



Minutes of Meeting

Minutes of Meeting on **Wednesday 1st November 2017** at the **Methodist Church Hall, Lowestoft Road, Carlton Colville**. The Meeting will started at **7.05 pm**.

1.	<p>a) To note Members present and to receive, note and accept apologies for absence</p> <p>Present: Chairman Julie Hall, Vice Chairman Jill Tyler, Councillors Christine Fair, Paul Radforth, Paul Light (also WDC) Jason Rodwell, Michael Leedham, Derek Fletcher Ian Castro Impact</p> <p>Apologies: Clare Varella, Alistair Mackie SCC's Melanie Vigo Digallidoro, Craig Rivett</p> <p>b) To receive any declarations of interest regarding the agenda</p> <p>None received</p> <p>c) To consider applications for dispensation</p> <p>No dispensation needs consideration</p>
2.	<p>To approve and sign the Minutes of the Town Council Meeting held on 4th October 2017</p> <p>It was RESOLVED by all to approve the minutes of 4th October and that these were a true record</p>
3	<p>Public participation</p> <p><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council will allow a period of up to 15 Minutes for reports and public questions. During this time, residents can put questions to the Chairman regarding local concerns. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p> <p>3a. To receive reports from</p> <ul style="list-style-type: none"> i. Suffolk County Councillors – None present and no report issued ii. Waveney District Councillor – report read out. A discussion on the recent Planning decision at Poplar Road and residents' concerns were heard. There are issues with 2 houses in Rushmere Road and The Street which are in a bad state of repair SCC to be written to ask them to cut back the hedge on The Street. The old school are putting up a mesh fence and a resident had complained it was established that if they are replacing it with a higher one they would need to gain planning permission iii. Patients Participation Group at Rosedale Surgery – AGM 23rd November 2017 6.30 pm iv. Impact Detached Youth – positive feedback about the new MUGA and play area. The skate plans had been shown round and opinions gathered to feedback. Discussed behaviour in Poplar Road and told residents to report it everytime v. East Anglia Transport Museum – nothing to report <p>3b. To receive questions from the Public</p> <p>A member asked about the judicial review on a planning matter and it was advised there was a timeframe for appeal</p>
4.	<p>To receive an update on actions from the previous meeting 4th October 2017</p> <ul style="list-style-type: none"> a. Meeting about Bus Shelter on Beccles Road off Marsh Lane – awaiting quote from SCC should be near to budget that had been allowed b. Defibrillator training had taken place and was well attended. Carlton Manor have agreed to site another defibrillator now that Co-op have their own. Matt Gooch at Suffolk Wildlife trust to confirm to Councillor Tyler whether they would like one – It was proposed to fund both defibrillators from reserves and was RESOLVED by all to do this



	<p>c. Email sent to Inspector Casey about Speed cameras and speed watch</p> <p>d. 25% reduction received from Archant for mistakes on delivery of newsletter</p>
5.	<p>To receive and note correspondence not discussed elsewhere on the agenda</p> <p>a. D.I.A.L. letter to request donation Councillor Tyler suggested that the knit and natter monies earned in the year be donated and it was RESOLVED by all to make this donation up to £500</p> <p>b. Bloodmoor Roundabout response from Third Crossing consultation</p>
6.	<p>To confirm receipt of Minutes from Meetings held since 4th October 2017</p> <p>No meetings have taken place</p>
7.	<p>To agree payments to be made</p> <p>List was circulated</p> <p>1 Direct Debit BT £350.64 which included damage repairs, 4 cheques totalling £1821.40</p> <p>It was noted that £19 cheque was for the poppy wreath and a further cheque for £21 to be issued to make up the donation to £40</p> <p>Septembers bank statements and reconciliation were agreed and signed off</p> <p>CiL monies received £6404.45 for Carlton Hall and 25 Meadow Way developments</p> <p>£18.50 in cash received from new allotment holder Martin Ellis</p> <p>£12 to be paid in bank 3/11/17 from sale of books</p> <p>Knit and Natter monies for the last 3 months totalling £132.64 were handed over by Councillor Tyler. It had been a year since the group had been started and the total raised to date was £431.03 and a grand total of £481.68 to date. VAT quarterly return £917.97</p> <p>Hanging Baskets quotations received from Goosegreen nurseries to plant the baskets £1407.00 and Waveney Norse to maintain them £1573.50 it was RESOLVED by all to go ahead with these quotes for 2018.</p>
8.	<p>To discuss Local Plan feedback</p> <p>Councillor Tyler and the Clerk had a meeting with the planning policy officer and a planning officer to discuss whether Bells Farm development could be moved to Eades Farm. They have taken on board our comments so far and have a new plan to put forward. The next consultation is March 2018</p>
9.	<p>To discuss the Clerk having the powers to authorise items that has been agreed for in the budget</p> <p>It was RESOLVED by all to the clerk having this power and to include the budget +10% margin</p>
10.	<p>To discuss attendance of Service of Remembrance and wreath laying on 12th November</p> <p>Councillor Fletcher and Fair will attend the service and lay the wreath on behalf of the Town Council</p>
11.	<p>Update on the Emergency Plan following advert on Facebook and website for local experts</p> <p>Clerk to write to the local farmers, Suffolk Wildlife Trust and local Garage to ask if they can help with machinery etc</p>
12.	<p>Update on open space Deepdale/Ashtree Gardens following a meeting with Norse/Sentinal</p> <p>The land above is available but you cannot build on it. Clerk Contact allotment waiting list to gauge the need to have more allotments.</p>
13.	<p>To update Councillors on Skate park meeting held 18th October 2017</p> <p>Looked at plans at meeting with Sentinal/Norse and they gone away to get full costings with amendments to cover all ages and an invitation to tender to look through. Next meeting 8th November. Some of the bund will be removed to open up the park and help with anti social behaviour. Procurement is legally bound to Waveney Norse/Sentinal Toilets had been discussed at the meeting but it was suggested about having the community hub at Castle Meadow Park. It was suggested to the Town Council that they may like to consider taking on the park. Agenda item for Chris</p>



