

C A R L T O N C O L V I L L E T O W N C O U N C I L

Minutes of the Carlton Colville Town Council Meeting held on **Wednesday 1 March 2017** at the **Methodist Church Hall, Lowestoft Road, Carlton Colville.**

MINUTES

1	<p>a) To note Members present and to receive, note and accept apologies for absence – apologies were received from Cllrs Radforth, and Varela,</p> <p>b) Those present: Town Cllrs Julie Hall (Chairman), Christine Fair, Derek Fletcher, Alistair Mackie and Bill Mountford. Cllr Jill Tyler joined at 7.30pm – see minutes.</p> <p>c) Also present; SCC Cllr Sonia Barker and WDC Cllr Paul Light, 14 members of the public and the acting Town Clerk Lesley Beevor.</p> <p>d) To receive any declarations of interest regarding the agenda – none received.</p> <p>e) To receive applications for dispensation – Nil.</p>
2	<p>To approve and sign the Minutes of the Town Council Meeting held on 1 February 2017.</p> <p>It was RESOLVED by all to approve the minutes of 1st February 2017.</p>
3	<p>Public participation</p> <p><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p> <p>A written report had been provided by Waveney District Councillor Paul Light which had been received by all. Report noted. Thanks were extended to WDC Cllr Light for discussing planning application Dc/17/0462/FUL with residents.</p> <p>A written report had been provided by SCC Cllr Barker which had been received by all. Report noted. SCC Barker verbally advised that there is a consultation taking place on the future of the Academy Trust and this is presently ongoing. The school needs more governors. SCC Cllr Barker also advised that the primary school had appointed a new Head teacher and an announcement will be made in due course. SCC Cllr Barker had attended a meeting at County about the exploitation of children and there is a local safeguarding board for Suffolk which people can contact to register any concerns. SCC Cllr Barker has been sent a request for some drop kerbs and was still concerned about the lack of progress in relation to parking outside the school although it was understood that the SCC officers will be meeting with the Head teacher and governors on 7th March. The Chairman asked that the Town Council be provided with an update after the meeting. <i>Questions to SCC Cllr Barker</i> – SCC Cllr Barker was asked about the request for yellow lines which had previously been submitted- the meeting was advised that the request is being considered but that there are parking issues everywhere. Thanks were extended to SCC Cllr Barker for attending.</p> <p>The Transport Museum advised that it is the 30th anniversary of the closure of the coach works this year and there will be some special activities taking place.</p> <p>Patients Participation Group at Rosedale Surgery – a written report was received and noted. The meeting was advised that the minor injuries unit at Beccles hospital will soon only be available to Beccles patients. Residents of Carlton Colville will need to go to the James Paget Hospital. Bookings are presently being taken for blood tests as there is no allocation available for people to just turn up. Rosedale have 97% capacity.</p>

17.	<p><i>At this stage the meeting was closed for item 17 of the agenda to be taken;</i></p> <p>To Consider application for Town Councillor. Jill Tyler volunteered to fill a vacancy on the Town Council which is available for co-option. RESOLVED by all to approve the application. Jill Tyler joined the meeting at this stage. Declaration of Acceptance of Office and Register of Interest to be completed.</p> <p><i>Meeting reopened.</i></p> <p>To receive questions from the Public. Residents voiced their concerns over planning application DC/17/0462/FUL. Mr Daniel Castleton presented the meeting with his concerns which included; overlooking, loss of privacy, obstruction of access, creating hazard for pedestrians, design not sympathetic to surroundings, will set a planning precedent. WDC Cllr Light advised that he had written to the planning officer and would be requesting a 'call in' if the Town Council supported this.</p> <p>SCC Barker advised that Pakefield have had similar planning issues and residents should request their 3 minutes to speak at the WDC planning cttee meeting.</p> <p><i>Meeting closed for public</i></p>
18	<p>Planning Application DC/17/0462/FUL Applicant: Mr Paul Hubbard 26 Pakefield Rd Lowestoft Address: Adjacent 1 Short Lane Carlton Colville Proposal: Construction of new 2no bedroom house</p> <p>Members considered the planning application. It was RESOLVED by all to recommend that WDC refuse the application on the following grounds;</p> <p>The rear access pathway over the land which provides access to 41 and 39 The Street has been deleted from both the OS map and plans submitted. The right of access pathway is protected by a restrictive covenant.</p> <p>The proposed building will substantially and directly overlook and create loss of privacy for 41 The Street. It will also overshadow and create a loss of outlook for 41 The Street. This will also affect 43 The Street.</p> <p>The proposed car parking area on the plans obstruct access to 41 and 39 The Street. The area proposed as a driveway will make it impossible for both 39 and 41 The Street to place their wheelie bins out for collection and will create a dangerous area for residents, including children, to walk over when entering their properties.</p> <p>Short Lane is a single-track road. There is no footpath for pedestrian access presently. Increasing the amount of traffic along Short Lane will create further hazardous conditions for the residents accessing their properties of the Street via Short Lane and the residents of Short Lane itself.</p> <p>Access to Short Lane is via The Street which is a very busy main road. Adding extra traffic to the junction of Short Lane and The Street will be dangerous and will have a direct impact on all residents.</p> <p>The application is overdevelopment of the plot.</p> <p>The proposed development would restrict the vision for the entry/ exit to/ from other properties.</p>

