



Town Councillors are summoned to attend the Carlton Colville Town Council On-Line via Zoom meeting on Wednesday 2<sup>nd</sup> September 2020 at 7 pm.

## MINUTES

- 1. To Note Members Present and to receive, note and accept apologies for absence**  
Present: Chair Julie Hall, Vice-Chair Jill Tyler, Councillors Paul Radforth, Chris Thomas, Adam Robertson, Christine Fair, Clare Varela, Ryan Williams  
Absent: Councillor Derek Fletcher  
Suffolk County Councillor – Melanie Vigo DiGallidoro  
David Peek – Allotment Chair, Ian Castro IMPACT Detached Youth, Andy Crisp – Carlton Colville Community Centre,  
Members of Public – 2  
Apologies: Craig Rivett – East Suffolk Council
- 2. To receive any declarations of interest regarding the agenda**  
None
- 3. To consider applications for dispensation**  
N/A
- 4. To agree and sign the minutes of the meeting of 5<sup>th</sup> August – (to be dropped at the Chairman’s in advance of the meeting along with the payments)**  
It was RESOLVED by all that they were a true and accurate record and were duly signed
- 5. To receive reports from the following:**
  - a. Suffolk County Councillors – The 3<sup>rd</sup> Crossing had been given the go ahead and would be named the ‘Gull Wing’. The contractors would be appointed and it will be delivered a year later 2023. Schools were now back up and running with social distancing and safety on buses. Walking and cycling would be encouraged where possible. Councillor Robertson asked 2 questions 1. Was SCC preparing a Covid-19 model for the winter months? – Melanie was unaware of this. 2. Would services be protected from cuts given the borrowing that had already happened? – Melanie said this was for consideration at the SCC full council meeting. Carlton Marshes visitors centre should be open this month.
  - b. East Suffolk Councillors - not present
  - c. Patients Participation Group at Rosedale Surgery – No meetings had taken place
  - d. IMPACT Detached Youth – still going out and continued reports of anti-social behaviour reported to Ian
  - e. East Anglia Transport Museum – They have been busy since re-opening and will continue with Thursdays and Sundays in September and possibly October. Events for later in the year have been cancelled.

f. Allotments – Adverse weather had affected growing this year. School has continued with children keeping it tidy in the hope that it will commence again next year. David to contact Councillor Fletcher about an inspection.

**6. Public participation**

*The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.*

No questions raised

**7. To agree payments for August 2020. List to be circulated prior to meeting**

It was RESOLVED by all to pay all 6 cheques totalling £420.24 and 1 direct debit £53.71  
Spend v budget circulated  
Bank Statement for August to be signed next month as not yet received.

**8. To receive an update on matters from August 2020**

a. Cigarette butt bin in Carlton Meadow Park - awaiting confirmation from East Suffolk Norse about permission and arrangements for emptying – clerk to send letter to Groundworks confirming that we are still interested in pursuing this.

**9. To consider a Road Crossing at Beccles Road – to be brought to meeting by a member of the public – Sarah Lineham**

It had been suggested by SCC/ESC Councillor Craig Rivett to bring this to the meeting. It has become an issue with crossing to get to the Wildlife Trust – the field adjacent to the lane leading to it had been purchased to assist with walking but a crossing was required for pedestrians and cyclists. The Town Council supported this and actually included this in part of the proposed Neighbourhood Plan as part of the connectivity of the area. Town council to write to the Councillor to show support and request help with quotes and to try and move this forward with Highways.

**10. To receive concerns and the need for support at Carlton Colville Community Centre – Andy Crisp to attend**

Andy had sent a list of concerns and possible solutions before the meeting which was circulated. It was agreed that this was a unique facility and that the Town council actually owned the land which it sat on and should have a member represented on the committee who could report back and also offer help, support and ideas. The vision was to modernise it and use it for the best potential of the community.

**11. To receive a nomination from members for representation on the Carlton Colville Community Centre committee**

Councillors Clare Varela and Christine Fair would attend the next meeting September 29<sup>th</sup> at 7.30 pm and report back to the Town Council in October's meeting.

**12. To consider the replacement of play equipment in Staplehurst Close play area following a complaint from member of the public – Public Health Act 1875, s.164**

Following discussions about this and all play areas and open spaces (including Ranville where the green space needed making safe) it was proposed that Councillor Jill Tyler and the clerk would meet with East Suffolk Norse and East Suffolk Councillors and re visit all

the areas and obtain quotes for refurbishment before the Finance meeting in November where funding would be allocated.

**13. To consider the suggestion from Greener Growth charity to have a story telling area in Wannock Close – Councillor Chris Thomas**

A member of the public attended and gave an overview of a new community project a community Kitchen garden which had been very successfully carried out in Kessingland. The area suggested was The Graylings/Wannock Close which had a very run down play area with only swings. The space is owned by East Suffolk Council so their approval would be needed to transfer the ownership. David Peek Allotment chair would arrange a visit to see what was needed on a practical basis to run an area such as this and Councillor Thomas would prepare a report for the next meeting following up with the charity Greener Growth who were involved with Kessinglands Project providing all of the necessary details for members to make a decision on this.

**14. To consider applying for free trees from Woodland Trust – Councillor Chris Thomas**

Clerk to put details on website and Chair to put on Facebook page the link to this and also email the local schools and ESC Councillors about Carlton Meadow Park.

**15. To consider whether the Town Council wished to provide a written response about the Planning White Paper – Planning for the future**

Members would like more time to read the documents – put on next month's agenda and in the meantime obtain response to MP from Neighbourhood plan chair.

**16. Members to consider whether they wish to continue with a Town Council meeting in August**

It was RESOLVED by all to not hold a Town Council meeting in August due to difficulty in remaining quorate. Standing orders to be amended to include the agreement of cheques for that month to be via email to Councillors.

**17. Update on Police Street Meet at Carlton Meadow Park, continued anti-social behaviour around the area and to consider suggestion that CCTV should be installed.**

Following the police street meet the officer had mentioned to the Chair the idea of having CCTV installed. A debate followed about the effectiveness of this and who would pay for and monitor it. It would need to be a further agenda item as the park belonged to ESC and no Councillor was present to discuss this. The brick built bus shelter along Lowestoft Road had experienced more issues and needed to be brought back to council next month to review. It was repeated again the need for the community to report any anti-social behaviour or criminal damage issues to the police directly.

**18. To consider the following planning application:**

Planning Application: DC20/2887/FUL

Proposal: Construction of front and rear extensions and conversion of garage

Address: 9 Ranville

Recommendation: Approval with the following points noted. There was a loss of the garage and the Streetscape would be altered by the addition of a porch but the precedent had been set elsewhere on the estate for similar alterations.

**19. To consider a representative to attend a meeting (via Zoom) with MP Peter Aldous on 7<sup>th</sup> October 5.30 pm – 8 pm with other parish and town councils to hear experiences of**

**Covid-19 and an opportunity to communicate with Government through him any issues of concern that need to be raised and that would be helpful in the future.**

It was agreed that Councillor Adam Robertson would attend on behalf of the Town Council and report back.

- 20. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

None

- 21. To close the meeting**

The meeting closed at 9.15 pm

Signed..... Date.....