



MINUTES OF MEETING

Minutes of the Carlton Colville Town Council Meeting on **Wednesday 7th June 2017** at the **Methodist Church Hall, Lowestoft Road, Carlton Colville. The Meeting began at 7.05 pm**

1.	<p>a) To note Members present and to receive, note and accept apologies for absence In attendance: Councillors Julie Hall (Chairman) Jill Tyler (Vice Chairman) Paul Radforth Derek Fletcher Paul Light Also in attendance: SCC Councillors Melanie Vigo Di Gallidoro & Craig Rivett, Ian Castro & Laura Benterman Impact, Apologies received from Christine Fair, Alistair Mackie, Clare Varela</p> <p>b) To receive any declarations of interest regarding the agenda None received</p> <p>c) To consider applications for dispensation</p>
2.	<p>To approve and sign the Minutes of the Town Council Meeting held on 3 May 2017</p> <p>It was RESOLVED by all to approve the minutes of 3 May 2017</p>
3	<p>Public participation</p> <p><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p> <p>3a. To introduce new Suffolk County Councillors – Melanie Vigo Di Gallidoro and Craig Rivett</p> <p>3b. To receive reports from the following: Waveney District Councillors; Suffolk County Councillors; East Anglia Transport Museum; Patients Participation Group at Rosedale Surgery</p> <p>Highlights of Paul Lights report were read</p> <p>Impact have been meeting families on the Dales with children slightly younger but building rapport to reach older children.</p> <p>Anti-Social behaviour within the area was discussed and Councillor Tyler had attended a meeting with the new Locality Inspector for Suffolk police and the clerk has written to her and Tim Passmore the Police and Crime Commissioner around PSCO's extending hours especially in the evening in the summer and all the issues around the area.</p> <p>The message was given to the public that if they feel unsafe or threatened they should ring 999.</p> <p>Paul Light is going to contact the anti-social behaviour officer to talk to the police around the repeated logging of incidents in the area.</p> <p>3c. To receive questions from the Public</p> <p>Questions from the public re top of Poplar Road and the petition to which Paul Light agreed that when he met with the new SCC Councillors and toured the area this would be handed over</p> <p>Roundabout at Bloodmoor Road has major issues with queuing since new alignment. Councillor Vigo Di Gallidoro will be investigating this matter.</p> <p>A suggestion to get a small skip for the allotment to clear plot 15 and get rid of other rubbish was proposed and RESOLVED by all to allow this to happen. Clerk to arrange.</p> <p>It was agreed to return the lawnmower to Carlton Colville Community centre so the play area could be kept regularly mowed. It was proposed and RESOLVED by all to buy a smaller one to keep at the allotments.</p>
4.	<p>To receive an update on actions from the previous meeting 3 May 2017</p> <p>4a. Seeds have been given to Carlton Court</p> <p>4b. Donation of old Computer and printers to The Mens Shed</p> <p>4c. Bull guard Security had now been purchased by the clerk for the new lap top for the next year</p> <p>4d. Postponement of Jon Barnard from the Third Crossing until July meeting</p>



