



Town Council meeting on Wednesday 4<sup>th</sup> September 2019 at the Methodist Church, Shaw Avenue, Carlton Colville.

The meeting started at 7.03pm.

### MINUTES

1. To Note Members Present and to receive, note and accept apologies for absence  
Present: Chairman Julie Hall, Vice Chairman Jill Tyler, Councillors Derek Fletcher, Paul Radforth, Jason Rodwell, Ryan Williams, Christine Fair, Chris Thomas 7.06 pm, Adam Robertson 7.06pm  
Suffolk County Councillor – Craig Rivett  
East Suffolk Councillors – Craig Rivett, Jenny Ceresa  
Allotment Chair – David Peek  
East Anglian Transport Museum – Tim Major  
IMPACT Detached Youth – Ian Castro, Laura Benterman (left at 7.30 pm)  
Members of the Public - 2  
Apologies: Clare Varela, Christine Fair
2. To receive any declarations of interest regarding the agenda  
None
3. To consider applications for dispensation  
N/A
4. To approve and sign the minutes of the Town Council meeting 7<sup>th</sup> August 2019  
It was RESOLVED that these were true and accurate and they were duly signed
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors – Third Crossing progressing year 5 competition to name the bridge. Boundary commission reviewing boundaries across Suffolk. Gisleham Road partly resurfaced last Monday – needs to be visited by Melanie Vigo DiGallidoro with Councillor Paul Radforth – Craig Rivett to inform her
  - b. East Suffolk Councillors – Community enabling fund steering group first meeting – Carlton Colville walking football will be the first claim. Bigger areas of funding will be available for towards the end of the year. Cabinet have approved to see if they can have another First Light Festival.
  - c. Patients Participation Group at Rosedale Surgery – Surgery will have a ‘hub’ to deal with patients prescriptions instead of the GP’s to free up time. Next meeting 17<sup>th</sup> September 2019 6 pm
  - d. IMPACT Detached Youth – No issues. Group that started to engage with that was an issue seem to have moved on.

- e. East Anglia Transport Museum – Museum now at last week of 5 day a week opening – visitor numbers very good except in very hot weather
- f. Allotments – All good. Bees not on this year as no Queen. School has carried on with watering etc during the summer holidays. Request to have a strimmer for personal use by David Peek – amendment to the tenancy agreement in April 2020 to be discussed at the next meeting
6. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***  
Member of the public brought up about Gisleham Road and damage to a vehicle last year which still has a claim outstanding – copy of the letter to go to Melanie Vigo DiGallidoro from Craig Rivett
7. To receive an update on actions from the previous meeting 7<sup>th</sup> August 2019  
a. Everitt Academy update – responses from, Peter Aldous and head teacher details passed to Councillor Tyler and subsequently to the residents. – Acknowledge there is an issue and they want to work with the surrounding residents and pupils to address.  
b. Children's activity day was a success with 40 children attending – Suffolk Wildlife Trust Bug hunt was very successful as well as the activities – East Suffolk Communities team looking at what is good for next year. Advertise more next year especially on a notice board in the park
8. To receive and note correspondence not discussed elsewhere on the agenda  
a. Complaint from a resident about noise from Red House public house  
b. Letter received from Together against Sizewell C
9. To confirm receipt of minutes from meetings held since 7<sup>th</sup> August 2019  
None
10. To agree payments to be made for August 2019  
List circulated prior to meeting  
August bank statement and reconciliation to be signed next month– only received 4<sup>th</sup> September 2019  
Spend v budget circulated  
It was RESOLVED by all to pay all 13 cheques totalling £4611.27 and 1 direct debit for £76.87  
Receipts of £300.00 from Suffolk County Council towards Childrens Activity day, £148.65 from knit and natter group and £4225.00 from Groundwork UK a grant towards Neighbourhood plan technical help  
The Insurance Policy through Community Action Suffolk had changed. A new policy called Parish Protect is in place underwritten by Sun Alliance Insurance Group. A discount was agreed for a 3 year term sign up. This is now more cost effective and cheaper than last year.
11. To update actions about speeding on Ashburnham Way – Clerk to chase up Speed check as proposed by Inspector Casey.

12. To update Town Council on Southern Parishes meeting including letter submitted to Peter Aldous – Southern Relief Road at Beccles to Oulton Broad including the Barnby bends needs a whole new look at meeting planned 8<sup>th</sup> November 6.30 pm at Methodist Church building with Peter Aldous and councillors from the affected parishes.
13. To review and agree the new Financial Regulations for 2019 as published by NALC including minor changes – circulated before meeting  
It was RESOLVED by all to agree the new Financial Regulations as recommended by NALC with minor changes.
14. To record the conclusion of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2019 – report from external auditor PKF Littlejohn LLP –  
It was reported that Sections 1 & 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirement have not been met. The Notice of conclusion of audit had been posted.
15. To consider planning Applications required for response to East Suffolk Council  
Application Number: DC/19/2238/FUL  
Proposal: Extend garage between two properties  
Address: 3 Coplow Dale  
Recommendation: It was RESOLVED by all to Approve  
  
Application Number: DC/19/3257/FUL  
Proposal: Construction of a Single Storey Front Extension  
Address: 31 Copper Beech Drive  
Recommendation: It was RESOLVED by all to Approve
16. To discuss any further issues or concerns around the Brick built bus shelter  
No further complaints had been logged so monitor at present.
17. To update and discuss next steps about Methodist Church  
Updated the Constitution, Charity commission needs setting up, determine how many representatives from the Town council are needed on the Charitable Incorporated Organisation to be discussed at the next meeting. Solicitor had been appointed to deal with the lease.
18. To propose to change January 2020 meeting to 8<sup>th</sup> January 2020 (originally 1<sup>st</sup> Jan)  
It was RESOLVED by all to agree to change the date.
19. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
20. To close the meeting  
Meeting closed at 8.15 pm

Signed ..... Date.....