

CARLTON COLVILLE TOWN COUNCIL

Minutes of the **Council Meeting** held on at 7.00 pm **Wednesday 5th August 2015**
in the Methodist Church Hall, Shaw Avenue, Carlton Colville

Members: Cllr. A Mackie (Chairman) Cllr. J. Tyler (Vice Chairman) Cllr. J. Hall
 Cllr. D Fletcher Cllr. B. Mountford Cllr. C Fair
 Cllr. P. Tyler Cllr. C. Varela Cllr. P. Radforth
 Cllr. T. Fleet (absent)

Also present: 13 members of the public, 2 District Councillors, K. Forster – Acting Clerk to the Council.

1/15F	Apologies: There were no Apologies from members. It was noted that Cllr. T Fleet was absent.
2/15F	Declarations of Interest: There were no declarations of interest
3/15F	Applications for Dispensation: There were no applications for Dispensation
4/15F	Minutes of the previous meeting: Minutes of the meeting of 1 st July 2015 were submitted for approval. It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.
5/15F	<p>Reports:</p> <p>a) Police: Apologies had been received as the police were unable to attend.. A report showing 22 crimes in July had been received. NOTED</p> <p>b) District Councillors: District Councillor Light had submitted report. NOTED. Additional items included:</p> <ul style="list-style-type: none"> • Email regarding Children getting to school. To be discussed at next meeting. • Flooding issues • Problems with buses running on normal routes due to flood and road closure signs. <p>c) • Rosedale Surgery document circulated.</p> <p>County Councillor: Report received from County Cllr. Barker. NOTED. Apologies received as delayed but intends to come, if possible, later in the meeting.</p> <p>East Anglia Transport Museum: Report received. NOTED. Cllr. Hall asked if extra parking could be arranged. The Transport Museum representative responded that this was under discussion.</p> <p>e) Carlton Colville Youth Council: To meet on 18/8 to discuss survey, assumptions, land availability and frequency of meetings. Thanks were given to the youth members who had put the survey together. NOTED</p> <p>f) Clerk Report: The Clerks report had been received. No issues arising NOTED</p>
6/15F	To receive questions from the public

	<ul style="list-style-type: none"> • Bus route number 60 is not running on regular route. The Clerk is asked to write to Anglia to ask for Buses to be running on normal routes. NOTED • Signage for closed roads is a problem to local business. It was agreed to pass this to the County Councillor as part of the general issue with Signs in Carlton Colville.
7/15F	<p><u>Matters arising from the minutes not covered elsewhere on the Agenda:</u></p> <p>a) <u>Community Led Plan/Neighbourhood Plan Working Group:</u> Update is to be given in October Council meeting. NOTED</p> <p>b) Traffic improvements at Carlton Colville Primary School: Work has begun. Comments on the zebra crossing are to be discussed with the County Councillor.</p> <p>c) NOTED</p> <p>d) Accounts: Final accounts for 2014/2015 submitted to external auditor. NOTED</p> <p>e) WDC Planning workshops: Cllrs. Radforth & Mountford attended in July. NOTED WDC Play/Partnership: Cllr. Tyler & the Clerk attended meetings in July. Cllr. Tyler noted that in future members would only be invited to attend future meetings should they have a play project underway. NOTED</p>
8/15F	<p><u>Correspondence Received not covered elsewhere</u></p> <p>a) Waveney Local Plan Review: Meeting scheduled for 1st September. NOTED</p> <p>b) Road Closure: Road closure notice received for Carlton Colville and Gisleham.</p> <p>c) NOTED Comments regarding Chapel Road parking: Issues with parking have been circulated. It was agreed to pass this to County Councillor Barker for an update. NOTED</p>
9/15F	<p><u>To confirm receipt of minutes from Meetings held since 1st July 2015</u></p> <p>It was unanimously RESOLVED to accept the Minutes, Reports, Recommendations and</p> <p>a) Resolutions of the following committee meetings:-</p> <p>b) Planning committee meeting 15th July 2015</p> <p>c) Amenities Committee meeting 15th July 2015 Finance and Personnel meeting 30th June 2015</p>
10/15F	<p><u>Cheque payments:</u></p> <p>It was unanimously RESOLVED to ratify the payments made listed on the report in the agenda.</p>
11/15F	<p><u>Flooding actions:</u> The issues with flooding were discussed. A number of letters and communications had been received from residents. It was unanimously RESOLVED to set up a public meeting to discuss the problems, possible causes and future actions.</p> <p>WDC had already provided a list of agencies that could be involved/invited. This was increased to include the WDC planning department and the landowners and builders.</p> <p>It was agreed that this was an urgent requirement and the Clerk was asked to organise and publicise this meeting to occur within 2 weeks, if possible or no later than 4 weeks from this meeting and include all possible public representatives. NOTED</p> <p>At this point a member of the public asked why this was not being spearheaded by</p>