	Ames to come and talk to the whole of the Town Council about the proposals.
14.	<p>To discuss youth vandalism update at Carlton Community Centre</p> <p>Hedging outside to be taken down to 3 foot. Roof to be secured. Tidied up as Town Council has a presence there.</p>
15.	<p>To discuss consultee responses for Church Lane development</p> <p>Suffolk Preservation society and Historic England had been noted by WDC planning. We have been trying to get information regarding if there is cattle with foot and mouth disease buried on the land. Clerk to write to WDC planning to say we have evidence on this. Further investigations to back this up from London Press and Carlton Colville Chronicles and vent pipes present on the site.</p>
16.	<p>To confirm deadline for the next newsletter</p> <p>Unable to confirm the deadline as Councillor Varella was not present. Carlton Colville FC has requested if we can have information on our website. It was agreed providing there was a disclaimer on there to say that the information is provided by them and is not too onerous on the clerk.</p>
17.	<p>Planning application update: Since last planning meeting on 5th September 2017 Approval by WDC of Planning Permission for the following:</p> <p>Planning Application: DC/17/3078/FUL Proposal: Construction of a Two Storey Extension to 37 Airedale</p> <p>Planning Application: DC/17/3087/FUL Proposal: Construction of an extension to veterinary surgery</p> <p>Planning Application: DC/17/3340/TPO Proposal: Tree work at Carlton Hall</p> <p>Planning Application: DC/17/3208/FUL Proposal: Retrospective application for construction of wooden outbuilding/workshop – 24 Rushmere Road</p> <p>Planning Application: DC/17/3362/TPO Proposal: Tree work at Carlton Manor</p> <p>Planning Application: DC/17/3357/FUL Proposal: Construction of a dwelling at 8 The Street</p> <p>Planning Application: DC/17/3661/LBC Proposal: Minor alterations to previously approved plans – Carlton Hall</p> <p>Planning Application: DC/17/3570/FUL Proposal: Single Storey front and rear extensions 19 Rectory Road</p> <p>Planning Application: DC/17/3556/FUL Proposal: Construction of tea room facilities – Carlton Hall</p> <p>Planning Application: DC/17/3629/FUL Proposal: Front extension and provision of integral garage – 19 Nidderdale</p> <p>Planning Application: DC/17/3616/FUL Proposal: Construction of New visitors toilets – East Anglian Transport Museum</p> <p>Planning Application: DC/17/3713/TPO Proposal: Tree work – East Anglian Transport Museum</p>



	<p>Planning Application: DC/17/2832/FUL Proposal: Development to provide four bungalows with parking on area of land at Poplar Road</p> <p>Since last Planning meeting on 5th September 2017 Refusal by WDC of Planning Permission for the following: Planning Application: DC/17/3099/FUL Proposal: Construction of an affordable two bedroom detached bungalow adjacent to 5 Chestnut Crescent</p> <p>Planning Application: DC/17/3274/FUL Proposal: Add an extension to side of property – 17 Thornycroft Gardens</p>
18.	<p>To discuss Precept Consultation</p> <p>An email in support of the SALC response had been sent by the clerk</p>
19.	<p>To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda</p> <p>Planning application: DC/17/4533/FUL Proposal: Construction of a two storey rear extension and modifications to boundary wall Address: 7 Ohio Close Recommendation: It was RESOLVED by all that a planning committee have delegated authority to make a site visit on Monday 6th November and send recommendations to clerk to report to WDC</p> <p>Planning application: TPO 140 (W1)/DC/17/4603/TPO Proposal: Removed dead wood and trim back trees that are fallen or affected by die back – Carlton Hall Recommendation: It was recommended by all to Approve</p> <p>It was Noted that a lady from Scottish Power offered to come to TC meeting to give a talk on the offshore turbines being planned off Lowestoft.</p>
	<p>To close the meeting - the meeting closed at 9.25 pm</p>

Signed..... Date.....