5.	<p>To receive and note correspondence not discussed elsewhere on the agenda</p> <p>5a. Final Draft Broads Local Plan out for consultation October 2017 for 6 weeks</p> <p>5b. Anglian Water Private Pumping Stations</p> <p>5c. Resignation received from Bill Mountford</p> <p>5d. Complaint from a resident living near Carlton Court about noise issues from a patient. Clerk had written a complaint to Carlton Court and received an acknowledgement that they were looking into this and clerk had also given resident number of CQC to make further enquiries.</p>
6.	<p>To confirm receipt of Minutes from Meetings held since 3 May 2017</p> <p>Planning meeting held 24th May 2017</p> <p>Minutes had been received and will be agreed at the next planning meeting</p>
7.	<p>To agree payments to be made.</p> <p>List to be circulated</p> <p>On the proposal of Cllr Hall seconded by Cllr Radforth it was RESOLVED by all to approve the payments</p>
8.	<p>To propose the outcome of Land relating to rear of 16 The Street Carlton Colville (Melissa Norton application)</p> <p>It was agreed in principal to allow the resident to extend her fence but the clerk will check the ownership of the land to ensure legal implications have been adhered to in principal and call Melissa Norton to update her and provide an update at July's meeting.</p>
9.	<p>To agree to sign up to Information Commissioners Office to uphold information rights in the public interest</p> <p>On the proposal of Cllr Tyler seconded by Cllr Hall it was RESOLVED by all to approve this</p>
10.	<p>To discuss the traffic control issues at Carlton Colville School</p> <p>SCC Cllr Vigo Di Gallidoro will be meeting with the person who has responsibility for the above and report back at the next meeting.</p>
11.	<p>To receive an update on the New Skate park and correspondence ongoing</p> <p>Meeting with Sentinel 6th June Cllrs Tyler, Radford, Clerk, Impact Ian Castro agreed in principal for play equipment with just some adjustments to include DDA equipment. We await installation date and final costs.</p> <p>MUGA to replace basketball nets and existing goal posts to have a multi-use area has been agreed</p> <p>Skate park suggestions for new ideas so will go to invitation to tender for costings and plans. Next meeting 20th September to review funding</p> <p>Proposal for Sentinel to remove teen shelter to Barnards Meadow temporarily to help with anti-social behaviour</p>
12.	<p>To agree the Council donation to Suffolk Wildlife trust appeal</p> <p>Under the Council's legal powers of Tourism to encourage tourism to the Council's area Local Government Act 1972 section 144 it was proposed by Cllr Tyler seconded by Cllr Fletcher it was RESOLVED by all to donate £1000 to the above appeal. A cheque to be drawn and signed at July's meeting.</p>
13.	<p>To discuss location of Noticeboard at Ribblesdale</p> <p>It was discussed to obtain a quote from Waveney Norse to re-site the current notice board to the other end of Ribblesdale next to the bus shelter.</p>
14.	<p>To discuss proposals for the Re-Tarmac of Car Park at the Community Centre</p> <p>It was requested that Carlton Colville Community Centre committee obtain proper costings for tarmacking of car park and fencing around the play area and present them to the Town Council for consideration.</p>
15.	<p>To agree Bob Collis Local Historian to present at a Town Council meeting</p> <p>It was agreed that Bob Collis should be the guest speaker at the next Annual meeting of the Parish</p>
16.	<p>To review Standing Orders and Financial Regulations</p>



	Slight corrections and amendments to Financial regulations agreed and clerk to action. It was RESOLVED by all to approve the Standing Orders and Financial Regulations
17.	To review Terms of Reference for Amenities, Finance and Personnel Committees It was RESOLVED by all to approve the Terms of Reference for Amenities, Finance and Personnel Committees
18.	To review Assets including Buildings and Office Equipment It was RESOLVED by all to approve the new Asset Register on Scribe
19.	To review council's sub subscriptions to other bodies A list of subscriptions was issued and it was RESOLVED by all to agree all payments
20.	To review the council's complaints procedure It was RESOLVED by all to approve the complaints procedure
21.	To review the council's policy for dealing with the press and media It was RESOLVED by all to approve the policy for dealing with the press and media
22.	To review the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 It was RESOLVED by all to approved the procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
23.	Matters in abeyance and for the next meeting: Banner for Town Council Office Update on Defibrillator spoken to David Moss to ask to site the new Defibrillator at the Carlton Bell pub but no further response so Violets florist was approached and has emailed to give permission to be sited there. When it goes up there will be a training evening planned. Clerk to write to SCC Cllrs about highways matters outstanding; fences on roundabout Beccles Road, Anchor Way roundabouts, bollards outside the vets, pedestrian access and visibility in Marsh Lane
	To close the meeting Meeting closed at 9.05 pm