	<p>the District council, as had happened at Pakefield. A representative from WDC was able to explain that this was due to Pakefield as it did not have a town council WDC acted to support the residents.</p>
12/15F	<p>Training: The Clerk is asked to organise training locally for the members and to invite other Parish and Town councils if they have members that would like to attend, so as to share the cost. The courses include: Skills recognition audit, Community Engagement, How to write a business plan and Funding Applications. NOTED</p>
13/15F	<p>Post Office reply: The post office has refused again to consider opening a new post office in Carlton Colville as they believe that it would remove the business from other local post offices. The MP P. Aldous has asked for response. The Clerk is asked to liaise with Cllr. J Tyler to prepare response. NOTED</p>
14/15F	<p>NHS Public Consultation: All members were asked to complete the questionnaire and pass to the Clerk by 14th August 2015. The public was invited to send any comments to the Clerk by that date. The Clerk is to be asked to collate the responses. NOTED</p>
15/15F	<p>Town Council Room: A date for commencement of building works was received but no further communication has been made. Clerk is asked to write to the builders and confirm the date. If this date has changed then the working party is to meet. NOTED</p>
16/15F	<p>Newsletter: Cllr. Varela reported that there were slight delays on the newsletter however the general layout had been agreed. It would be available in Mid-August to proof read. NOTED Website: No Update. NOTED</p>
17/15F	<p>Letter from Cllr. T Fleet: The acting Clerk summarised a letter received by the Chairman from Cllr. T. Fleet in which he criticised the council for a number of issues including wasting money on paper, printing and ink, the quality of the newsletter and the existence of the Finance and Personnel committee. Cllr. Fleet had then offered to take over as the chairman to “sort out” the council as he sees it. He also stated that “I do not see a position for me on the council”. It was agreed that the Clerk be asked to clarify the position of Cllr. Fleet as it appears that the above statement is a resignation. A signed letter is required. NOTED It was pointed out that the newsletter is put out for approval by members prior to publishing and that all local groups are contacted to provide any contributions. It was also pointed out that the stationery budget for all members has been halved in the last few years and that Cllr. Fleet is confusing the minutes with the supporting papers, mails and documents that accompany the minutes when he raises the amount of paperwork as an issue. It was unanimously RESOLVED that the council members refute any allegations of maladministration and misuse of the precepted funds.</p>
18/15F	<p>To Agree continuation of the Current Chairman as Chairman: In the light of the letter received from Cllr. Fleet a vote was taken as to whether Cllr. Mackie should continue as Chairman. Cllr. J Tyler proposed that Cllr. Mackie continue and this was seconded by Cllr Radforth. It was unanimously RESOLVED that Cllr. Mackie should continue as Chairman of Carlton Colville Town Council</p>

19/15F	<p>Matters in Abeyance and For Next Meeting</p> <p>a) Circus: Cllr Radforth commented on the success of the Circus although other comments were made about the lack of publicity.</p> <p>b) In the absence of the County Councillor Barker, it was decided to ask County Cllr. Mountford to pick up the items that had been earmarked for her attention. This included:</p> <ul style="list-style-type: none"> • Signage for floods that needs to be removed • Signage for road closures that are no longer required • Zebra Crossing at Carlton Colville Primary School • Update on Chapel Road Parking
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There being no further business the Chairman closed the meeting at 20:12

The next scheduled Council meeting is Wednesday 2nd September at the Methodist Church Hall

Acting Clerk

Karen Forster
Orchard House, Chediston Rd.
Wissett, Suffolk, IP19 0NF

Approval of the Minutes of the Meeting held on 5 August 2015, was agreed, subject to the inclusion of the words "it was noted that advice was sought from the WDC Monitoring Officer with regard to the letter from Cllr Fleet". It was noted that County Cllr Sonia Barker had provided a report that was received just after the Meeting had closed.

Chairman.....Date.....