



Carlton Colville Town Council  
Minutes of meeting

Minutes of Carlton Colville Town Council Meeting on **Wednesday 6<sup>th</sup> December 2017** at the **Methodist Church Hall, Lowestoft Road, Carlton Colville. The Meeting started at 7.00 pm.**

1.	<p>a) <b>To note Members present and to receive, note and accept apologies for absence</b> Present were: Chairman Julie Hall, Councillors Jill Tyler, Paul Light, Michael Leedham, Jason Rodwell, Clare Varella, Christine Fair, Paul Radforth, Derek Fletcher Absent: None</p> <p>b) <b>To receive any declarations of interest regarding the agenda</b> None received</p> <p>c) <b>To consider applications for dispensation</b></p>
2.	<p><b>To approve and sign the Minutes of the Town Council Meeting held on 1<sup>st</sup> November 2017</b></p> <p>It was RESOLVED by all that these were a true and accurate meeting and they were signed</p>
3	<p>Public participation</p> <p><b><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></b></p> <p>3a. To receive reports from</p> <ul style="list-style-type: none"> <li>i. Suffolk County Councillors No date for the school car park meeting Poplar Road bollards still needs addressing</li> <li>ii. Waveney District Councillor WDC External audit of accounts came up as value for money Anti-social behaviour on Poplar Road improved Surface flooding at Glenbourne are in an adequate condition. Drains Mast Close SCC checked not considered for urgent attention. Concerns at the new school about fence. Paul to have a meeting to discuss. Car sales on Elm Tree roundabout a concern. Short Lane issues about neglect of the land. Poplar Road development dumping of soil an issue Paul to report as fly tipping.</li> <li>iii. Patients Participation Group at Rosedale Surgery AGM has same officers as last year. 23 members of the committee so constitution will be changed. 1000-1500 a year signing on at the surgery. Rudeness to staff issues. Surgery hopes to expand in the not too distant future to become a medical centre. Money to be raised for a derma scope.</li> <li>iv. Impact Detached Youth Finished for the year now back out in February again when weather improves.</li> <li>v. East Anglia Transport Museum Busy with Santa days. Planning application soon about new development.</li> </ul> <p>3b. To receive questions from the Public Contact owner of land at Short Lane about access issues and copy in Chief executive of WDC Contact Haydens about tidying up their land at Castleton Avenue/Hollow lane as encroaching neighbouring areas. Community Centre representative requests money towards fence along path. Vegetation being removed so need for fencing - quote for £4200. A request for anything up to £3000. Locality money used to fill potholes. Time for Tea facility to potentially be set up on afternoon a month by Jill Tyler – to be costed.</p>
4.	<p><b>To receive an update on actions from the previous meeting 1<sup>st</sup> November 2017</b></p>



