



Minutes of Carlton Colville Town Council Meeting on Wednesday 7th November 2018 at the Methodist Church Hall, Lowestoft Road, Carlton Colville.

The Meeting started at 7.00 pm.

MINUTES

1.	<p>a) To note Members present and to receive, note and accept apologies for absence Present: Vice Chair Jill Tyler, Councillors Darren Winchester 7.10 pm, Jason Rodwell, Christine Fair, Derek Fletcher, Paul Radforth, Paul Light, Ryan Williams Clare Varella 7.25 pm Julie Hall 7.50 pm SCC Melanie Vigo DiGallidoro, IMPACT – Ian Castro, Laura Benterman Apologies: Julie Hall, SCC Craig Rivett 6 members of the public</p> <p>b) To receive any declarations of interest regarding the agenda None</p>
2.	<p>To approve and sign the Minutes of the Town Council Meeting held on 3rd October 2018</p> <p>It was RESOLVED by all that they were a true and accurate record and were duly signed</p>
3	<p>No questions from the public will be taken during these reports public participation is a separate agenda item at 3. B</p> <p>A. To receive reports from</p> <ul style="list-style-type: none"> i. Suffolk County Councillors BAM Nuttall are appointed as third bridge contractors www.suffolk.gov.uk/budget for information of next year's costs. ii. Waveney District Councillor – report had been circulated iii. Patients Participation Group at Rosedale Surgery – AGM 8th November 2018 open to patients of Rosedale Gardens surgery 6 pm start iv. Impact Detached Youth – Great opening event and continues to develop relationship with police v. East Anglia Transport Museum – Chapel Road hedge has been cut back. December openings for Santa planned. Archaeological surveys complete after 1 week awaiting for the report. Discharge of conditions to be put in next. vi. Allotments – All fine. Chairman has visited the school and assessed the work involved. Have been allocated a budget by the school and a good time of year to get developed by the spring. Councillor Rodwell to do regular visits. <p>B. Public participation</p> <p><i>The purpose of the meeting is for Councillors to discuss Town Council business During each meeting the Council</i></p>



	<p><i>will allow a period of up to 15 Minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible, the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.</i></p> <p>Is there a youth group policing the skate park? – Response from IMPACT was that it is a little too soon as there is lots of visitors at the moment but once a regular group emerges then this is something to look at Carlton Court – parking issues people not parking in the new part – a letter to the manager asking to ensure the car park is fully used before parking on the road. Poplar Road development is almost finished but still issues with the road surface</p>
4.	<p>To receive an update on actions from the previous meeting 3rd October 2018</p> <ul style="list-style-type: none"> a. Commemorative seats – awaiting price from Waveney Norse to position seats on concrete pads and secure on the corner of Rectory Road (following approval from Suffolk County Council) and St Peters Church
5.	<p>To receive and note correspondence not discussed elsewhere on the agenda</p> <ul style="list-style-type: none"> a. Invitation and decision on Town Council to become a member of the Broads Society – await further information b. Free Parking announced by WDC – Waveney District Councillor to take forward as very confusing and doesn't seem to offer very much c. Completion of registration for Land adjoining to 16 The Street received d. East Suffolk Council final recommendations on new electoral arrangements
6.	<p>To confirm receipt of Minutes from Meetings held since 3rd October 2018</p> <p>No meetings held</p>
7.	<p>To agree payments to be made</p> <p>It was RESOLVED by all to pay all 10 cheques totalling £4541.99 and 1 direct debit for £72.79 Receipts in: CIL £247.39 and Knit and Natter (to be paid in bank 8/11/2018) £147.01 September and October Bank Statements and reconciliation were agreed and signed Latest spend v budget to be presented at next week's Finance and personnel meeting</p>
8.	<p>To update council on Neighbourhood plan meeting</p> <p>Moving forward very slowly but positively. Speak to Gisleham about including the part of their parish in our Local Plan when the area designation is put forward</p>
9.	<p>To update council on Skate Park opening event</p> <p>All went off very well and the weather was lovely with a great turnout</p>
10.	<p>To update council on Inspector meetings for Waveney Local Plan</p> <p>Inspector was very interested in the detail. He raised points about the junction and CIL money which may make sites not viable. A mineral survey is required before any works. The land agent was introduced.</p>
11.	<p>To propose to purchase a litter bin for Footpath opposite Staplehurst close on Hollow Lane</p> <p>It was RESOLVED by all to purchase the bin – clerk to order</p>
12.	<p>To discuss Carlton Court and any further updates</p> <p>A response was read received by Councillor Murray who had been in touch with the NSFT Councillor Light and Radforth visited – staffing and recruiting issues. Will continue to monitor the situation</p>
13.	<p>To consider the following planning applications (recommendations required before the next proposed planning meeting)</p> <p>Application: DC/18/4029/FUL</p>



	<p>Address: 38 Wharfedale Proposal: Construction 1st floor extension to rear of house including demolition of existing conservatory and replace with single storey extension It was agreed by all to submit the following response. Due to the view of proximity of neighbouring properties we refer to Planning policy DM02: Development proposals, extensions and alterations to existing buildings and structures will also be expected to: Protect the amenity of the wider environment, neighbouring uses and occupiers of the proposed development in terms of overlooking, loss of privacy, loss of outlook, loss of light, pollution (including contaminated land, light pollution or emissions), odour, noise and other forms of disturbance. If permission was to be granted then it would be crucial to adhere to the guidance notes on Construction noise during the building phase.</p> <p>Application: DC/18/4347/FUL Address: 6 Ullswater Proposal: Proposed conversion of 1 garage and link between house and garage extension It was RESOLVED by all to approve – Councillor Light and Hall were not present during vote</p>
14.	<p>To discuss items for next newsletter Items to be in by Mid-January 2018</p>
15.	<p>To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda Councillor Rodwell asked if there was any feedback on the Carlton Hall firework display – there seemed to a lot of cars parked however this was a Sunday and not too late in the evening.</p>
16.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential and commercially sensitive nature of the business to be discussed.</p>
	<p>To close the meeting Meeting Closed 9.00 pm</p>

Signed Date.....