



Minutes of Carlton Colville Town Council On-Line via Zoom meeting on Wednesday 4<sup>th</sup> November 2020.

The meeting started at 7.00 pm

### MINUTES

1. To Note Members Present and to receive, note and accept apologies for absence  
Present: Chair Julie Hall, Vice Chair Jill Tyler, Councillors Chris Thomas, Adam Robertson, Derek Fletcher, Clare Varela, Ryan Williams  
Suffolk County Council Melanie Vigo DiGallidoro, East Suffolk Council Craig Rivett, Allotment Chair David Peek, IMPACT Detached Youth Ian Castro, Members of Public 0  
Apologies: Paul Radforth, Tim Major  
Absent: Christine Fair
2. To receive any declarations of interest regarding the agenda  
None
3. To consider applications for dispensation  
N/A
4. To agree and sign the minutes of the meeting of 2<sup>nd</sup> September – (to be dropped at the Chairman's in advance of the meeting along with the payments)  
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors – Suggestions were requested for a Memorial Wood planting scheme. Relaunch of Home but not Alone 0800 876 6926. Adopteast.org.uk was aiming to speed process up for adoption. Meeting to be held 23<sup>rd</sup> November about the potential crossing at Beccles Road now Craig had got involvement from Highways. The Everitt School issues were still be worked on. Parking enforcement officers had been visiting schools in the area.
  - b. East Suffolk Councillors – awaiting on full guidance from the government on business grants now the 2<sup>nd</sup> lockdown was underway. Help and advice was available from eastsuffolkmeansbusiness.co.uk to support local businesses. Play park investment plan that was requested will be issued. Social Distancing signs for Carlton Meadow Park had been ordered.
  - c. Patients Participation Group at Rosedale Surgery – no update a concern about parking outside the surgery was raised but this is private land.
  - d. IMPACT Detached Youth – Still going out and engaging
  - e. East Anglia Transport Museum – not present but unfortunately due to the 2<sup>nd</sup> lockdown the Museum was now shut again.

- f. Allotments - see item 12
- g. Carlton Colville Community Centre – Councillor Fair had attended the meeting and given advice about an online booking system. The centre needs more trustees. A meeting of the potential Hub trustees to be held to discuss matters going forward.
6. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***  
No members of public present.
7. To agree payments for October 2020. List to be circulated prior to meeting  
It was RESOLVED by all to pay all 5 cheques totalling £1890.84 and 1 Direct Debit £57.59  
Part of the clerks expenses was a donation to Royal British Legion Poppy appeal for a wreath to be laid on behalf of the town council and the payment needed to be by BACS. This payment is made under Local Government Act 1972 Section 137  
Spend v budget circulated  
Bank Statement for October to be signed at next meeting
8. To consider the next steps and positioning of the Friendly Bench  
It was RESOLVED by all to pursue the idea of placing the bench in Rounces Lane close to the allotments. Craig Rivett to investigate with ESC clerk to send details of the bench to him. A public consultation would need to go ahead if ESC approved the site.
9. Governance:  
a) To review Asset Register and items that need to be removed  
It was RESOLVED by all to remove the following items from the Asset Register  
IT equipment held by clerk £1000, Desk held by clerk £80.00 Office chair held by Clerk £100  
Lawnmower (stolen from Community centre June 2020) £580
10. To consider flooding issues and a plan to take issues forward  
Craig Rivett to supply clerk with historical flooding reports for the area and then the specific problem areas will be concentrated on to get resolved – bring back to December's meeting.
11. To consider Electric Charging points in association with the Plug In Suffolk Community Fund  
Clerk to register an interest for a point at the Community Centre.
12. To discuss the Allotments and plots which are not being used to their full potential following inspection by the Town Council  
It was RESOLVED by all to give 2 plots notice to leave after several warning letters. 2 other plots to be issued with a warning notice. Derek to re-inspect at the end of November. There is a long waiting list so plots need to be fully productive and utilised.
13. To receive an update on the Graylings Community Garden  
ESC assets team were sorting out the issues of land ownership so nothing could be done until this had been obtained. In the meantime evidence of surveying the public surrounding the land needed to be completed. A Facebook page had already shown interest in the project and information had been received from the clerk at Kessingland on their project.

Greener Growth would be invited to give a presentation if the go ahead for the land transfer was agreed.

14. To consider submitting comments for 3 consultations from East Suffolk Council
  - a) Statement of Community Involvement
  - b) Cycling and Walking Strategy
  - c) Recreational Disturbance Avoidance and Mitigation Strategy (RAMS) Supplementary Planning DocumentIt was agreed that no comments would be submitted concerns had been expressed to the s MP directly and the Neighbourhood plan was addressing b)
  
15. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda  
An overview of the meeting attended by Chris Thomas with Peter Aldous and Tim Passmore was given. The Physical abuse helpline of 99955 to be published on the website and Facebook page along with the “Make the right call” reporting crime information.  
It was agreed that the Finance and Personnel meeting should go ahead in November to set a provisional budget subject to agreeing in January when the final precept information was received. Budget information to be circulated to all councillors.  
The Old Red House Public House was closing
  
16. To close the meeting  
Meeting closed at 8.40 pm

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential and commercially sensitive nature of the business to be discussed.

Signed..... Date.....