	<ul style="list-style-type: none"> <li>a. Defibrillators ordered Heart 2 Heart Norfolk – one for Carlton Manor, one for Suffolk Wildlife Trust</li> <li>b. Allotment poll for interest in Ashtree Gardens/Deepdale land – 7 people interested – 3 had moved on the list, some were no longer interested and some only wanted Borrow Close – write to Sentinel to inform them</li> <li>c. Cat Spikes had been placed on the roof at the community centre and front trees and growth opened up to help with vandalism</li> </ul>
5.	<p><b>To receive and note correspondence not discussed elsewhere on the agenda</b></p> <ul style="list-style-type: none"> <li>a. Secretary of State's announcement – creation of new super district for east Suffolk</li> <li>b. Rotary Club are looking at planting trees at Carlton Meadow Park</li> </ul>
6.	<p>To confirm receipt of Minutes from Meetings held since 1<sup>st</sup> November 2017</p> <p>Planning Meeting 15<sup>th</sup> November Finance and Personnel meeting 28<sup>th</sup> November</p>
7.	<p><b>To agree payments to be made</b></p> <p>List to be circulated 8 Cheques for £5712.33 and 2 direct debits for £153.52 were listed It was RESOLVED by all to approve the payments</p> <p>Statement for October and bank reconciliation were signed off VAT for quarter 2 had been received back from HMRC £917.97 and charges relating back to past had been refunded of £735.63</p>
8.	<p><b>To approve 2018/19 budget and precept request</b></p> <p>The clerk gave an overview of the budget which had been prepared and discussed at the finance and personnel committee meeting on 28<sup>th</sup> November. It was proposed and RESOLVED by all to agree a new donation figure S137 of £2000 which was included in the budget figures. It was RESOLVED by all to agree the budget figures of £51 190 provided for 2018/19 and therefore agreeing that a Precept of £54297 was proposed and RESOLVED by all to request.</p> <p>Ringfenced monies of Skatepark £45,000 (including £20,000 carried over from 2017/18) Community Hub development £40,000 Election costs £8,000 Play/outside gym equipment £6,000 Community Centre Fencing £3,000 Total Ringfenced £102,000</p> <p>Following the approval of this it was RESOLVED by all that the community centre could go ahead with their fencing project.</p>
9.	<p><b>To consider an application for Darren Winchester to join the Town Council</b></p> <p>It was RESOLVED by all that Darren Winchester should join the Town Council and welcomed him.</p>
10.	<p><b>To update Councillors on Skate park meeting held 8<sup>th</sup> November 2017</b></p> <p>Waveney Norse have gone out to tender and will be decided before Christmas, work to be completed by end of July 2018. Potential fete to be arranged for the opening.</p>
11.	<p><b>To discuss Church Lane development update</b></p> <p>We will be finding more information to present when we have the full planning meeting and a formulation of the 3 minute response is being prepared. Members of the public can speak as well as they let Waveney District Council</p>



	know beforehand. 2.30 pm 8 <sup>th</sup> January 2018 Mark Bee is visiting the office to talk about planning any councillors welcome to attend.
12.	<p><b>To discuss future planning meetings and the clerk having the power to recommend Tree Preservation Orders (TPO's) and also update Town Council on Urban Development meeting attended by the clerk and Jill Tyler</b></p> <p>It was Proposed to go back to planning meetings 3<sup>rd</sup> Wednesday of every month. Clerk to write to WDC to tell them this. Proposed and agreed by all for Jason, Mike and Paul Light to join planning committee. It was RESOLVED by all for the Clerk to have power to recommend TPO's if completed by qualified specialist.</p> <p>To consider:</p> <p>Planning Application DC/17/4710/FUL Proposal: Construction of single storey front extension/porch, two storey rear extension and additional parking area to existing front lawn Address: 14 Airedale <b>Recommendation: It was RESOLVED by all refuse</b> It will affect the streetscape by building a porch as it will not be in keeping with the other houses. The existing garage has already converted into a room. There is a silver birch tree still on the site which adds ambience so the tree needs to remain. There will be a Loss of light and privacy thus reducing amenities of neighbours. Permeable surface should be applied to any changes to front lawn</p> <p>Planning Application DC/17/4680/FUL Proposal: Side extension to increase size of kitchen and move toilet Address: 17 Thornycroft Gardens <b>Recommendation: It was RESOLVED by all to approve</b></p> <p>Planning Application BA/17/0404/FUL Proposal: Habitat creation within two blocks of arable marsh. To include earthworks, low-level bunds and water level management structures, including a wind pump. Flood bank strengthening, improvements to access routes used by visitors and the construction of six hides and viewing platforms. New boardwalk and widen an existing path Address: Carlton Marshes <b>Recommendation: It was RESOLVED by all to approve</b></p>
13.	<p><b>To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda</b></p> <p>Speed awareness Newsletter consider January meeting and request for help on Facebook</p>
	<p>To close the meeting</p> <p>Meeting closed 9.00 pm</p>

Signed..... Date.....