



Minutes of the Carlton Colville Town Council meeting on Wednesday 4th December 2019 at the Methodist Church, Shaw Avenue, Carlton Colville.

The meeting started at 7.00 pm

MINUTES

1. To Note Members Present and to receive, note and accept apologies for absence
Present: Chairman Julie Hall, Vice Chair Jill Tyler, Councillors Ryan Williams, Adam Robertson, Paul Radforth, Christine Fair, Clare Varela, Derek Fletcher
Apologies: Chris Thomas, Ian Castro IMPACT, Tim Major East Anglia Transport Museum
It was noted that the resignation of Councillor Jason Rodwell has been received
Suffolk County Councillors: Craig Rivett, Melanie Vigo DiGallidoro
East Suffolk Councillors: Craig Rivett, Jenny Ceresa
Allotment Chair: David Peek
Members of the public: 4
2. To receive any declarations of interest regarding the agenda
None
3. To consider applications for dispensation
N/A
4. To approve and sign the minutes of the Town Council meeting 6th November 2019
It was RESOLVED by all that these were a true and accurate and were duly signed.
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors
App for asthmatic youngsters developed by a company from Stowmarket
Civil parking enforcements in place by April 2020
Signs at new industrial estate still ongoing
School car park conditions still being agreed but no start date
After the election get the elected MP involved re flooding issues
 - b. East Suffolk Councillors
3 priorities from Community partnership to be taken forward in February
 - c. Patients Participation Group at Rosedale Surgery
Report was distributed
 - d. IMPACT Detached Youth – not present
 - e. East Anglia Transport Museum – not present
 - f. Allotments
Quieter time of year. Carlton Colville Primary School has finished to the better weather but ongoing work by the volunteers. Everitt Academy has commenced going to the allotments for the first time.

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
Flooding issues from a member of the public details were passed on the Suffolk County Councillor
Community partnership suggestion of community transport
Rushmere Road, Gisleham Road footpath still not been looked at – Suffolk County Councillor to take forward
7. To receive an update on actions from the previous meeting 6th November 2019
 - a. Reports to SCC on Bloodmoor Bridge and Rushmere Road were recorded and the responses back seemed very generic – information passed to SCC's
 - b. Paint and Nu-guard obtained and given to member of the public to paint bus shelter – this had now been completed and the member of the public was thanked
8. To receive and note correspondence not discussed elsewhere on the agenda
 - a. Rectory Road bus stop improvements completed – complaint from a resident and a full report received from Suffolk Transport to be kept on file.
 - b. Greenprint forum East Suffolk – Chris Thomas has put himself forward to follow this up on behalf of the town council
 - c. Wind Power Transmission Infrastructure – call for Public Enquiry
 - d. Nicholsons solicitors letter re noticeboards – find someone who was on the committee at the time to ask questions about how the memorial got there and whose responsibility it is and chase Simon Walker for a date for removal of notice boards and inform the solicitor.
9. To confirm receipt of minutes from meetings held since 6th November 2019
Finance and Personnel meeting 18th November 2019
10. To agree payments to be made for November 2019
List to be circulated prior to meeting
It was RESOLVED by all to pay all 6 cheques totalling £2712.69 and 2 direct debits for £192.13. Receipts of £153.45 from knit and natter £100.00 cash back from Brother from the new printer and £4399.18 from quarter 2 VAT claim
November bank statement and reconciliation only received today so will be brought to next month's meeting.
Spend v budget was circulated
11. To approve the budget and precept request for 2020/2021
The clerk gave an overview of the budget which was discussed at the Finance and Personnel committee meeting on 18th November 2019.

After discussion around the clerk's proposed pension to join the Local Government Pension Scheme it was agreed to amend the budget figures to include this. It was proposed by Councillor Tyler and Seconded by Councillor Fair and RESOLVED by all to agree the budget figures of £50975 for 2020/2021 and agree a 5% increase in the precept meaning a claim of £57622 from East Suffolk Council was proposed and RESOLVED by all. It was also RESOLVED by all that the earmarked funds could be moved during the year to allow for changing priorities and circumstances.

Ringfenced	
CIL	£8934
Community Hub	£30000
Neighbourhood Plan	£9000
Childrens Activities	£1500
Deepdale Play Area	£55000
VE Day celebrations	£500
General Reserves	£50000
Total Ringfenced	£154934

12. To discuss the recent flooding issues in Carlton Colville area
After discussion it was decided that this would need to be taken up with the local MP after the election on 12th December
13. To decide the design of the new sign for the office - Ancillary power – Local Government Act 1972 s.111
It was RESOLVED by all that the new sign would be blue and the clerk would order.
14. To note that the church has informed the town council that the cemetery is now full – if required the council has the power to provide and maintain open space or burial ground in or outside the councils area – Open Spaces Act 1906 ss 9&10. Local Government Act 1972 S214
This was noted and the council will await any further correspondence with the church.
15. To update Town Council on Neighbourhood plan
AECOM had held a workshop to decide a high level design code which will be received in early 2020. Matt Gooch from Suffolk Wildlife Trust and Suffolk Archaeology had also been consulted on Environmental issues and the Ancient Monument.
16. To update and discuss next steps about Methodist Church
Still awaiting the final lease from the solicitors. Meeting with vicar to discuss contents. Hirer’s event Wednesday 11th December. Business Plan was nearly finished. When business plan finished will need to submit constitution etc. to Charities commission and Companies house.
17. To discuss VE day celebrations in collaboration with East Anglia Transport Museum
Bring back this agenda for January when council members have had a chance to think about and make some tentative enquiries
18. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
None
19. To close the meeting
Meeting closed 8.30 pm
Note date of next meeting 8th January 2020

Signed Date.....