	<p>The application would alter the street scene in this area.</p> <p>The properties either side of the plot are of local historic interest.</p> <p>The design of the proposed application is out of keeping with the existing properties which are 1930 cottage style dwellings.</p>
4	<p>To receive an update on actions from the previous meeting 1 February 2017 Clerks report circulated and noted.</p> <p>Hollow Lane land- sold to Hayden chemists. Land near Grove primary sold to Persimmon.</p> <p>New play park – Cllr Tyler offered to speak to Chris Ames about what is intended for the area.</p> <p>Annual Parish Meeting guest speaker – it is intended that Matt Gooch be the guest speaker.</p>
5	<p>To receive and note correspondence not discussed elsewhere on the agenda.</p> <p>1 Recommendation from the Community Governance Review of the Lowestoft area for the creation of a new parish for the town of Lowestoft, and a new parish for the village of Oulton Broad to come into being on the 1st April 2017 each being represented by a new parish council with first elections being held on 4th May 2017.</p> <p>2 Notification of formal merger of Suffolk Coastal and Waveney District Councils</p> <p>3 Salc Area Meetings for 2017</p> <p>4 Public consultation on New Special Education School planned for Carlton Colville</p> <p>5. Information from Involve Active Ltd was received – donation was requested. Members noted that the standard application should be completed and sent to the Town Council in the usual manner.</p> <p>6. Teen shelter - Gisleham are considering whether they would want the shelter.</p> <p>7. Vouchers for £10 from QD received for spending on goods in their store.</p>
6	<p>To confirm receipt of Minutes from Meetings held since 1 February 2017 No meetings held during February</p>
7	<p>To agree payments to be made - List as circulated. On the proposal of Cllr Hall seconded by Cllr Mountford it was RESOLVED by all to approve the payments except for the payment to Norse for which no information was held.</p> <p>To receive current financial figures. These were received by all.</p>
8	<p>To agree increased insurance for Fidelity Guarantee to cover all funds held plus half the precept as advised by internal auditor. It was RESOLVED by all to confirm this action.</p>
9	<p>To receive quotes from Waveney Norse for Amenity Corner, Dog Walk and hanging baskets.</p>

	<p>Quotes were received and considered. It was confirmed that the quotes were within the budget set. It was RESOLVED by all to approve the quotes.</p>
10	<p>To consider 106 Monies, CIL, for use for the youth hub. Approx. £160k remains in CIL/ Section 106 monies. It was felt that this would be a good start for the community hub but that WDC confirmation would need to be sought for expiry date for the expenditure for this purpose. On the proposal of Cllr Tyler, seconded by Cllr Fair it was RESOLVED by all to approve the expenditure for the community hub so long as this was a WDC approved use and that the time scales for spending it were appropriate.</p>
11	<p>To receive and agree the Town Council Financial risk assessment conducted for year 2016 to 2017. It was RESOLVED by all that the Risk assessment was appropriate for 2016/2017.</p>
12	<p>To receive update on background information for consideration of new bus shelters. SCC will consider the background to the request and submit a quote for Council consideration.</p>
13	<p>To receive update on open space areas – No report. Cllr Tyler will contact Chris Ames for an update.</p>
14	<p>To receive update on website. The clerk and 2 councillors have had training. It was suggested that the new clerk be trained once appointed.</p>
15	<p>To receive update on allotments Plot 15 has been handed back. Mr Fox is next on the list and will be asked if he would like to take up the allotment. Water bill needs to be recharged. Annual tenancy agreements are due over the next 2 months.</p>
16	<p>To receive update on town clerk applications. 17 enquiries have been received and to date there have been 8 applications received. Short listing will need to take place and questions compiled for the interviews.</p>
17	<p>See above.</p>
18	<p>To consider recommendation of plans received</p> <p>Planning Application DC/17/0490/FUL Applicant: Mr N Butler Aramat Developments 32 Grayson Ave Lowestoft NR33 7BB Address: 25 Meadow Way Carlton Colville NR33 8BW Proposal: Construct new bungalow to garden plot. NB An application as below was originally refused permission. Previous Planning Application was DC/16/5262/FUL Recommendation by Town Council was to recommend approval and Members agreed to request that the flooding situation in the area be taken into consideration and that all hard standing be permeable.</p> <p>It was agreed by all to recommend that WDC refuse this application as it was considered overdevelopment of the site and only 1 window has been moved.</p>

	<p>Planning Application DC/17/0425/FUL Applicant: Mr and Mrs Smith 3 Yarrow Drive Address: 3 Yarrow Drive Carlton Colville Proposal: Erect and continue a short piece of 1.8m close board fencing on the side elevation of the property and then drop down to 1m or below in the front elevation. Gate to be fitted to secure the privy of the enclosed area.</p> <p>It was agreed by all that there was no objection to this application.</p> <p>Planning Application DC/17/0376/COU Applicant: Mrs H Cook Avenue Beauty Clinic 16 Bittern Green Oulton Broad Address: 2A Famona Road Carlton Colville Proposal: Change in use from upper floor flat (residential to commercial) proposed beauty salon in line with other businesses in the block.</p> <p>It was agreed by all that there was no objection to this application.</p>
19	To close the meeting. Meeting closed at 09.05pm.

..... (signed)

.....(dated)