



Carlton Colville Town Council meeting on Wednesday 3<sup>rd</sup> July 2019 at the Methodist Church, Shaw Avenue, Carlton Colville.

The meeting started at 7.00 pm

### MINUTES

1. To Note Members Present and to receive, note and accept apologies for absence  
Present: Chairman Julie Hall, Vice Chairman Jill Tyler, Councillors Adam Robertson, Chris Thomas, Christine Fair, Derek Fletcher, Paul Radforth, Clare Varela,  
Suffolk County Councillors Melanie Vigo DiGallidoro  
East Suffolk Councillor Jenny Ceresa  
East Anglia Transport Museum – Tim Major  
IMPACT detached Youth – Ian Castro & Laura Benterman  
Members of the public 6  
  
Apologies: David Peek Allotments, Councillor Jason Rodwell, Ryan Williams East Suffolk  
Councillor Craig Rivett
2. To receive any declarations of interest regarding the agenda  
None
3. To consider applications for dispensation  
N/A
4. To approve and sign the minutes of the Town Council meeting 3<sup>rd</sup> June 2019  
It was RESOLVED by all that these were a true and accurate record and they were duly signed.
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors – Crossing at Hollow Grove Way not going ahead as no budget. Sport England have put in an objection for the School car park as expected. Crescendo event launching Sept 2019 to work with children at High School – classical music and arts festival
  - b. East Suffolk Councillors – Confirmation on locality budget spend and how to spend it.
  - c. Patients Participation Group at Rosedale Surgery – meeting 9<sup>th</sup> May guest speakers from Norfolk and Norwich on Micro biotics. New computer system up and running. Need to increase the surgery hours. Next meeting Thursday 11<sup>th</sup> July 6.00pm
  - d. IMPACT Detached Youth – Group worried about has been reported to police. Try and promote the open day when out and about
  - e. East Anglia Transport Museum – Event on this weekend avoid Chapel Road 6 pm on Sat evening as several buses going out
  - f. Allotments – Jason to visit, Scouts are going to go up in the next 2 weeks. School going well

6. Public participation

***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***

Question on state of Gisleham Road surface – is on the list to be done has reported to SCC Clerk to email to Melanie Vigo DiGallidoro/Craig Rivett from Town Council to reiterate this

7. To receive an update on actions from the previous meeting 3<sup>rd</sup> June 2019

- a. School Keep Clear Road markings – Suffolk Highways confirmed that this would be in force by the end of the year but no actual date.
- b. Clerk had been unable to establish who owned the bus shelter along Lowestoft Road – to put back on the agenda next month
- c. Shredder policy update – Clerk had contacted the allotment society and talked to the local representative who expressed concern about having a shredder on site due to the health and safety implications and no policies were currently in place elsewhere. It was suggested that the hire of one undertaken by a representative of the allotments was a possible alternative.

8. To receive and note correspondence not discussed elsewhere on the agenda

- a. Member of the public had been in contact about the positioning of the Notice Board at Ribblesdale. She had recently purchased the house in Portsch Close which backs onto this and found out that the area the notice board and memorial on was actually her land. Clerk had looked at the land registry information and seen that this was the case (half the land actually). Clerk to arrange to have the notice board removed and made good at the earliest opportunity subject to the contractors availability.. Clerk to contact Bob Collis local historian about the memorial and the knowledge he had of it.
- b. Community Centre damage to play area has been reported, signs had been put up and have been ripped down.

9. To confirm receipt of minutes from meetings held since 3<sup>rd</sup> June 2019  
Planning meeting 19<sup>th</sup> June 2019

10. To agree payments to be made for June 2019

List to be circulated prior to meeting  
It was RESOLVED by all to approve all 6 cheques totalling £25,776.43 and 3 direct debits totalling £228.37  
Receipts received of £2000 from Craig Rivett SCC towards Gym Equipment, £390.26 Allotment Subs and £158.65 Knit and natter subs  
June's bank statement and reconciliation to be signed next month  
Spend v budget circulated

11. To update on Children's Activity day in association with East Suffolk Council on 9<sup>th</sup> August 2019 - Power of Entertainment and Arts – Local Government Act 1972, s.145  
Clerk had a meeting with communities team at East Suffolk and all was in place including a portaloo from Waveney Norse. To be promoted on Facebook.

12. To update Town Council on Neighbourhood plan consultation survey – Around 270 responses had been received. Clerk now collating these responses and also contacted Navigus Planning who will work with the group on the plan. Grant to be applied for and next meeting set up.
13. To update Council on Community Engagement meeting 2<sup>nd</sup> July 2019 – quarterly meeting, well attended with information sharing between the organisation next meeting 8<sup>th</sup> October 2019.
14. Councillor Tyler to update the Council on issues and concerns from residents from Everitt Academy and actions that have been taken or are required.  
Report had been circulated prior to the meeting. An Incident happened yesterday morning and a subsequent meeting with head teacher and chair of governors had taken place. The new Head teacher is now at school full time. Apologies were given and assurances that from September things are going to change e.g. CCTV system in place, new gate to go in to prevent escaping pupils, shortened lesson times. The Report had gone to East Suffolk Council and Suffolk County Council. Residents concerned that after each incident it quietens for a period then it all escalates again which is very unnerving. They have witnessed no discipline. It was RESOLVED by all for the clerk to notify Ofsted, Peter Aldous, The Portfolio holder at Suffolk Gordon Jones, Department of Education and also to clarify the following points: What is their Behaviour Policy and is it fit for purpose? Safeguarding concerns and ratio of teachers to students? Is the setting of the school appropriate for a residential area of predominantly elderly people? A response date on the letter of before the new term starts. Write a letter to head to say it will be escalated as far as it can to try and get him more support.
15. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda  
Councillor Robertson to check the Dales are multi-use bins and if anymore are needed
16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential and commercially sensitive nature of the business to be discussed.
17. To close the meeting  
Meeting closed 8.25 pm

Signed ..... Date.....