



NOTICE OF MEETING

Carlton Colville Town Council meeting on Wednesday 7th August 2019 at the Methodist Church, Shaw Avenue, Carlton Colville

The meeting started at 7.00 pm.

MINUTES

1. To Note Members Present and to receive, note and accept apologies for absence
Present: Chairman Jill Tyler, Councillors Ryan Williams, Paul Radforth, Christine Fair, Chris Thomas, Adam Robertson
Suffolk County Councillor Melanie Vigo DiGallidoro
East Suffolk Councillor Jenny Ceresa
Allotment Chair – David Peek
East Anglian Transport Museum – Tim Major
IMPACT Detached Youth – Ian Castro
Members of the public – 7
Apologies: Julie Hall, Jason Rodwell, Clare Varela, Craig Rivett
Absent: Derek Fletcher
2. To receive any declarations of interest regarding the agenda
None
3. To consider applications for dispensation
N/A
4. To approve and sign the minutes of the Town Council meeting 3rd July 2019
It was RESOLVED by all that they were a true and accurate record and they were signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Secretary of State update not available re school car park. Issues of traffic at the new Retail Park are being looked at by Suffolk Highways.
 - b. East Suffolk Councillors – 1 GB Broadband updated in the next 2 years, Steve Gallant sent a message that he was impressed with the Town Council following his recent visit.
 - c. Patients Participation Group at Rosedale Surgery report had been circulated
 - d. IMPACT Detached Youth – altering times to go out – starting to engage with a difficult group
 - e. East Anglia Transport Museum – Museum open 5 days a week, successful event in July, event 19th August Emergency Services, work progressing on the land
 - f. Allotments – Scouts have cleared the beds check they still want to use it as a tenant would like it if they are not going to utilise – email Stephen Hart to check. Allotment volunteers up the school, all day Thursday now going to be allocated. Lowestoft in Bloom have been up to

judge. One of the volunteers presented the children with a certificate and cakes at the end of term.

The chair issued a Thank you for the volunteers of the allotment and the Transport Museum for the work they are and continue to do.

6. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

No update on Gisleham Road from SCC – remedial works are ordered.

Resident concerned that the Everitt school windows have been almost bordered up to make it look very unappealing.

Walking football started in the community centre 4 months ago and was originally funded this is not stopping, funding needed for person to run this £500 - £750 approx for a year is there any Locality funding available? – Clerk to email the District and County Councillors when costings are available.

7. To receive an update on actions from the previous meeting 3rd July 2019

a. Everitt Academy update – responses from Gordon Jones, Department of Education, Peter Aldous (requested authorisation from TC to take up complaint) no response from Ofsted – leave on the agenda for October.

b. Reminder to Councillors about Friday 9th August Children's activity day

c. Response on Gisleham Road surface from SCC

d. School car park has been voted unanimously to go ahead now has to go to Secretary of state which will take 6 weeks because of Sport England's objection meaning the schedule of works will slip.

8. To receive and note correspondence not discussed elsewhere on the agenda

a. Consultation on County's Green Access Strategy

b. Suffolk preservation Society launches 10 year Manifesto

c. £300 notification received from SCC from Melanie Vigo di Gallidoro – for activity day – thank you

d. Grant offer received from Locality of £4225.00 – neighbourhood plan

9. To confirm receipt of minutes from meetings held since 3rd July 2019

None

10. To agree payments to be made for July 2019

List was circulated prior to meeting

June & July's bank statement and reconciliation signed

Spend v budget circulated

It was RESOLVED by all that 4 cheques totalling £1375.72 and 1 direct debit for £74.47 be paid

Receipts July – Allotment Subs £128.08 – VAT refund for Quarter 4 £293.56 and Quarter 1 £407.55

11. To Discuss a member of public's concern about speeding on Ashburnham Way
Resident gave an update of history of meetings etc with police, councillors, - Suffolk traffic Councillor to look into problem. Letter to be written to PCC Tim Passmore and Inspector Liz Casey.
12. To decide where to place additional bin in Dales area – supplied by Gisleham parish council
Report was provided by Councillor Robertson and suggested placement of bins was advised to Gisleham Parish Council
13. To update Town Council on Neighbourhood plan next steps – Clerk had appointed Navigus Planning as the expert help and a grant had been obtained from Locality to cover this. A telephone call with technical help on putting together a design code had also happened.
14. To consider how planning applications will be dealt with
It was RESOLVED by all to write letters to the community minister Therese Coffey and to Peter Aldous to express the issues of dealing with planning applications with East Suffolk.
15. To consider a response to the NHS Great Yarmouth and Waveney CCG about the five year plan for health care in Norfolk and Waveney
Responses collected from Councillor Thomas and knit and natter group to be sent
16. To discuss the complaints from residents that the 103 bus service was no longer coming to Carlton Colville to go on to Pakefield
Councillor Melanie Vigo DiGallidoro to look into a Locality bus, Border Bus 146 does come through the village and goes to Pakefield
17. To discuss correspondence received from Peter Aldous about the Barnby Bends
It was proposed by Councillor Tyler, Seconded by Councillor Thomas and agreed by 3 members to write a letter of support from the Town Council, 1 Councillor abstained
18. To report back on and discuss next steps following visit to parish of East Suffolk leader Stephen Gallant on Wednesday 24th July 2019
Councillor Tyler shared concerns about the potential development. Stephen suggested we write to the farmer to make sure he is aware we want to discuss things. It was RESOLVED by all that the clerk write to the farmer to suggest engagement at the earliest opportunity if the development goes ahead.
19. To update and discuss next steps about Methodist Church
Negotiation has been going on about taking on a 5 year maintenance lease. Meeting with Community Action Suffolk about writing a business plan.
Set up as a charity – Town Council can't run it but it can be set up with a grant from the council and run with a group of trustees. Charitable Incorporated Organisation needs to be registered with charity commission and company's house. A Constitution to be drawn up. Building to be used for community use and should strive to be self-funding with any profits put back in.
It was proposed by Chris Thomas, seconded by Paul Radforth and RESOLVED by all to set up the project as a CIO
It was proposed by Councillor Tyler, seconded by Christine Fair and resolved by ALL to offer the financial support that was agreed at the budget meeting in Nov 2018 for this project– Local Government (Miscellaneous Provisions) Act 1976 s.19

20. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
None
21. To close the meeting
Meeting closed 8.45 pm

DRAFT