have since had a conversation with Mr Mortimer and the new changes to collections had resulted in a change of crews on that route.

I was assured that they would be made aware of the damage lorries were causing to the road surface.

It could mean that they would need to reverse into this road to allow them to continue the round.

General

I attended the launch of the Bloodmoor exhibition and was very impressed by the amount of work that has been done and the history of Carlton Colville. If I understood correctly, it seems we had 'tourists' visiting from central Europe 700,000 years ago

I was recently contacted about the height of the 'weeds' along the banking of the field that is opposite the church because it was reducing visibility for drivers – reducing the time they have to see oncoming traffic.

I contacted SCC and the hedge was trimmed (as part of the cutting programme) but the centre growth remains. I understand this belongs to the farmer who I have not contacted before.

Would it be possible for the TC to ask if it was possible to trim the top?

Has it been possible to talk to the land owner re the escaping horses? I would like to keep the golf club informed of any progress made.

When I checked the notice board there was still no mention of the monthly surgery I have arranged since 2008 - even the TC's page of Cllrs had information about WDCllrs & SCCllrs is folded from view.

If the original posters have been mislaid there is one on the wall of the meeting room that could be copied and displayed.

During my recent illness I did continue to send notices to the Journal and check the availability of Cllrs Grant and Byatt.

*Addition to report
1 page of info re Day Care Centre
2 pages to make formal query or complaint*
July 2014 CC TC Meeting report - additional notes from WDCllr

P.Light

Since writing my report on June 25th I have attended other meetings.

There have been a public meeting on Priority Setting and a Partnership Meeting.

The 'old style' afternoon Community Priority Setting meetings have ceased as they were not well attended by members of the public, being held during the day.

This last meeting was held at the VI Form College on an evening (although there were about 40 attending the majority were Cllrs and WDC staff)

The meeting largely revolved around presentations on the Lowestoft Rising Scheme and Q's & A's.

Lowestoft Rising: The following are some of the points made by the speakers!

Basically, this brings together the 4 main Public Sector organisations + Voluntary Sector + PCC's office.

The intention is to bring a new 'effective' initiative by bringing everything together.

The aim is to 'improve the quality of the lives of everyone who works, lives, visit or invest in Lowestoft'. It is important that people fulfil their full potential.

There is an emphasis on developing skills and educational achievement and decreasing the abuse of drugs, alcohol, and improving the Mental Health Service.

It is important that we all recognise the positive achievements of Lowestoft and promote a pride in Lowestoft.

With everyone working together Lowestoft will have a united voice and be more effective.

The Journal now promotes positive stories.

Recently a £100,000k grant was obtained to help with a rehab project.

It was implied that the closing of wards at Carlton Court may not be permanent following the result of the public consultation. Allowing that the staff, on these two wards, were made redundant (before the consultation) and there are difficulties finding adequate UK staff to fill vacancies would seem to pose questions.

I believe hundreds of thousands of pounds is spent on engaging locums when possibly permanent staff could save a lot of expenditure.

We were told young Drs do not want to become partners in local practices (although Rosedale continues to expand).

By 2020 over half the population of Lowestoft is expected to be over 50 and this will obviously affect the medical needs of the area.

Lowestoft hospital was no longer of a build quality to provide a quality health service and the Kirkly Mill site was taking on much of the treatments originally located there. (There are two Dr's Practices there but an acute shortage of Dr's.)

The north wing of Lowestoft has been refurbished and due to reopen in September.

An innovation is that 'night sitters' are being engaged to look after people in their own homes so as to free up beds at the JPH.

There were Query / Complaint forms available for people to submit for a reply [I have left two with the Town Clerk if anyone would like to take advantage of this!]

Visited several homes on Beech / Poplar Rds to see if the lorry problem has been sorted.

Most were out but I said collections are now 6-30 + he hadn't seen the lorry, another had not seen anything but did say the lorries drove too fast when they cut through.

The tree, in front of the Beauty Salon, is now very full & blocks visibility for anyone leaving Beech Rd. Could this be trimmed - SCC or Shop??

