



Minutes of Carlton Colville Town Council meeting on Wednesday 6th November 2019 at the Methodist Church, Shaw Avenue, Carlton Colville.

The meeting started at 7.00 pm.

MINUTES

1. To Note Members Present and to receive, note and accept apologies for absence
Present: Chairman Julie Hall, Councillors: Jill Tyler, Chris Thomas, Ryan Williams, Christine Fair, Clare Varella, Derek Fletcher, Paul Radforth
East Suffolk Councillor – Jenny Ceresa
East Anglia Transport Museum – Tim Major
IMPACT Detached Youth – Ian Castro, Laura Benterman
Allotment Chair – David Peek
Members of the public - 4
Apologies: Councillor Jason Rodwell, Adam Robertson, Craig Rivett SCC, Melanie Vigo DiGallidoro SCC
2. To receive any declarations of interest regarding the agenda
None
3. To consider applications for dispensation
N/A
4. To approve and sign the minutes of the Town Council meeting 2nd October 2019
It was RESOLVED by all to agree these were a true and accurate record and they were signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – not present but East Suffolk Councillor reported that School car park and budgets will slip due to the General Election.
 - b. East Suffolk Councillors – Third crossing not signed off until after General Election,
 - c. Patients Participation Group at Rosedale Surgery – next meeting 12th November 6 pm including the AGM
 - d. IMPACT Detached Youth – still going out but it is quieter. Quite a lot of engagement at Dale End.
 - e. East Anglia Transport Museum – VE day celebrations someone will be in touch with Town Council. Santa Tram coming up for December. A very busy year.
 - f. Allotments – 2 new tenants, working with Everitt School now as well as Carlton Primary
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns.

Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

Question around Third Crossing asked but no member of SCC present

Footpath leading to from Rushmere Road to the School needs attention – clerk to report to Gislesham and the primary school to encourage reporting of this

7. To receive an update on actions from the previous meeting 2nd October 2019
 - a. Painting of bus shelter is an agenda item 11

8. To receive and note correspondence not discussed elsewhere on the agenda
 - a. Rectory Road bus stop improvements are now on the schedule to be completed
 - b. Letter received from Ofsted about The Everitt Academy
 - c. Anonymous complaint letter received about Fireworks at Carlton Hall on 3rd Nov

9. To confirm receipt of minutes from meetings held since 2nd October 2019
None

10. To agree payments to be made for October 2019
List was circulated
It was RESOLVED by all to pay all 9 cheques totalling £4195.08 and 1 direct debit for £76.58
September and October bank statements and reconciliation were signed
Spend v budget was circulated

11. To discuss the update on materials to have the brick built bus shelter painted – Local Government Misc. Provisions Act 1953 s 4
It was RESOLVED by all to purchase the Nu-Guard clear protector to go over the paint – clerk to arrange.

12. To discuss the recent flooding issues in Carlton Colville area
Once election is over the issue needs to be taken back up with East Suffolk Councillors particularly with the potential of 900 development. Bring forward in January 2020 meeting.

13. To discuss issues around dog fouling particularly on the Dales estate
Councillor Robertson not present so could not be discussed but clerk will inform him that in her office is some orange spray paint which is approved for use.

14. To update Town Council on Neighbourhood plan
Aecom have been and visited site and are holding a workshop on 2nd December at the Methodist Church to establish ideas for the design of the proposed site. SCC Archaeologist had visited the site of the ancient monument. East Suffolk Council are being kept up to date.

15. To update and discuss next steps about Methodist Church
A chairman and responsible Fianancia officer had been elected. The business plan and constitution had been agreed in principal and just need finishing off. Solicitors were in hand for the lease and meeting with the vicar to discuss inventory etc was happening 13th November.

16. To discuss Christmas lights competition
Town Councillors will tour the area and consider all the Christmas displays and will subsequently choose a winner on Friday 20th December where the winner will receive £50 to a charity of their choice. Advertised in magazine to go out in November.

17. To discuss partner funded PCSO's from information received
It was agreed that we would not be taking this any further
18. To decide who will lay the poppy wreath at the memorial service
Derek Fletcher was nominated to lay the wreath. Clerk to inform Lowestoft Town Council and fill in necessary paperwork.
19. To discuss the application from a resident to cultivate and plant area of grass outside their property
After discussion it was decided not to offer any comment on this matter
20. To agree shredder/chipper policy/risk assessment for allotments
It was RESOLVED by all to accept the risk assessment for the shredder
21. To consider planning Applications required for response to East Suffolk Council
Application number: DC/19/4122/FUL
Proposal: Rear extension and removal of chimneys
Address: 16 Lowestoft Road
Recommendation: It was RESOLVED by all to Approve
22. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
Councillor Thomas attended a meeting with Police Crime Commissioner at Wherry and raised issues about speeding in Carlton Colville
23. To close the meeting
Meeting closed 8:10 pm

Signed..... Date.....