Having received no reply from Carlton Court re a Day Care Centre I went back.

Found out Age UK now has a Day Care Centre there Tues, Wed, & Thurs for 14 people (11 full)

I collected an information sheet. Could TC put this on their site.

CARLTON COLVILLE TOWN COUNCIL

COUNCIL MEETING – WEDNESDAY 2nd July, 2014

Report by Councillor Sonia Barker & Councillor Peter Byatt
Suffolk County Councillors for the Pakefield Division of Lowestoft

1. SUFFOLK COUNTY COUNCIL MATTERS:

There was no full council meeting during the month of June, 2014.

☒ SCC Cabinet Meeting was held on the 10th June, 2014

During a very full Agenda the following issues were questioned by Cllr Barker – Bury St. Edmunds SOR to date, Home to School Travel Policies 2015/16 and Discretionary Charges from 2014/15, Raising the Bar, Education Other than at School Policy (EOTAS). Other issues covered were: Expansion of school places at two schools, closure of a school, consultation on Progress Power's Gas-fired power Station – comments of SCC, Annual report on children's Social Care and Safeguarding Services, Annual report on Corporate Parenting Board and the Future of the Archaeology Contracting Team.

☒ SCC Education & Children & Young Peoples' Scrutiny Committee was held on the 11th June, 2014

The key issue on the agenda was an investigation of the Careers and guidance provision available to pupils and young people in Suffolk. Evidence was given to the Committee of the current availability of Careers Advice and Guidance by various teachers, school leaders, sixth form leaders and representatives who provide careers education and guidance throughout Suffolk. Cllr Barker was re elected as Vice Chair of the Committee.

☒ SACRE (Standing Advisory Council on Religious Education) was held on 13th June, 2014.

Cllr Barker attended the SACRE meeting and heard that various schools were concerned with the reduction in the teaching time given over to RE which was mostly due to the emphasis being placed on the Baccalaureate Qualification as a requirement in schools at High school level (KS4). In addition the qualification was used as a measure of a school's attainment in league tables.

Policy Development Panel: Education Skills and Young People held on the 23.6.14:- focus on Autism

Cllr Barker attended the above mentioned meeting which was the second PDP meeting to focus on gaining background knowledge and information on the services and support for young people in Suffolk who have Autism.

1. **UPDATE ON CURRENT CARLTON COLVILLE TOWN COUNCIL RELATED MATTERS**

Opening of the `Past Underfoot` archaeology exhibition at Lowestoft Museum

Cllr Barker was invited to the opening of the Archaeological Exhibition called `Past Underfoot` at the Lowestoft Museum on the 14th June, 2014. The Anglo-Saxon artefacts, all found on what is now the Bloodmoor housing estate were discovered during archaeological digs carried out during 2000. Archaeologists working on the site at Carlton Colville found more than 40 buildings and a small cemetery of 26 graves from the sixth to eighth centuries. They also discovered evidence of the earliest Christian converts in the country. The exhibition has been made possible by a £17,000 grant, which was secured from the Heritage Lottery fund last September.

Carlton Colville CP School

Carlton Colville CP School Governors Meeting was held on the 5.6.14 Cllr Barker also attended a school Governors Premises Meeting at the school on the 16.5.14

Feasibility study re the Congestion Solutions outside Carlton Colville CP School

Cllr Barker has chased up via Cllr Graham Newman (SCC Portfolio holder for Roads and Transport) and the new `Our Place` SCC Locality Officer Sue Ranut the whereabouts of the three options feasibility studies that were agreed to be taken forward for costings by all present at the meeting on the 1.4.14. The feasibility study is currently being costed by Keir MG.

Beccles `Free` school – confirmation and next steps

Cllr Barker has chased up the issue raised at the last CCTC meeting in May that there was a need for clarification from the SCC officer regarding the timing of the move from Carlton Colville of the Beccles `Free` school. Cllr Barker is also waiting to hear back from SCC regarding the plans for the Beccles `Free` school site.

SVB 25.6.14

